



सत्यमेव जयते

जवाहरलाल स्नातकोत्तर आयुर्विज्ञान शिक्षा एवं अनुसंधान संस्थान
JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION & RESEARCH
(स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का संस्थान)

भारत सरकार / GOVERNMENT OF INDIA
(An institution of National Importance under Ministry of Health & Family Welfare)
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No.JIP/Dean(R)/IEC-OS/2024

Dated: 25.01.2024

CIRCULAR

Sub: Online application for submission of proposals to the Institutional Ethics Committee Observational studies for **February 2024** - Reg.

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Faculty, PhD scholars, P.G. and U.G. Students are invited to submit research proposals approved by JSAC/PGRMC/SCTRC/GJ-STRAUS for approval by Institutional Ethics Committee – Observational studies in the prescribed proforma available on the website.

1. Kindly use the link <https://iecmanager.org/institution/283> for filling the **online version of JIEC application form** and relevant annexures.
2. PIs are required to **upload the soft copy** of their signed declaration form, consent forms and scientific proposal to <https://iecmanager.org/institution/283>.
3. **One original hard copy** of the following documents is required to be submitted to the Member-Secretary, Institute Ethics Committee (IEC) at the Institute Ethics Committee office, Room no. 106, First floor, Administrative block, JIPMER.
 - Covering letter
 - Download of the online IEC application
 - Signed Declaration form
 - Consent forms / Waiver of consent forms
 - Research proposal JSAC (ver. July 2020) / UGRMC/PGRMC
 - JSAC/ UGRMC/PGRMC certificate
 - Data collection proformas
 - Curriculum vitae of PI & Co-Investigator (s) / guide & co-guide
4. Procedure and guidelines to upload proposals on the e-EC portal are available on the JIPMER website: <https://jipmer.edu.in/research/research-committees/institute-ethics-committee/proformas>.

Please note: Enter the complete title of the project, Department of work and Investigator's name on the first page of the application.

5. The last date for submission of proposals so as to reach the office of the undersigned for consideration of approval by the Institutional Ethics Committee for the month of February 2024 is on or before **02-02-2024 (Friday)**. Proposals submitted before the last date will be taken up for discussion in the IEC Observational Committee meeting scheduled to be held on **15-02-2024 (Thursday)**.

**Dr. R. Rajalakshmi,
Member Secretary,
IEC – Observational Studies**

To:

- All Heads of the Departments - with a request to bring the same to the knowledge of the faculty and residents of their departments.
- Director, JIPMER- for information
- Dean (Research) and Dean (Academics) -for information
- Dean (Academics), JIPMER Karaikal- for information
- Officer-in-charge (Research), JIPMER Karaikal- for information