



**Dr. NTR UNIVERSITY OF HEALTH SCIENCES : A.P : VIJAYAWADA – 08**

Lr.No.899/EA2/PG/2024

Dt.19-12-2024

To

The Principals of all Private Medical Colleges having PG courses affiliated to Dr.NTR UHS, Vijayawada.

Sir/Madam,

Sub:- Dr NTR UHS – PG (Medical) Admissions – Conduct of Phase-II Web Based counselling for admission into PG Medical Degree/Diploma courses under Management Quota for the academic year 2024-25 – Certain instructions - Issued - Reg.

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I am to inform you that the Phase-II counselling for admissions into PG(Medical) courses under Management Quota seats is completed on **19-12-2024** and candidates have to report at the respective Medical Colleges on or before **03.00 PM on 26-12-2024**.

In this regard you are directed to constitute a “Committee” consisting of 2 or 3 Professors and Principal as chairman of the Committee shall arrange to verify the Original certificates of the Candidates before completing the process of admission. All the Original certificates must be verified very carefully and any discrepancies must be brought to the notice of University immediately. Further, **I also request you to verify more particularly the local area i.e., AP/Others and NEET cut-off score as per the Category of the candidate.**

The “Committee” to be constituted at the colleges should verify the print outs of

- (1) Online Application form
- (2) Provisional Allotment Order
- (3) Original certificates of the candidates

Any deviation should be brought to the University notice immediately. **Please observe remarks if any on the provisional verification form before admitting the candidate.**

The list of documents to be verified at the time of admission is specified vide Annexure-I and please follow the instructions given vide Annexure-II.

**Further, I request you to freeze the data of Not Reported/Reported candidates by 04.00 PM on 26-12-2024 duly following the instructions of the Service Provider.**

**TUITION FEE: The following is the Tuition fee structure for the academic year 2024-25 to be payable for the Competent Authority Quota seats in Private Un-aided Medical Colleges as per G.O.Rt.No.504, HM & FW (C1) Department, dated 06-08-2024 of Government of Andhra Pradesh subject to the outcome of the W.P.Nos.32975, 33162 & 35090 of 2022.**

Name of the course	Fee for Category-B (MQ) seats	Fee for Category-C NRI/Institutional Quota seats
Clinical Degree/Diploma	₹. 9,93,600/-	₹.57,50,000/-
Para Clinical Degree/Diploma	₹.3,10,500/-	₹.17,25,000/-
Pre Clinical Degree/Diploma	₹.1,40,760/-	₹.9,20,000/-

While admitting the candidates, the following guidelines are to be followed:

1. The candidates has to download allotment letter through online after paying requisite fee of **Rs.49,600/-** The last date for reporting at the allotted colleges is **03.00 PM on 26-12-2024**. Candidates who have already paid **₹.49,600/-** (during Phase-I counselling) need not pay again for downloading the allotment order, if seat is allotted in this Phase-II counselling.
2. The Candidates who have already joined in a college allotted in the Phase-I of counseling can join in the college allotted in this Phase-II of counseling after obtaining relief letter (by e-mail/In person) & Custodian certificate from the college (by e-mail/In person) in which already joined.
3. The Principals of the colleges where the candidates already joined in the Phase-I and now allotted a seat in another college in Phase-II are to be relieved by giving relieving order by e-mail/In person. The fee paid by the candidate must be transferred to the allotted college/refunded to the candidate of the Phase-II counselling.
4. The selected candidates shall produce all the Original certificates, pay the Tuition fee, necessary bonds etc., and complete the process of admission. If the candidate does not fulfil the criteria as per regulations to complete the admission process in the specified dates of admission, their admission will be cancelled automatically.
5. The verification of original certificates will be conducted at the time of admission in the respective College and in case of any discrepancy, the Provisional allotment will be cancelled and action will be initiated.
6. Candidates can also slide among sub categories (1), (2) & (3) in Phase-II and in such case, the tuition fee already paid in any category will be returned/adjusted to the candidate so that he/she can pay the requisite fee of the slided seat in the college to which the candidate is slided.
7. After the cutoff date for reporting i.e., by **03.00 PM on 26-12-2024**, no candidate should be admitted and their Provisional admission is deemed to be cancelled without any further intimation.
8. Principals have to upload the Reported/Not Reported data by **04.00 PM on 26-12-2024**.
9. If any discrepancy found with regard to the above, the same may please be brought to the notice of the University, through e-mail: [appgadmissions2021@gmail.com](mailto:appgadmissions2021@gmail.com)
10. Candidates already reported under Phase-I Competent Authority Quota, if allotted a seat in Phase-II under Management Quota, and upon reporting the Phase-II MQ seat, the Phase-I CQ seat will be automatically cancelled. The candidate has no right to claim the said cancelled seat.

**11. Principals are requested to ensure that an allotted candidate can report at any one college/course either in CQ or MQ in case the candidate got seat in both CQ & MQ of Phase-I/Phase-II counselling. The Principals are requested to honour the decision of the candidate in choosing the allotted seat of admission. There shall not be any dual reporting of any candidate in CQ & MQ at different/same colleges.**

12. The University fee once paid shall not be refunded under any circumstances.

**Note: KEEPING IN VIEW OF LIMITED TIME AVAILABLE FOR COMPLETING THE COUNSELLING AS PER THE NMC, NEW DELHI SCHEDULE, IT IS INFORMED THAT SUNDAYS AND PUBLIC HOLIDAYS ARE TO BE TREATED AS WORKING DAYS. PLEASE INSTRUCT THE CONCERNED STAFF ACCORDINGLY.**

This has got the approval of the Competent Authority.

Encls: As stated above.

Yours faithfully,  
Sd/-  
(Dr. V.RADHIKA REDDY)  
REGISTRAR