



**डॉ. कालिदास द. चव्हाण**

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**कुलसचिव**

**Dr. Kalidas D. Chavan**

M.B.B.S., M.D. (Forensic Medicine), Ph.D., D.Sc.

**Registrar**

Outward No. MUHS/E-4/PG-Circular/1092/2022

Dated: 16/06/2022

**Circular No. 63/2022**

**Sub. :- Online Orientation of Guide and Examiners regarding procedure for approval of Title & Synopsis/ Dissertation...**

**Ref :- 1) University Circular No. 22/2018 dated 05/12/2018.  
 2) E-mail letter dated 13/06/2022 of Dean, Homoeopathy Faculty.**

University has issued directives to all PG Colleges vide above cited Circular dated 05/12/2018 regarding Constitution of Board of Research Studies (BORS) and procedure for Title & Synopsis approval at the College level / Institution level.

However, it is observed many PG Homoeopathy Colleges are not following University guidelines regarding Title & Synopsis as well as assessment of Dissertation is not properly done. Therefore, Online Orientation for Guide / Examiners is organised by the University which will be conducted by the Dean, Faculty of Homoeopathy as per following schedule.

Topic	Online Orientation of Guide and Examiners regarding procedure for approval of Title & Synopsis / Dissertation
Date	23/06/2022
Time	11.00 a.m.
Zoom I.D.	870 9076 1792
Zoom Passcode	262836

The Dean / Principal of PG Homoeopathy Colleges are requested to instruct the PG Guides to attend the said online Orientation seminar.

**Registrar**

**Encl : As above**

**To,**

**The Dean / Principal**

All Homoeopathy PG Colleges / PG Institution

M.U.H.S., Nashik

**Copy to : for Information**

- 1) Hon'ble Vice Chancellor Office, MUHS, Nashik
- 2) Hon'ble Pro Vice Chancellor Office, MUHS, Nashik
- 3) Registrar Office, MUHS, Nashik
- 4) Dean, Faculty of Homoeopathy Dr. D. G. Bagal  
Y.M.T, H.M.C, Navi Mumbai.

## SOP

<b>Sr. No.</b>			
1.	11.00-11.10	<b>Introduction &amp; Welcome</b>	<b>Dr. D.G. Bagal</b>
2.	11.10-11.30	<b>Requirements Requisite for PG study (BORS/Ethical Etc.)</b>	<b>Dr. U. Pawar</b>
3.	11.30-11.50	<b>Formation of Ethical Committee &amp; its duties</b>	<b>Dr. P. Tamboli</b>
4.	11.50-12.10	<b>Procedures for approval of title of Synopsis</b>	<b>Dr. M. Solanki</b>
5.	12.10-12.30	<b>Activities of PG Department</b> <b>Activity at BORS level activity at Institute Level</b> <b>Activity at MUHS level</b>	<b>Dr. A. Dahad</b>
6.	12.30-12.50	<b>Guideline regarding Dissertation writing</b> <b>Guideline regarding submission of Dessertation</b>	<b>Dr. R. Dsuza</b>
7.	12.50-01.10	<b>Review of Literature/Material methods</b>	<b>Dr. M. Gaushal</b>
8.	01.10-01.30	<b>Guideline regarding Assessment of Dessertation</b>	<b>Dr. M. Inamdar</b>
9.	01.30-01.50	<b>Guideline regarding Dessertation evaluation Problems</b>	<b>Dr. V. Seliya</b>
10.	01.50-01.55	<b>Overall Review</b>	<b>Dr. M. Jatkar</b>
11.	01.55-02.00	<b>Vote of Thanks</b>	<b>Dr. P. Bhosale</b>

Topic	Suggestion/Guidline
Title Page	
Certificates	
Abstract	
Dedication (Optional)	
Acknowledgement (Optional)	
Table of Contents	

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a. List of Figures/Photographs	
b. List of Tables	
c. List of Abbreviation (Optional)	
d. List of Appendices	
Introduction	
Aims and Objectives	

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Review of Literature	
Material & Methods	
Observations & Results	
a. Discussion	
b. Conclusion	
c. Summary	

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d. References/Bibliography	
e. Appendix	
i. Glossary/Definitions	
ii. Case Recording Format	
iii. Date Collection Format	
iv. Questionnaire	

Topic	Suggestion/Guidline
v. Scales (For outcome Assessment, Quality of Life etc)	
vi. Special Methods, if any	
vii. Reagents	
viii. Patient Information Sheet & Written Consent Form	
ix. A few Case Records of Patients	
x Master Chart	

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