

Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER)

(An Institution of National Importance under Ministry of Health & Family Welfare, Government of India)

CIRCULAR

Dated: 17.05.2021

Sub: Online application for submission of proposals to the Institutional Ethics Committee Observational studies for May 2021 - Reg.

Faculty, PhD scholar, P.G. and U.G. Students are invited to submit research proposals approved by JSAC/PGRMC/SCTRC/GJ-STRAUS for approval by Institutional Ethics Committee – Observational studies in the prescribed proforma available on website.

1. Kindly use the link <https://iecmanager.org/institution/283> for filling the **online version of JIEC application form** and relevant annexures.
2. PIs are required to **upload the soft copy** of their signed declaration form, consent forms and scientific proposal to <https://iecmanager.org/institution/283>.
3. **One original hard copy** of the following documents is required to be submitted to Member-Secretary, Institute Ethics Committee (IEC) at Institute Ethics Committee office, Room no. 106, First floor, Administrative block, JIPMER.
 - Covering letter
 - Download of the online IEC application
 - Signed Declaration form
 - Consent forms
 - Research proposal (JSAC ver. July 2020)
 - JSAC/ UGRMC/PGRMC certificate
 - Data collection proformas
4. Procedure and guidelines to upload proposal on e-EC portal is available in the JIPMER website <https://jipmer.edu.in/research/research-committees/institute-ethics-committee/important-information>

The last date for submission of proposals so as to reach the office of the undersigned for consideration of approval by Institutional Ethics Committee is on or before **24-05-2021**. Proposals submitted before the last date will be taken up for discussion in IEC Observational committee meeting scheduled to be held on **09-06-2021** (Wednesday).

**Dr. Subitha L.,
Member Secretary,
IEC – Observational Studies**

To:

- All Heads of the Departments - with a request to bring the same to the knowledge of the faculty and residents of their departments.
- Director, JIPMER- for information
- Dean (Research) and Dean (Academics) -for information