



UNIVERSITY OF DELHI FACULTY OF MEDICAL SCIENCES

BULLETIN OF INFORMATION

**POST-GRADUATE (DEGREE/DIPLOMA) & MDS COURSES UNDER
50% DELHI UNIVERSITY QUOTA and 50% ALL INDIA QUOTA FOR
THE ACADEMIC SESSION 2024**

**Based on National Eligibility Entrance Test (NEET)-PG/
National Eligibility Entrance Test (NEET)-MDS-2024**

Office:- 6th Floor, Vallabhbhai Patel Chest Institute Building,
University of Delhi (North Campus),
Delhi-110007

Website: www.mcc.nic.in , www.fmssc.du.ac.in and www.du.ac.in
E-mail: pg@fmssc.du.ac.in

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CONTACT DETAILS

Dean/Chairperson, BRS Faculty of Medical Sciences	dean_medical@du.ac.in
Assistant Registrar Faculty of Medical Sciences	ar@fmsc.du.ac.in
Section Officer Faculty of Medical Sciences	011-27667647 so@fmsc.du.ac.in
Dealing Assistant Faculty of Medical Sciences	pg@fmsc.du.ac.in

MEDICAL COURSE ADMISSION COMMITTEE (MCAC)

Dean (Chairperson) Faculty of Medical Sciences	dean_medical@du.ac.in
Director Lady Hardinge Medical College	011-23408127 directorlhmc@gmail.com
Dean Maulana Azad Medical College	011-23239279 dean-mamc@delhi.gov.in
Principal University College of Medical Sciences	011-22582106 principal@ucms.ac.in
Director Principal Maulana Azad Institute of Dental Sciences	011-23233925 directormaid@gmail.com
Director V.P. Chest Institute	directorvpci@gmail.com
Director Govind Ballabh Pant Institute of Post-graduate Medical Education & Research	dir.gbph@gmail.com
Deputy Dean Army Hospital (R&R)	dydean.ahrr@gmail.com
Medical Superintendent Kasturba Hospital	ms-kasturbahospital@mcd.nic.in
Director National Institute of Health & Family Welfare (NIHFW)	dean@nihfw.org
Director Institute of Human Behaviour & Allied Sciences (IHBAS)	director@ihbas.org
Director Institute of Nuclear Medicine and allied Sciences (INMAS)	director.inmas@gov.in 011-23905105
Medical Superintendent Hindu Rao Hospital (HRH)	drsanjaygupta1@gmail.com
Academic Council Members (Two)	

IMPORTANT

- **An eligible applicant for the academic session 2024-2025 must familiarize with the contents of this Bulletin of Information.**
- **Changes made in any Programme after the release of this Bulletin shall become effective from the date it is posted on www.fmsc.du.ac.in and www.du.ac.in.**
- **University reserves the right to revise, amend, update, or delete any part of this Bulletin, Ordinances, Rules and Regulations at its discretion as and when considered necessary.**
- **The candidates are requested to visit the website www.mcc.nic.in/ Ministry of Health & Family Welfare, (Government of India), www.fmsc.du.ac.in (Faculty of Medical Sciences) and www.du.ac.in (University of Delhi).**
- **No individual communication will be sent for the Counselling by the University.**
- **All admissions are provisional and shall be confirmed subject to fulfillment of the requirements of the eligibility of the candidate concerned.**

Note:- MCC of DGHS is conducting counselling for 50% All India Quota and 50% Delhi University Quota. Hence, the rules MCC will supersede and subsume that of Delhi University. Since, the same Rules & Regulations, software and timeline are used for the counselling of various quotas conducted by MCC.

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1. Information related to the admission process:

The counseling for admission to PG (Degree/Diploma) courses for the year 2024 for both quotas–50% Delhi University Quota and 50% All India Quota will be undertaken by Ministry of Health & Family Welfare, Government of India.

1.1 Important dates:-

Start date for online Registration	As notified by Medical Counselling Committee (MCC), DGHS, Ministry of Health & Family Welfare, Government of India. Please check regularly updates on www.mcc.nic.in
Closing date for online Registration	
<ul style="list-style-type: none">The applicants are advised to visit website www.mcc.nic.in /Ministry of Health & Family Welfare (Government of India) www.fmsc.du.ac.in/ Faculty of Medical Sciences for regular updates.	

1.2 ADMISSION PROCEDURE:-

A. ONLINE REGISTRATION FOR COUNSELLING :The candidates are required to register themselves online on www.mcc.nic.in/Ministry of Health & Family Welfare (Govt. of India) to participate in Counselling of PG (Degree/Diploma) courses-2024 for both 50% Delhi University Quota and 50% All India Quota.

B. Admissions (After successful allotment of PG seats by MCC for 50% Delhi University Quota and 50% All India Quota):

- Only those candidates who are allotted seats** in colleges affiliated to University of Delhi, after successful allotment of seats by the Medical Counselling Committee (MCC), DGHS, Ministry of Health & Family Welfare (Government of India) are required to **register themselves for admission online website www.fmsc.ac.in (Application for admission to PG (MD/MS/Diploma/MDS) for Delhi University Quota (50%) and All India Quota (50%) after verification their documents by the respective college.** They are required to complete the Registration by uploading their documents, photograph, signatures etc. and by making online payment of University Annual Fees of Rs. 15,900/- (Rupees fifteen thousand nine hundred only)*.
- Before initiating the registration for admission, the candidates are advised to refer to PG (MD/MS/Diploma/MDS) Bulletin of Information 2024 thoroughly.
- If any candidate, who has not been allotted any seat in University of Delhi or otherwise ineligible to register for admission, somehow register himself/herself on www.fmsc.ac.in, in such cases their registration will be invalid and no fees will be refunded.

* **The Fee mentioned above is under review and may change. Notice in this regard will be made available on the www.fmsc.ac.in**

C. Admission Process after successful Allotment of PG seats by MCC, DGHS

Ministry of Health & Family Welfare (Government of India):

- (a) All the candidates seeking admission to the Post-graduate (Degree/Diploma) and MDS courses are required to visit their respective colleges for verification of documents and to complete the other formalities and register online on website www.fmssc.du.ac.in.
- (b) Online registration details for admission to the Post-graduate (Degree/Diploma) and MDS courses are available on:

www.fmssc.du.ac.in

- (c) As a first time user, candidate shall create the login details as per the following steps:-

- In the “Confirm your Information” webpage, candidate shall provide the NEET-PG / NEET-MDS 2024 Roll No. and Date of Birth. Clicking on “View” button will display further details of the candidate.
- If the details are correct, candidate can click “Confirm” and proceed further.
- On the “New Registration” page, candidate has to enter a valid Mobile No. and Email ID which would be used for any future communication with the University for admission purpose.
- Candidate shall then create a password (of maximum six characters) for online registration purpose. This password does not need to be same as candidate’s email account password, which is used to access one’s email account.
- Candidate shall provide a valid mobile phone number (10 digit number without any prefix).
- Please verify that all the details given in the form are correct. This information will be used during the entire admission process. **No change/modification is allowed. Please be careful in filling up the required information in all aspect.**

- (d) After successful registration the applicant shall log on to using “registered email-id” and create “password” to fill the online registration form.

- (e) Applicant shall click the “Save” and proceed to check the details filled in the form.

- (f) The same login information is required to be used every time to login to the applicant’s account.

- (g) Applicant shall upload the following documents (wherever necessary):-

- i. Passport size photograph of the applicant (120x130) (only jpg & size 150 KB)
- ii. Scanned signature of the applicant (200x50) (only jpg & size 100 KB)
- iii. Self-attested copy of High School/Higher Secondary Certificate for verification of date of birth (only PDF & size 200 KB).
- iv. Self-attested copy of certificate in support of educational qualifications: MBBS Degree/BDS Degree/Master’s Degree/Bachelor’s Degree-as per requirement of the course (only PDF & size 200 KB).
- v. Self-attested copy of detailed marks certificate of qualifying examinations: I, II & Final Professional examination of MBBS/BDS and year-wise detailed marks certificates of Master’s Degree/Bachelor’s Degree, as required course-wise (only PDF & size 200 KB).
- vi. Self-attested copy of MBBS/BDS Examination attempt certificate (only PDF & size 200 KB).

- vii. Self-attested copy of the compulsory rotating Internship Certificate (only PDF & size 200 KB).
- viii. Self-attested copy of registration Certificate from Delhi Medical Council/State Medical Council/National Medical Commission/Dental Council of India (only PDF & size 200 KB).
- ix. Self-attested copy of Scheduled Caste/Scheduled Tribe certificate/ Economical Weaker Section (EWS), if applicable (only PDF & size 200 KB).
- x. Self-attested copy of the Non-Creamy layer certificate shall be for the financial year 2024-25, issued on or after 01.04.2024 and OBC caste certificate as per the Central list for OBC's (only PDF & size 200 KB).
- xi. Self-attested copy of Person with Disability certificate, if applicable (only PDF & size 200 KB).
- xii. Self-attested copy of Employer's Certificate/NOC, if employed (as given in the application form) (only PDF & size 200 KB).
- xiii. Self-attested copy of Admit Card of NEET-PG/NEET-MDS-2024(only PDF & size 200 KB).
- xiv. Self-attested copy of Score card of NEET-PG/NEET-MDS-2024(only PDF & size 200 KB).
- xv. Allotment Letter issued by Medical Counselling Committee (MCC), Ministry of Health & Family Welfare, Government of India.

Note: The candidates are required to bring Printout of Registration Form, Allotment letter and Original Certificates along with 02 sets of self attested photocopies of all the required documents at the time of Admission.

- (h) Once all the above-mentioned files are uploaded, applicant can proceed with "Make Payment". Applicant can also update the uploaded files and application form using "**Back button**" before making payment. Once payment is made, no changes can be made in the application.
- (i) The application submission process shall be completed only after making payment of the online registration fees by the candidate.
- (j) Please note that the candidature is subject to the candidate's fulfilling the minimum eligibility requirements prescribed for applying to the concerned programme of study. **In case a candidate does not meet the minimum eligibility, criteria prescribed for applying to the concerned programme, it will be deemed to be done at the candidate's own risk and cost and if at any stage, it is found that the minimum eligibility requirements are not fulfilled, the admission if granted, shall be cancelled ipso facto and the fees paid, if any, shall not be refunded in any case.**

Once the payment is made for the registration form, corrections, additions, deletions etc. in any manner shall NOT be allowed. The candidates are, therefore, advised to fill their forms carefully.

1.3 University Registration Fees (Common for 50% Delhi University Quota and 50% All India Quota:

(a) Registration Fees (**Non-Refundable**):-

SC/ST and Person with Disabilities (PwD)	Rs. 2,000/- per course
For all other categories (Unreserved, OBC etc)	Rs. 3,000/- per course

(b) Registration fees has to be paid during online registration process through one of the available online payment options.

(c) It may be noted that the application submission process shall be completed only after payment of the online registration fees.

The counselling for 50% AIQ as well as 50% DUQ shall be done by Ministry of Health & Family Welfare, Government of India through online mode. The candidates are required to fulfill all the modalities for Registration for counselling as specified by MCC, Govt. of India at www.mcc.nic.in.

2. Eligibility Criteria for admission to Post Graduate Degree/Diploma/MDS Courses (including MD CHA Course)

a. **For Delhi University Quota: -**

The candidate must have passed final M.B.B.S. examination (for MD/MS/Diploma Course) and BDS examination (for MDS Course) from the University of Delhi and **must have completed satisfactorily one-year compulsory rotating internship as on 31.03.2024* (for MDS Course) and 30.06.2024*(for MD/MS/Diploma Course)** and must submit their internship completion certificate at the time of admission.

b. **For All India Quota: -**

The candidate must have passed final M.B.B.S. examination (for MD/MS/Diploma Course) and BDS examination (for MDS Course) from the recognized Institution/University and **must have completed satisfactorily one year compulsory rotating internship as on 31.03.2024* (for MDS Course) and 30.06.2024*(for MD/MS/Diploma Course)**and must submit their internship completion certificate at the time of admission.

***As per the direction of Hon'ble Supreme Court vide an order dated 05.05.2022.**

2.1 A candidate in order to become eligible for admission must obtain a minimum required percentile in NEET-PG/NEET-MDS-2024, as prescribed by regulatory authorities such as National Board of Examination, Medical Counselling Committee, Ministry of Health and Family Welfare, etc. as the case may be .

2.2 The candidates should be medically fit to pursue the allocated course on medical examination.

3. **Reservation for 50%seats under Delhi University Quota: -**

The seat matrix and reservation roster for 50% Delhi University Quota and 50% All India Quota will be available on the website of the Medical Counselling Committee (MCC, DGHS, Ministry of Health & Family Welfare website i.e. www.mcc.nic.in)

3.1. **Reservation for Scheduled Caste (SC) and Scheduled Tribe (ST) and Other Backward Classes (OBC) and Economically Weaker Section (EWS) and Person with Benchmark Disabilities (PwBD) candidates:**

Reservation of seats under SC/ST/OBC/EWS/PwBD categories will be provided as per the instructions/guidelines/rules etc issued by the Medical Counselling Committee (MCC) DGHS, Ministry of Health & Family Welfare, Govt. of India from time to time. The candidates may refer the website/Information bulletin of Medical Counselling Committee, DGHS, MoHFW (www.mcc.nic.in)

3.2 **Reservation for Candidates with Disabilities:-**

Reservation of seats under PwBD category will be provided as per the instructions/guidelines/rules etc issued by the Govt. of India from time to time. The candidates may refer the website/Information bulletin of Medical Counselling Committee, DGHS, MoHFW.

Further, the candidates with disabilities shall be exempted from payment of fees, including examination fees and other University fees, except Admission fees, subscription towards Delhi University Students' Union and Identity card fees. (vide DU circular no. Aca.I/082/2001/PwD/2012-13/355 dated 13th September, 2012)

Note:- The Disability certificate submitted by the candidate will be verified by the respective College/Institution at its's own level.

3.3 **Vacant seats of Delhi University quota (50%), remaining unfilled after three rounds of counselling (1st Round, 2nd Round and Mop-up Round) will be offered to all candidates participating in AIQ quota during stray vacancy counselling round.**

4. **GENERAL INSTRUCTIONS FOR CANDIDATES: -**

4.1 The open merit list for the general category seats will comprise of all the candidates in the order of merit including SC/ST/OBC/EWS candidates if they come in the general merit. The SC/ST/OBC/EWS candidates, who figures in the general merit list is entitled to be considered for admission under the general category. Admission to open category seats will be strictly in the order of merit without excluding SC/ST/OBC/EWS candidates.

This Bulletin contains only brief extracts of the Ordinances, rules and regulations of the University of Delhi. The candidates should, therefore, acquaint themselves with the relevant ordinances, rules and regulations of the University, the National Medical Commission and Dental Council of India regarding **eligibility requirements, payment of fees, attendance, examination and other matters pertaining to their respective courses.**

The candidates should seek the information with regard to the payment of salary, hostel and other facilities from the concerned College/ Hospital/ Institution.

4.2 The various terms and conditions mentioned in the Bulletin of Information are subject to the change made in the Ordinances, rules, and regulations by the University from time to time as per the decision of the Academic Council/ Executive Council and also binding

regulations/ directions of the Ministry of Health & Family Welfare (Government of India) and/or erstwhile National Medical Commission.

The University reserves the right to amend the Ordinances, rules and regulations at its discretion as and when considered necessary.

- 4.3 The medium of teaching and examination for all the courses shall be **English**.
- 4.4 The candidature for the Post-graduate Degree/Diploma courses in University of Delhi is **strictly provisional** and mere appearance at the National Eligibility Entrance Test (NEET-PG/NEET-MDS-2024), and registering online with www.mcc.nic. /Ministry of Health & Family Welfare (Government of India) in as well as in University of Delhi will not entitle the candidate for admission, which will be subjected to the marks/merit of NEET-PG/NEET-MDS examination 2024 and candidate's fulfilling all the requirements for admission. **Those candidates, who are not eligible, would apply at their own risk and would not be entitled for admission and if at a later stage, it is detected that they are not eligible as per rules, the registration and admission of such candidates will be invalid and no fees will be refunded.**

Further, if any information furnished by the applicant is found fraudulent, incorrect or untrue, at any time during admission / course/ after completion of course, he/she shall be liable to criminal prosecution; it will entail disqualification and shall render the candidate unfit for admission without any notice. The candidate shall abide by the Rules and Regulations of the University.

- 4.5 The candidates shall comply with all the instructions while filling in the application form.
- 4.6 **The candidate, who has passed a Post-Graduate Degree course from any university/organization, will not be given admission to Diploma Course in the same subject. An undertaking to this effect will be required to be submitted by the candidate at the time of admission in the college.**
- 4.7 The candidate who is already pursuing any other Course **must resign / relinquish the seat before completing the admission process.**
- 4.8 The candidates, who were offered a Post-Graduate seat in counselling during 2021, 2022 or 2023 (in case of Post-Graduate Degree) and during the year 2022 or 2023 (in case of Post Graduate Diploma) shall not be eligible for admission during the year 2024 in the following circumstances: -
- a. If a student surrenders seat in violation of MCC rules/instructions, after joining the allotted institution.
 - b. If the student leaves the courses before its completion.
 - c. If the admission/registration of the student is cancelled/terminated by the University on account of unsatisfactory performance/misconduct /indiscipline.

Note:- In case, the MCC confirmed that the seat surrendered by the any PG candidate is utilized in the subsequent round of the counselling than the Bond Money i.e Rs. 10 lacs will not be forfeited in such cases.

- 4.9 In case of any dispute, the decision of the Medical Courses Admission Committee (MCAC) shall be final. However, an appeal may be filed with the Vice-Chancellor, University of Delhi against such a decision.

- 4.10** The in-service candidates shall upload/submit No Objection Certificate (NOC) from their employer to the effect that they have No objection and the candidate will be relieved/ granted study leave for pursuing the course. This should be submitted at the time of reporting for admission.
- 4.11** After declaration of result of NEET-PG/NEET-MDS-2024, a candidate who is in service and who is likely to get admission, should initiate the process of obtaining Study Leave/ getting relieved so that he/ she is able to join the course concerned by the stipulated date.
- No candidate shall be allowed to join a course unless he/she has been relieved/ sanctioned study leave from his/ her employer.**
- 4.12** The candidates shall not be informed individually. The candidates concerned should visit the websites (www.mcc.nic.in /Ministry of Health & Family Welfare (Government of India) and www.fmsc.ac.in) regularly for updated information.
- 4.13** No TA/DA will be admissible for any purpose w.r.t. admission procedure in University of Delhi.
- 4.14** The selected candidates will be required to undergo medical examination by a duly constituted medical board at the assigned institution at their own cost on the specified date. A candidate found medically unfit for the course will not be allowed to join the course and his/her admission would be cancelled.
- 4.15** It is mandatory for a candidate admitted to any course to get himself/ herself registered with the Delhi Medical Council/Dental Council of India within three months of joining the course, failing which his/ her admission shall be cancelled.
- 4.16** The Medical Course Admission Committee (MCAC) reserves the right not to admit any candidate in a course(s).
- 4.17** **For all the legal matters, the jurisdiction will be the National Capital Territory of Delhi only.**
- 4.18** The candidates must register themselves for online Counselling on the stipulated date and time to be notified by MCC (Government of India) website (www.mcc.nic.in /Ministry of Health & Family Welfare (Government of India) as per the schedule notified.
- 4.19** Candidates should preserve their Admission Ticket (NEET-PG/NEET-MDS-2023) till the completion of admission process and produce the same during counselling and at the time of joining the course and shall preserve the Fees receipts till the course is over.

5. Courses, Institutions, and Number of seats (Tentative):

The Faculty of Medical Sciences offers 23 Post-Graduate Degree courses, 06 Post-Graduate Diploma Courses and 9 MDS Courses as per details available at www.mcc.nic.in and www.fmsc.du.ac.in.

6. **Duration of the Courses:**

6.1 The duration of course for Post-Graduate Degree including MDS Courses shall be **Three (03)** completed years including the period of examination, provided that in case of candidates having a recognized Two years of Post-Graduate Diploma course in the same subject, the duration of course shall be Two years.

Candidates having diploma in a subject, if they seek admission in Post-Graduate degree course in any other subject, will have to undergo 3-years-course as prescribed.

6.2 The duration of Diploma course shall be of Two (02) years.

7. **Admissions: -**

7.1 Admission would be made strictly on the basis of allotment through online counselling merit of the eligible candidates determined by marks obtained in the NEET-PG/NEET-MDS examination-2024 and as per their option, exercised online by them, done by MCC, Ministry of Health & Family Welfare, Govt. of India. The candidates shall have to follow the guidelines for counselling as and when displayed by MCC, Ministry of Health & Family Welfare, Govt. of India (www.mcc.nic.in).

7.2 No communication would be sent to the individual candidates. The candidates will have to keep themselves updated and follow the prescribed procedure on the specified date & time to be notified in due course on website www.mcc.nic.in/Ministry of Health & Family Welfare (Government of India), www.fmssc.du.ac.in and www.du.ac.in.

7.3 As soon as a candidate is allotted his/her selected seat, they are required to register themselves online at www.fmssc.ac.in and submit the fee as per following: -

(i) **1st year Annual Fee of Rs. 15,900/- (Rupees fifteen thousand nine hundred) through online payment gateway.**

(ii)	Fees as mentioned below:	
	Tuition Fees (Annual)	Rs 13000.00
	Library Fees (Annual)	Rs 500.00
	Athletic Fees (Annual)	Rs 10.00
	Cultural Council Fees (Annual)	Rs 5.00
	N.S.S Fees (Annual)	Rs 20.00
	University Development Fund (Annual)	Rs 900.00
	Faculty Management Fees (Annual)	Rs 1465.00
	TOTAL FEES (Annual)	Rs 15900.00

* The Fee mentioned above is under review and may change. Notice in this regard will be made available on the www.fmssc.du.ac.in

Registration Fees (non-refundable)

SC/ST and Person with Disabilities (PwD)	Rs. 2,000/- per course
For all other categories (Unreserved, OBC etc)	Rs. 3,000/- per course

(iii) Payment of Annual Tuition Fee by 2nd& 3rd year Postgraduate students: -

Important: The tuition fee amounting to Rs. 15,900/- (fifteen thousand nine hundred only) is required to be paid by Post-Graduate students for the 2nd year and 3rd year **WITHIN FIRST MONTH OF THE STARTING OF RESPECTIVE ACADEMIC SESSION** (2nd & 3rd), as notified by the NMC, time to time. Thereafter, Rs. 1000/- per week fine will be charged as late fees. No claim shall be there on College/Faculty if a candidate fails to submit the University Fees on time.

* **The Fee mentioned above is under review and may change. Notice in this regard will be made available on the www.fmssc.ac.in**

Note:- (i) The students are advised to deposit the Annual fees on the Faculty Portal i.e. <https://fee.du.ac.in/index.php/site/login> -> STUDENTS LOGIN->Registered Email of the University only. If any student deposited fee on any other portal, then no claim of refund will be entertained in any case.

(ii) The students are also advised to inform about any difficulty in depositing the Annual fee to office of the Faculty of Medical Sciences by sharing the screen shot of their login on the fee portal via an email at pg@fmssc.du.ac.in well in advance to resolve the issue, if any.

(iv) Fee Concession

- (a) The students belonging to Schedule Caste/Schedule Tribe Categories whose parents income was such that they were not paying Income Tax be exempted from the payment of tuition fees and admission fees (University circular No. SP:C/Fee Exemp./SC/ST/2015-16 dated. 09.09.2015).
- (b) No fees need be charged at the time of admission from those SC/ST students who are eligible for Post-metric Scholarships/top Class Scholarships. At the time of admission, they may be advised to deposit the fees with the Institute as soon as they receive the scholarship amount. An undertaking to this effect may be taken from them at the time of admission. However, the Centrally Funded Higher Educational Institutions (CFHEIs) will be responsible for timely verification, etc. of documents and their submission to facilitate timely disbursement of scholarship.
- (c) In other cases, if any SC/ST students failed to deposit the fees in the Institute then fees may be charged after making special efforts to get them requisite loan sanctioned, including facility of interest subsidy to those whose income is below Rs. 4.5 lakhs where applicable.
- (d) Special schemes under SCSP/TSP may also be drawn, in consultation with the target group in respective CFHELIs, for providing other facilities like books, equipments etc. essentially required for completion of course, which are not covered under these Scholarship Schemes, for SC/ST students.

(Circular No. Aca.I/SC/ST/2015/863 dated 09th /12th November, 2015 of the University enclosing letter F.No. 14-5/2013-Sc/ST dated 13th January, 2014 of MHRD, Govt. of India).

- 7.4 **Surety Bond: A bond worth Rs 10.00 lacs with two sureties must be executed by the candidates at the time of their admission. The admission will not be valid unless and until the Bond is executed by the candidates. The proforma of Bond is available on website www.fmssc.du.ac.in.**

The students shall have to pay the Bond money of Rs 10.00 lacs to the Institution/University in the following circumstances: -

- a. **If a student surrenders seat in violation of MCC rules/instructions, after joining the allotted institution.**
- b. **If the student leaves the courses before its completion.**
- c. **If the admission/registration of the student is cancelled/terminated by the University on account of unsatisfactory performance/misconduct /indiscipline.**

The Original Certificates of the student would be kept in the custody of the admitting Institution and would be returned only after completion of the course or on payment of Bond money, as the case may be.

- 7.5 Any candidate who fails to fulfill all the mandatory requirements specified from time to time, will forfeit his/her claim to the allotted seat and his/her candidature shall stand cancelled.
- 7.6 A candidate who selects/ is allotted a seat in the last counselling shall have no right to surrender the seat. If he/she does so, he/she shall be debarred from admission in University of Delhi and appearing in the subsequent counselling till the duration of the course concerned is over.
- 7.7 The candidates who have been provisionally admitted in a course shall appear before a medical board on the specified dates at the assigned institution for medical examinations.
- 7.8 Only those candidates, who have been declared medically fit by the respective medical boards, shall be allowed to join their courses. However, candidates selected in the last counselling would be allowed to join provisionally by the date specified by MCC.
- 7.9 Any candidate, who is found medically unfit may collect the original certificates etc. from concerned college/institute.
- 7.10 The student, who has been offered a regular post of medical profession under the Central/State Government/Autonomous/Statutory Body may request to the Board of Research studies (BRS) through Head of the Institution for the temporary discontinuation of the course, unless he/she has discontinued the employment.
- 7.11 Since the complete counselling process is through online mode, any resignation by candidates will be processed by the college concerned through online intramcc portal only. There will be no provision of resignation through offline mode during the counselling process conducted by the MCC.

8. Joining Reports:

8.1 The candidates, who have been provisionally admitted in a course, shall be required to join the assigned institution by stipulated date. At the time of joining, the candidate would be required to submit the following in the assigned institution:

- (i) **Security Deposit:** The candidates admitted to any of the courses are required to deposit Rs 25,000/- as Security Deposit, which will be refunded on completion/leaving of the course.
- (ii) **Enrolment:** Enrolment of students who are not enrolled with the University of Delhi shall be done by Head of College/Institution concerned as per circular no. Aca-II/Circular/Enrol. No./2018/01 dated 08.01.2018 and SDC/Aca./091/2018/9435 dated 15.01.2018 on submission of prescribed fee.
- (iii) The in-service candidates should submit their applications through proper channel or attach a "No Objection Certificate" (NOC) from their employer to the effect that they have no objection and the candidates will be relieved/granted study leave for pursuing the course at the time of reporting for admission.
- (iv) If a candidate joins a course in the allotted college and he relinquishes his allotted seat and in subsequent counselling allotted new course or same course in same college or any other college then his/her joining shall be effective from the date of his/her latest joining in the last college so allotted. Such candidates will not be entitled for any service and salary benefits rendered, if any, between the counselling and his/her final joining in the opted course/institution.

8.2 The provisional admission of a candidate would not be valid, if the candidate does not complete the above-mentioned requirements. After complying with the above-mentioned requirements of joining the course at the assigned institution, the joining report of the candidate is required to be submitted to the office of the Assistant Registrar, Faculty of Medical Sciences through the Head of the Institution concerned.

9. **Confirmation of Admission:**

The admission of the candidate shall be provisional till it is confirmed. The Head of the Department concerned after 4 months of the commencement of the course, but not later than 6 months of the said commencement, shall submit through the Head of the Institution, a report of the Board of Research Studies of Medical Sciences regarding performance of the candidate. The report should also confirm fulfillment of the all requirements of the Bulletin of Information. If the performance is stated to be satisfactory, his/her provisional admission shall be confirmed. If the performance is not found satisfactory, or the requirement stipulated in Bulletin of Information are not fulfilled, the admission shall be cancelled and the candidate will be informed about this within one month of the receipt of the report from the Head of the Institution.

10. Dates for submission of Thesis Protocol and Thesis by MD/MS/MDS students:

Course	Date of submission of Thesis Protocol*	Date of submission of Thesis*
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(a) MD/MS	* Date for Submission of Protocol & thesis by PG Students (MD/MS/Diploma/MDS) will be announced later on the website (www.fmsc.du.ac.in).
(b) MDS	
(b) The (MD/MS) students who have already done Diploma in Same subjects	

- Note:-**
- 1) There shall be no thesis for Diploma courses
 - 2) The proforma for application for submission of Thesis is available on the website www.fmsc.du.ac.in.
 - 3) No extension of time shall ordinarily be granted for submitting the thesis-protocol/ thesis beyond the last date stipulated for the purpose. The BRS may allow submission of the thesis-protocol/ thesis beyond the last date for genuine reasons on recommendations of Head of the institution. **Extension for thesis submission for MD/MS/MDS beyond last date may be granted to a maximum of one month with late submission fee of Rs. 1000/-per day (as per University Notification no. Exam1/Secrecy/2024-25/690 dated 19.02.2024).** In case of such late submission, **of thesis beyond one month** the student shall not be allowed to appear in the final examination at the end of normal duration of the course. He/she may be allowed to appear in supplementary or subsequent examinations at least six months after submission of the thesis, subject to approval of thesis.No relaxation will be granted in this regard.
 - 4) No extension of time shall ordinarily be granted for submitting the thesis-protocol/ thesis beyond the last due stipulated for the purpose. The BRS may allow submission of MDS thesis-protocol/ thesis beyond the last date for genuine reasons on recommendation of Head of the Institution. In case of such late submission a maximum of 2 weeks time would be granted with late submission fee of 1000/- per day (as per University Notification no. Exam1/Secrecy/2024-25/690 dated 19.02.2024).

11. Post-Graduate Training, Fees and Examination:

- 11.1** The Post Graduate (Degree/Diploma) and MDS Courses are full-time courses. No Candidate shall be allowed to apply for/to join any other course or any post either in India or abroad, once he/she has been admitted in the course and till the course is completed.

The candidate should complete the course as per the norms of the Delhi University within the stipulated period.

Any excess leave/period of absence has to be compensated by extension of training period. The student has to complete satisfactory training before becoming eligible for appearing in the examination.

11.2 Payment of Annual Tuition Fee by 2nd & 3rd year Postgraduate students:-

The tuition fee amounting to Rs. 15,900/- (fifteen thousand nine hundred only) is required to be paid by Post-Graduate students for the 2nd year and 3rd year **WITHIN FIRST MONTH OF THE STARTING OF RESPECTIVE ACADEMIC SESSION** (2nd & 3rd), as notified by the NMC, time to time. Thereafter, Rs. 1000/- per week fine will be charged as late fees. No claim shall be there on College/Faculty if a candidate fails to submit the University Fees on time.

* The fee mentioned above is under review and may change. Notice in this regard will be made available on the www.fmsc.ac.in.

11.3 The Post-Graduate student has to fulfill the requirement regarding thesis before being eligible to appear in the examination. The students are required to deposit a sum of Rs. 100/- to their respective institution as thesis protocol fees and thesis evaluation fees of **Rs. 15,000/- through Online mode only in the Account of Director, UDSC-Maintenance A/c, Account No. 42113431541, Branch Code-8778, IFSC Code:- SBIN0008778, Bank- State Bank of India, South Delhi Campus.**

11.4 The examination will consist of theory and practical/clinical examination. The Examination fee of the University Examination will be deposited in the concerned Medical College/Institute, as per University rules.

11.5 Refund of Fees:

Any request for refund of fee should be submitted after the entire counselling/admission process is over. A request for refund of fee will be considered if the candidate has surrendered his/her seat as per the instructions/guidelines of the MCC, DGHS, MoHFW, Govt. of India.

Application Form for refund of fee is available on the www.fmsc.du.ac.in

11.6 Change of Name: The University Notification No. Ref./Aca-II/Change of name/279/2015/03 dated 01.07.2015 (E.C. Resolution No. 16 dated 28.05.2015) and Notification No. Ref./Aca-II/Change of name/279/2015/04 dated 16.12.2015 (available on University website www.du.ac.in).

12. SPAN PERIOD:

12.1 Students admitted to MD/MS/MDS courses should pass the degree examination within **5 years** after registration to the course.

12.2 Students admitted for Diploma courses shall pass the examination within **4 years** from the date of registration to the course. Similar rules will apply for 2 years MD/MS course, where the student had obtained diploma at the time of registration.

12.3 Salary in lieu of the training period will only be payable for the regular duration.

13. DISCIPLINE:

13.1 The student shall submit himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and several authorities of the University which may be vested with the authority to exercise discipline under the Act, the Ordinance and the Rules that have been framed by the University from time to time.

13.2 The Student would undergo the course on full-time basis, no private practice, part-time job being permissible during the duration of the course.

13.3 University can remove the name of the student from the rolls in case his/her work or conduct is reported to be not satisfactory by the Supervisor/Head of the Department/Head of the Institution.

13.4 The admission will be terminated if the student is not regular and absent unauthorisedly/without prior permission.

14. Ragging (Ordinance XV-C): -

- (i) Ragging in any form is strictly prohibited, within the premises of College/Department or Institution and any part of Delhi University system as well as on public transport.
- (ii) Any individual or collective act or practice of ragging constitutes gross discipline and shall be dealt with under this Ordinance.
- (iii) Ragging for the purpose of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students and includes individual or collective acts or practices which-
 - (a) Involve physical assault or threat to use of physical force;
 - (b) Violate the status, dignity and honour of women students;
 - (c) Violate the status, dignity and honour of students belonging to the scheduled castes and tribes;
 - (d) Expose students to ridicule and contempt and affect their self-esteem;
 - (e) Entail verbal abuse and aggression, indecent gestures and obscene behaviour.
- (iv) The Principal of a College, the Head of the Department or an Institution, the authorities of College, of University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging.
- (v) Notwithstanding anything in Clause (4) above, the Proctor may also suo motu enquire into any incidence of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.
- (vi) The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
- (vii) If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/she may so advise the Vice-Chancellor accordingly.
- (viii) When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/her decision shall be final.
- (ix) On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under Clause (7) disclosing the occurrence of ragging incidents described in Clause 3(a), (b) and (c) the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years.
- (x) The Vice-Chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a course of student in a college, departmental examination for one or more years or that the results of the students or students concerned in the examination or examinations in which they appeared be cancelled.

- (xi) In case any students who have obtained degrees of Delhi University are found guilty under this Ordinance appropriate action under Statute 15 for withdrawal of degrees conferred by the University shall be initiated.
 - (xii) For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.
 - (xiii) All institutions within the Delhi University system shall be obligated to carry out instructions/directions issued under this Ordinance, and to give aid and assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.
 - (xiv) The National Medical Commission (presentation & prohibition of ragging in Medical Colleges/Institutions) regulations 2009 notified in the part III section 4 of the Gazette of India on 3.8.2009 amended from time to time be also adhered to.
- 15. Sexual Harassment (Ordinance XV-D) has repelled by the act passed by the Parliament the Sexual Harassment of Women at Workplace (Prevention, prohibition and redressal) Act, 2013 (Ref. No. Estab. II (i)/27/ACC/2006 dated 09-01-2014) (www.wcd.nic.in/wcdact/womenactsex.pdf)**