



No.JIP/Dean(R)/IEC-OS/2024

Dated: 25.03.2024

CIRCULAR

Sub: Application for submission of proposals to the Institutional Ethics Committee Observational studies for **April 2024** - Reg.

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Faculty, PhD scholar, P.G. and U.G. Students are invited to submit research proposals approved by JSAC/PGRMC/SCTRC/GJ-STRAUS for approval by Institutional Ethics Committee – Observational studies in the prescribed proforma..

1. PIs are required to **send the soft copy** of their signed declaration form, consent forms and scientific proposal along with covering letter to the email ID ethics.observational@gmail.com .
2. **One original hard copy** of the following documents is required to be submitted to Member-Secretary, Institute Ethics Committee (IEC) at Institute Ethics Committee office, Room no. 106, First floor, Administrative block, JIPMER.
 - Covering letter
 - Download of the online IEC application
 - Signed Declaration form
 - Consent forms / Waiver of consent forms
 - Research proposal JSAC (ver. July 2020) / UGRMC/PGRMC
 - JSAC/ UGRMC/PGRMC certificate
 - Data collection proformas
 - Curriculum vitae of PI & Co-Investigator (s) / guide & co-guide
3. The last date for submission of proposals so as to reach the office of the undersigned for consideration of approval by Institutional Ethics Committee for the month of April 2024 is on or before **02-04-2024 (Tuesday)**. Proposals submitted before the last date will be taken up for discussion in IEC Observational committee meeting scheduled to be held on **11-04-2024 (Thursday)**.

Dr. R. Rajalakshmi,
Member Secretary,
IEC – Observational Studies

To:

- All Heads of the Departments - with a request to bring the same to the knowledge of the faculty and residents of their departments.
- Director, JIPMER- for information
- Dean (Research) and Dean (Academics) -for information
- Dean (Academics), JIPMER Karaikal- for information
- Officer-in-charge (Research), JIPMER Karaikal- for information