



Online Fees Payment Process for 25% Administrative fees for Fellowship and Certificate Course

Stages (Short Note):

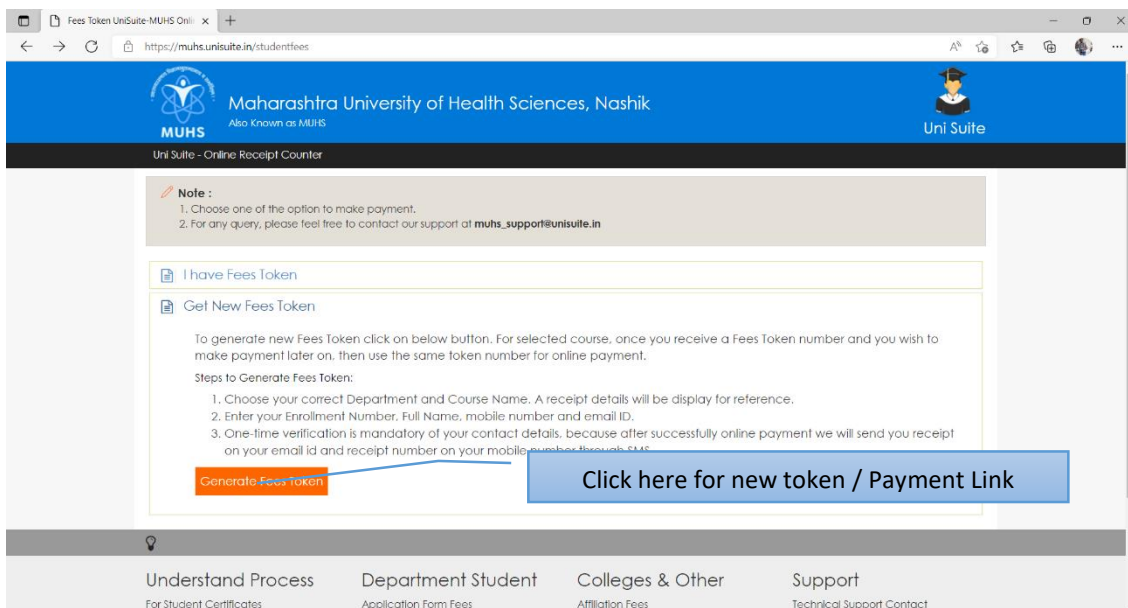
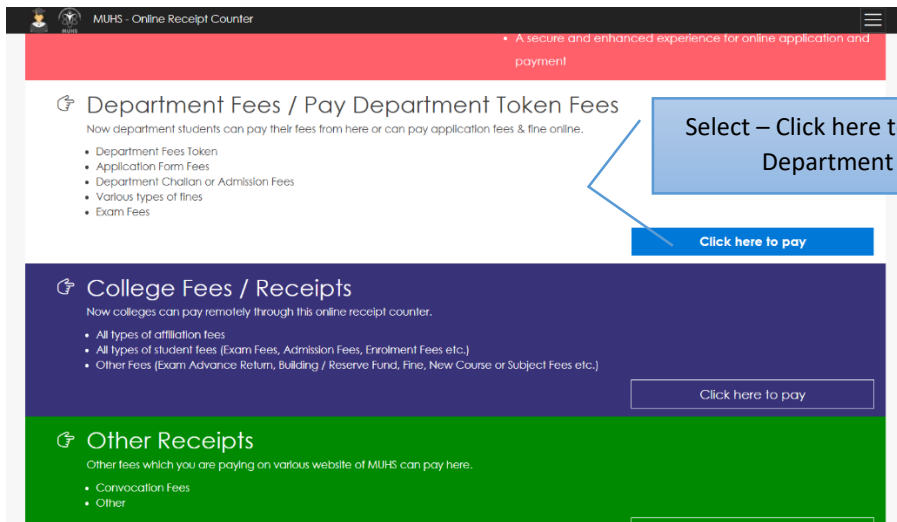
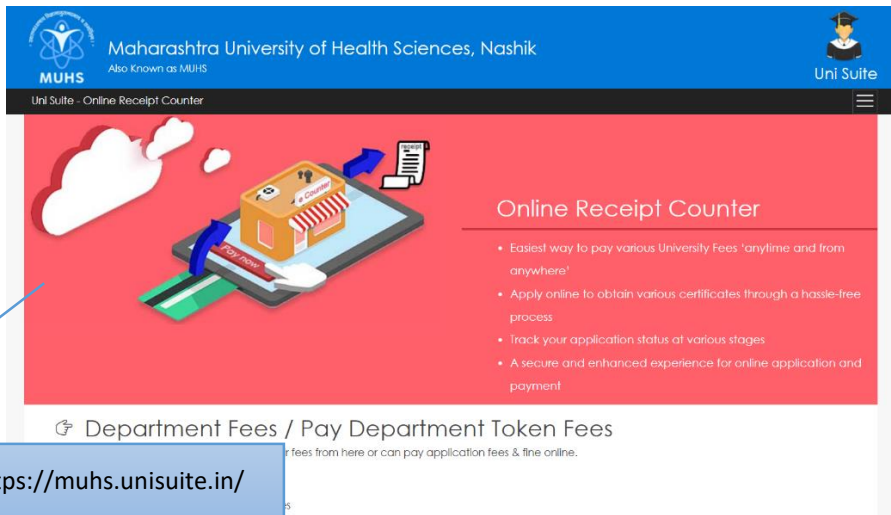
(for detailed instructions refer User Guide section)

- Visit: <https://muhs.unisuite.in/> for online Payment
- Under College Fees / Receipts Section Click on “Click here to pay”
- Select “Get New Fees Token” if you don’t have pre generated Fees Token, if yes then Select “I have a token”
Fees Token : is the request number generate for single purpose and can be used latter on to pay the same. The request number OR Token number can be used for the future reference for payment or receipt download and same will be sent to your email & SMS as well.
once Generated you can use fees token to pay fees or download the receipt latter on
 - “I have a token” :
 - Select “Pay Now” then enter your fees token number and Captcha and click Search and Proceed
 - Verify your contact details with OTP, check all the details, accept the terms and conditions and follow the instructions for payment.
 - Once the payment is done you will receive the downloadable University Receipt as well as over the email. if needed you can submit the copy of this receipt (only if needed or asked)
 - “Get New Fees Token” :
 - Select “Generate Fees Token” provide the required data as per the following instructions and generate the fees token. [Please refer to user guide for particular selection details]

Important Notes:

- You will receive the direct payment link to your email with the generated token which can be use to make payment latter on or to redownload the receipt again.
- **If you chose to pay through NEFT/RTGS there is a different account number per transaction.**
- For any kind of payment related support or query please drop the email at: muhs_support@unisuite.in
- There are detailed instructions written on the web portal kindly read and follow the same carefully.
- In case the payment deducted but you did not receive any receipt. It is highly recommended to wait for 1 or 2 hours before any next attempt. you will receive receipt over the email in case the transaction status updates to success. Or it will be rejected and refunded after 2-hour period.
- You can use same token (link) for multiple time till the successful payment or as long as the Token is valid.
- There is a fix validity or expiry for the token and you will have to pay the fees before the validity ends. The same is displayed on the summery page as well.

User Guide : "Generate New Fees Token"



Important Instructions:

1. Kindly choose correct "Department Name" and "Fees To Pay" to generate fees token
2. Your Email ID and Mobile Number must be verified so that we can send notifications for your payment current status. This is one time verification for first payment request to ORC finance gateway, you will receive an OTP on your EmailID or Mobile Number.
3. When you submit all required details, you will receive a Fees Token (e.g.FSTKNXXX1234567890) which is unique fees token number provide to you.
4. After your successful payment you will receive a payment receipt.
5. **Note** : Once your fees token generated for selected "Fees To Pay" and you wish to pay fees later on, use the same fees token number for payment.
6. Select Paying For "college" if you are a college, "Department" if you are a student, Party - Doner etc respective of who you are.
7. If student select your department in both "Section" and "Select Department".
8. If college select your college if already affiliated or select "New college or Not in list" and "0033 affiliation department" as section if you are paying affiliation, new course fees etc.
9. For Affiliation, course, college etc. there are multiple components need to be paid separately as per the given notification. After successful and timely payment of all the components you application will be considered only.

Choose Department & Fees To Pay Details

Select - [5047] University Department Cell (Fellowship)

Section

[5047] University Department Cell (Fellowship)

Note: Select Department or Section here

Paying For Department

Click on For Specific Department Check Box and then select [5047] University Department Cell (Fellowship)

Note: available fees for the particular type can only be selected on the basis of this. If you are student then select department, if college then select college, for party, donor etc. select respectively

For Department

Any Department For Specific Department

[5047] University Department Cell (Fellowship) (Administration)

Note: Fees related to selected department can only be selected

Select Name of Fellowship/ Certificate Course for which Allotment is issued in Training Centre Level Round

Select Fees To Pay

Check Fees to be paid and bifurcation

Receipt Details

Sr. No.	Code	Head Name	Amount
(1)			
	Total Heads		Total Fees Amount:

Payee Details

Select College : Select College

Click on "Select College" Check Box and select your college from the given drop down - if your college is not in the list then uncheck this check box and type name of college

Payee Name

Note: (This will be primary on Receipt as Received From - like student name etc here)

Reference No.

Note: any Reference no like Enrollment no, Roll no, Tender no etc.

Mobile No.

Email ID

Verify you email with OTP

Verify Email ID

Terms and Conditions

- It is the applicant responsibility to fill correct details.
- During transaction process please do not refresh page or press back button, otherwise your amount may be accidentally debited from your account and it will not receive to university account. In that case the deducted amount will be refunded to your account as per respective Banks refund policy.
- Applicant has to ensure that provided Mobile no and Email should be correct, so we can notify payment status through Email or SMS

I accept all Terms and conditions.

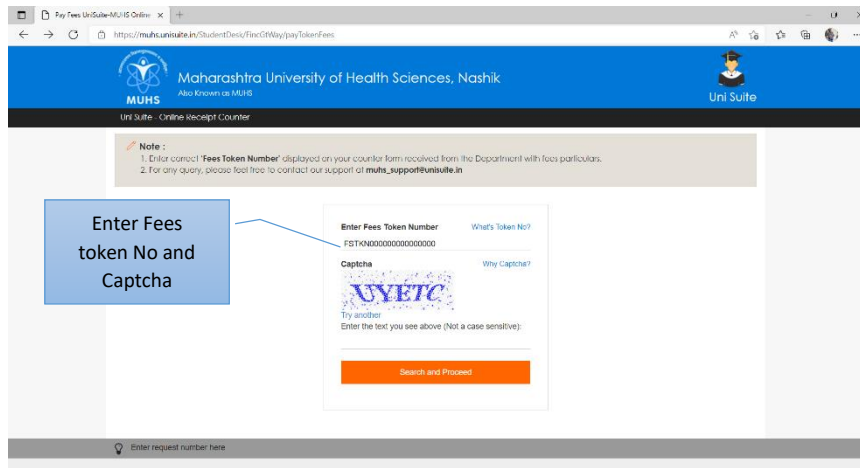
Click Save and Proceed

Save & Proceed Cancel

Accept terms and conditions

Follow the further instructions and make payment

User Guide : "Paying Fees Token"



Enter Fees token No and Captcha



Token / Payment Link Validity

Token / Link No

Fees Amount Details

Student Details and Contact Verification

Click here for detailed fees structure

Fees structure title and details

Accept Terms and conditions

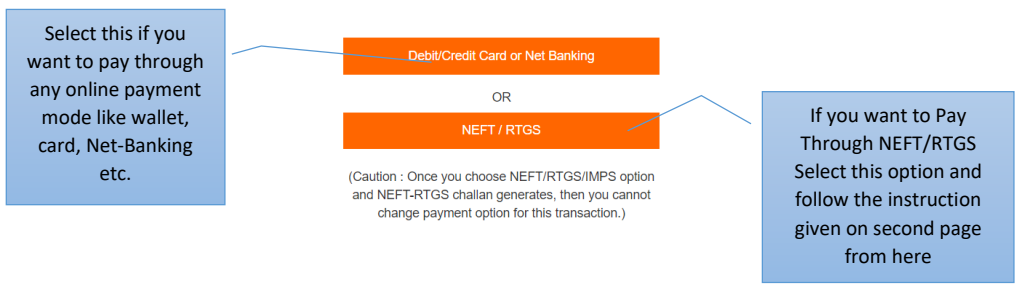
Click here and proceed

Follow the further instructions and make payment

Note

1. Standard charges may be applicable on Debit/Credit Card payment depending on your card type. These standard charges are levied directly by the Bank and/or Card Service Provider as per their own policies and University will not be responsible for the same.
2. To know charges applicable for your Debit/Credit Card, select or click on "Convenience fee applicable" which appear below "Pay Now" button after entering your card number. [Show Me How?](#)
3. Please verify the transaction charges or convenience fee before making final payment on the payment gateway web-page.
4. However, there are **No or Minimum Flat charges on Net-Banking**, to pay through Net-Banking select your bank by clicking on "Banks" [Show Me How?](#)
5. Please note that you will not be allowed to do any changes once the payment is done. Kindly check all the details carefully before proceeding for payment.
6. Each NEFT/RTGS/IMPS request will have different beneficiary account number. Please do not use previous beneficiary account number for making current NEFT/RTGS/IMPS payment.
7. For any query, please feel free to contact our support at muhs_support@unisuite.in

Choose one of payment type to proceed your payment transaction...



Payment Through Card/Wallet/Net-Banking etc online Modes

Important Instructions and Process – Read Carefully

- Step 1: Fill correct information required** - Please check accuracy and completeness of information. Incorrect information may result in payment rejection and may affect the payment process. Please refer to the instructions on the payment gateway.
- Step 2: Contact Details Required** - Please provide the mobile number or an email address. We will contact you if we need any further information. Please use the correct contact details. Please refer to the instructions on the payment gateway.
- Step 3: Make Payment & Get a Receipt** - After successful payment, you will receive a receipt. Please verify the receipt details. Please refer to the instructions on the payment gateway.
- Step 4: Download & Print Receipt** - After successful payment, you will receive a receipt. Please verify the receipt details. Please refer to the instructions on the payment gateway.

Select payment option and follow the payment instruction and make payment

Successful Transaction Summary

Your payment successfully done.....

1. Please print the receipt and cut both receipt copies by cutting it from the mark given.
2. Please keep "Original Copy" with you and submit "University Copy" to department.

Payment Summary	
Token Number :	
Generated DT :	
Transaction Details :	
Receipt No :	
Transaction Date & Time :	
Payment Method :	Card
Net Amount	0 Rs.
Convenience Charges	0 Rs.
Discount Amount	0 Rs.
Total Fees	0 Rs.

Note:

1. You can download Receipt in case it was not generated.
2. Same receipt is send to your registered email ID for future reference.

[Download Receipt](#) [Back](#)

Read the instructions and click Read & Understood

After Successful payment you will receive direct receipt from Finance Department. If the auto download is blocked then you can download the same from here

Understand Process | Department Student | Colleges & Other | Support

Receipt is in two copies – Keep the original copy and attach the University copy to you application

Payment Through NEFT/RTGS Offline Modes

Important Instructions and Process – Read Carefully

- Fill correct information required**
Please check accuracy and correctness of information carefully as once you make payment for a transaction it will be booked and you will not be allowed to make any changes thereafter. Kindly read all instructions and terms & conditions carefully.
- Contact Details Required**
You can provide Mobile Number or Email ID before proceeding, as you will receive notification on registered contact details, but for notification in any other details (Phone Number, Email, etc.), then contact to your Department or College.
- Get NEFT/RTGS/IMPS form**
Click on "Proceed" button to generate a challan form, in which you can give Beneficiary Details, Beneficiary account number, etc. After filling the details, you can download the form. Please note that Account Number will be entered in the form. Beneficiary account number is mandatory.
- Please Note These Instruction**
Exact amount will be credited like the applicant request. It will be credited beneficiary account number and amount, otherwise will be rejected. As NEFT/RTGS system needs used on the IFSC Code and beneficiary account number.
- Get Your Receipt**
As per bank's request to beneficiary account number, you will receive notification for payment. You can also get receipt on your registered email ID and SMS of receipt number on Mobile number.

Read the instructions and click Read & Understood

Enter your college account details for remittance section of NEFT/RTGS form.

Benefit of providing account details

- The provided account bank details will be printed on token form, and you can directly submit to bank with authority signature and seal.
- This will help to avoid human error and improve the correctness of the transaction details for both account.

Remitter Name: _____
 Account Number: _____
 Confirm Account Number: _____
 IFSC Code: _____
 Bank Name: _____
 Bank Branch: _____
 Bank MICR: _____

Click on proceed

Your payment request accepted.....

- Your request is accepted and Token form is generated same send to your email ID.
- If you won't receive token form on your Email ID, kindly download from here.
- Please submit your exact amount to bank to get your receipt. You will receive your receipt on your registered Email ID and notification SMS on your registered Mobile No.

Request Number: _____ Name: _____
 Amount: _____ Mobile No.: _____
 Request Date: _____ Email ID: _____
 Description: _____

Beneficiary Details:
 Account Number: _____
 Transfer Amount: _____
 Bank Name: _____
 Bank Branch: _____
 Bank Address: _____
 Bank IFSC: _____

After successful NEFT/RTGS challan generation the summary page will appear with all the details.

You can optionally download the Two-page NEFT/RTGS form with the processing and stamping options. The same can be submitted to the bank for NEFT/RTGS.

Maharashtra University of Health Science
 At Mahul Dhindori road,
 Nashik 422022,
 MAHARASHTRA

Fund Transfer Details	Transaction Status
Beneficiary Name: Maharashtra University of Health Science	Scan QR code to check status
Transaction Amount: _____	
Beneficiary Account Number: _____	
Beneficiary IFSC Code: _____	

Customer Details

Request No: _____
 Remitter Name: _____
 Remitter Account No: _____
 Remitter IFSC: _____

Terms & Conditions

- This challan is valid for 30 days from the date of generation.
- The Beneficiary Bank Account Number generated is only Person to Person mode (R41) to be used. Any other mode will be rejected.
- The exact amount (upto 2nd decimal) appearing in the challan. Bank charges (if any) to be paid separately to the beneficiary bank.
- Do not make multiple payments against this challan.
- To ensure credit of reversal / refund, NEFT/RTGS beneficiary bank account should be enabled for incoming NEFT/RTGS credits.
- Axis Bank Customers:
 - Net/Mobile Banking Users - Register beneficiary as "Other Bank Payee" and initiate transaction through NEFT/RTGS payment mode only.
 - Branch Visitors - Branch's Maker to login into "Saksham" utility & select "UltraLite". Click on NEFT/RTGS and enter the "Debit Account number of remitter/sender". On new window enter Fund Transfer details and Submit. Next step is Branch's Checker to Login and verify the transaction.

NEFT/RTGS Challan

Real Time Gross Settlement (RTGS) National Electronic Fund Transfer (NEFT) Immediate Payment Service (IMPS)

Request No: 10000000000000000000
 Request Date: 12-Jun-2022

Beneficiary Details:
 Name: MAHARASHTRA UNIVERSITY OF HEALTH SCIENCE
 Account No: 42202200000000000000
 Branch Name: MAHUL DHINDORI
 Branch Address: MAHUL DHINDORI ROAD, NASHIK, MAHARASHTRA, INDIA
 Branch IFSC: 4220220000000000000000

Remitter Details:
 Name: _____
 Account No: _____
 Branch Name: _____
 Branch Address: _____
 Branch IFSC: _____

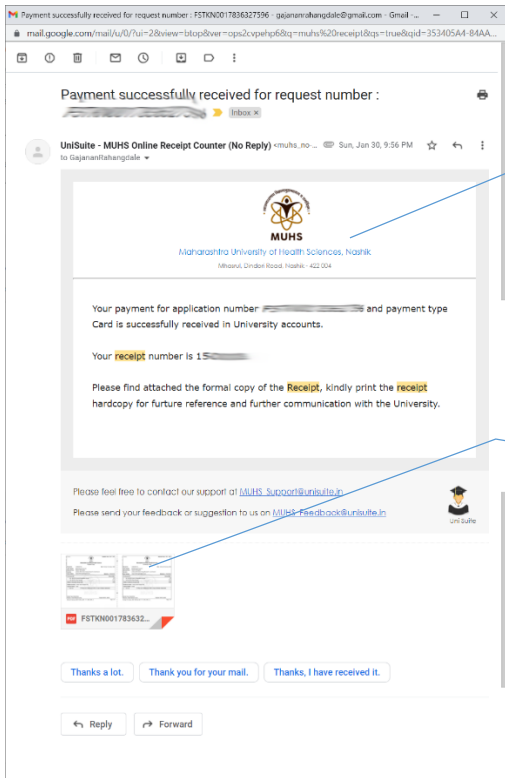
Transaction Details:
 Transaction Amount: _____
 Transaction Date: 12-Jun-2022

NEFT/RTGS Form

Do the NEFT/RTGS through any bank or net-banking. Once the NEFT/RTGS is received a receipt will be sent to the email address you verified.

NOTE : receiving, verifying, and receipt generation process is completely automated, and you will receive the receipt once the exact amount is received otherwise the same will be rejected and auto refunded.

you can contact given support email for any queries



Once the NEFT/RTGS is validated and received, the receipt will be sent to you through email

You can download the receipt from this email any time.

Receipt and submission

On Account Of		Amount [Rs]
1.	4351 BR10101 Interest On Fix Deposits (General Fund)	0.00
2.	4352 BR10102 Interest On Fix Deposits (Earmarked Fund)	0.00
3.	4353 BR10103 Interest On Fixed Deposits (Donation Fund)	0.00
4.	4354 BR10104 Interest On Saving Account	0.00
5.	4355 BR10105 Fixed Deposit	0.00
6.	4356 BR10106 Other (Finance & Accounts)	15.00
Subject To Realisation Receipt Total		15.00

Rupees (In words) : Fifteen Rupees Only
Payment Details : 1 Card
 1. 27.01.22 15.00 By Card 14624039777, ORC for Token FSTKN0013595591164

Receipt Type: StudentFees
 Receiver: Online Receipt Counter
 Registrar MUHS, Nashik

On Account Of		Amount [Rs]
1.	4351 BR10101 Interest On Fix Deposits (General Fund)	0.00
2.	4352 BR10102 Interest On Fix Deposits (Earmarked Fund)	0.00
3.	4353 BR10103 Interest On Fixed Deposits (Donation Fund)	0.00
4.	4354 BR10104 Interest On Saving Account	0.00
5.	4355 BR10105 Fixed Deposit	0.00
6.	4356 BR10106 Other (Finance & Accounts)	15.00
Subject To Realisation Receipt Total		15.00

Rupees (In words) : Fifteen Rupees Only
Payment Details : 1 Card
 1. 27.01.22 15.00 By Card 14624039777, ORC for Token FSTKN0013595591164

Receipt Type: StudentFees
 Receiver: Online Receipt Counter
 Registrar MUHS, Nashik

The Receipt is in two copies – Keep the original copy and attach the University copy to your application