

Office of MCC
Email: adgme@nic.in



GOVERNMENT OF INDIA
DIRECTORATE GENERAL OF HEALTH SERVICES
KARTAVYA BHAVAN, NEW DELHI-110001

Dated: 02.04.2026

NOTICE

Kind Attention

Subject: Submission of Annexure A for Refund of Security Deposit – SS 2024 Candidates

This is to inform SS 2024 candidates whose security deposit refund is still pending that, as per the enclosed candidate list, they are required to submit **Annexure A** to initiate the refund process.

Candidates must provide the details in the form of an **affidavit duly notarized on Court stamp paper**, as specified in the attached **Annexure A** format.

The completed Annexure A should be sent via email to adgme@nic.in, with a copy marked to financemcc@lifecarehll.com, to facilitate the initiation of the refund process.

Candidates are advised to complete and submit the required documents at the earliest to avoid further delay.

Note: Incomplete or incorrectly submitted documents may result in delays in processing the refund.

Notice posted on: 02.04.2026

ANNEXURE-A

1. I, _____, s/o, d/o, w/o _____ bearing roll no. _____, NEET application no. _____ for NEET-UG /PG/SS counselling (year) is applying for request to refund my security amount of (amount).
2. I have participated in NEET- UG/PG/SS counselling for this year.
3. I have paid (amount) to MCC of DGHS to participate in NEET-UG/PG/SS counselling & have not yet received refund of the same.
4. I am well aware of the facts that the security amount will only be refunded in cases when the candidate has reported to the allotted college after Round-2 of Counselling or has exercised his right to take free exit in Round-1 of Counselling. I am also aware of the circumstances as mentioned in the Counselling scheme when my security amount will be forfeited.
5. I request MCC of DGHS to refund the security amount to the bank details as provided by me.
6. I am enclosing herewith the list of documents in order to substantiate my claim:
 - a. Copy of Adhaar Card,
 - b. Admit card bearing roll number (UG/PG/SS),
 - c. Details of Bank account from which the amount was remitted,
 - d. Details of bank account to which the amount is to be refunded,
 - e. Attach scanned copy of passbook or cancelled cheque of an account to which the amount of refund is to be made,
7. I solemnly, state that the information furnished herein above is true to best of my knowledge and belief. If, any of the information furnished by me is found to be untrue/false/wrong, a action will be taken against me & I will no longer claim any right over the remitted amount.

Date:
Place:

Name:
Signature:

S.No	rollNo
1	24441000617
2	24441000976
3	24441001185
4	24441001250
5	24441002768
6	24441003796
7	24441004442
8	24441004912
9	24441005313
10	24441007774
11	24441008150
12	24441008495
13	24441010237
14	24441013438
15	24441015841
16	24441016272
17	24441016817
18	24441003801
19	24441015277