



ACADEMIC SECTION

**INFORMATION BROCHURE REGARDING ADMISSION PROCEDURE
FOR MD/MS/MDS/INTEGRATED 6-YEAR M.Ch COURSES
JULY 2024 SESSION - FIRST COUNSELLING**

The Reporting Dates and Time for the Admission Process will be as follows:

Date	Time	Venue
24.06.2024 (Monday)		
25.06.2024 (Tuesday)	9.00 AM –	Mini Auditorium
26.06.2024 (Wednesday)	11.00 AM	4 th Floor, JIPMER Academic Centre (JAC), JIPMER.
27.06.2024 (Thursday)		

**A. For candidates who choose Option 1 in the first counselling (accepted the seat):
(Admission process will span over a minimum of two working days.)**

Tasks to be completed before reaching the admission venue:

1. **Complete the Health-Care Professional ID Registration:**

NDHM / ABDM (Health-Care Professional ID Registration) is mandatory for all the newly joined Junior Residents.

Steps for registration in NDHM / ABDM (Health-Care Professional ID Registration):

- Step 1: Click the below mention link to Register 'Professional Healthcare ID'
<https://hprid.abdm.gov.in/login>
- Step 2: Click on 'Create Your Healthcare Professional ID now'.
- Step 3: Click on 'I am Healthcare Professional'.
- Step 4: Click on 'Generate via Aadhaar'.
- Step 5: Enter your Aadhaar Number.
- Step 6: Click on 'I agree' & Click on 'Submit'.
- Step 7: You will get 6 digit 'OTP' to your Aadhaar Registered Mobile Number.
- Step 8: Enter the OTP and Click 'Login'.
- Step 9: After logging-in, enter your Mobile Number.
- Step 10: You will get again 6 digit 'OTP' on your mobile number.
- Step 11: Enter OTP & Click on Login.
- Step 12: After logging-in, create your 'User Name' & 'Password' (Password must be 8 character, Upper case, lower case, Alpha numeric & Special character).
- Step 13: Select 'I am Healthcare Professional'.
- Step 14: Select 'Modern Medicine'.
- Step 15: Enter your email address & Click on 'submit'.
- Step 16: After Submitting, you will get OTP on your email for verification, after verification, your Registration will be completed and you will receive 14-digit Professional Healthcare ID number, take a printout of this page and submit the same at the time of document verification.

2. Fill the JIPMER e-form by clicking the link and bring a printout of the completed form on the day of reporting. <https://www.digialm.com/EFForms/configuredHtml/827/68596/application.html>
(Note: Name should be filled as given in MBBS degree certificate)

3. **Submission of Agreement Document:**

A PDF version of the agreement (Should check the Attachment) will be available on JIPMER Website. You will have to purchase a minimum 10-rupees stamp paper or e-stamp paper on your name and the content emailed to you should be printed on the stamp paper. You should get Notary public signature and seal on the agreement. Content of the agreement as given to you should not be modified under any circumstances. The signed agreement should be submitted to the admission team.

Note: Please do not fill/write anything on the agreement form except for your Name & Father/Guardian's Name. Page No. 1-5 should be signed by Notary Public and the date of agreement should be filled on the day of reporting.

4. Forms to be printed, filled, and brought to the venue (Annexures attached):

1. ID card form – all the fields should be filled and in block letters (Annexure-1)
2. Joining letter (Annexure-2)
3. Joining report format (Annexure-3)
4. Hostel application form (if applicable) (Annexure-4)
5. Honor Code (Annexure-5)
6. Personal information slip for processing Stipend (Annexure-6)
7. Biodata Proforma (Annexure-7)

On the day of reporting (For Option 1 Candidates):

The Candidates should keep the documents in the order mentioned below and hand them over to the verification desk when required:

1. Offer letter (Download from INI-CET Website)
 2. Seat Allocation Slip (Option exercise slip)
 3. Final Registration Slip
 4. Downloaded Hall Ticket
 5. MBBS Degree / Provisional Certificate
 6. MBBS Mark Statement
 7. CRRI / Internship Completion Certificate
(Internship should complete on or before **31.07.2024**)
 8. Permanent /**Valid Provisional Medical Registration Certificate of MBBS Course***
 9. Conduct / Character Certificate from the Institute last studied
 - 10. Transfer (or) Migration Certificate obtained from the Institute last studied #**
 11. Date of Birth / S.S.L.C. Certificate showing the date of birth
 12. Residence Certificate/ Nativity Certificate /Aadhar/Passport/Driving License
 13. Caste Certificate (in respect of OBC/SC/ST/EWS candidates -
Format as prospectus Part – B)
For **OBC Candidates (Certificate to be issued between 20.05.2023 to 19.05.2024)**
For **EWS Candidate (Certificate to be issued between 01.04.2024 to 19.05.2024)**
 14. Medical Certificate in case of Orthopedic Physically Challenged (OPH) candidates
 15. Photocopies of all Original Certificates
 16. JIPMER e-form / Student's Verification Form
 17. Passport size color photo – 2 Nos.
 18. Honor Code (Annexure-5)
 19. NDHM / ABDM (print copy)
 20. ID Card Application (Annexure-1)
 21. Personal information slip for processing Stipend (Annexure-6)
 22. Biodata Proforma (Annexure-7)
 23. Agreement Document
- # A maximum of one-week time will be given from the date of issue of provisional admission order**
*** Permanent Medical Registration certificate is mandatory before joining the course.**

- After successful certificate verification, you will be given a form for Medical Examination by the team. The duly signed Medical Examination report should be submitted to the admission team.

Note: Medical Board will be organized at a single site on June 25th 2024. Candidates who report on 24th & 25th June 2024 can avail this facility. Candidates reporting on 26th & 27th June 2024 will have to get their Medical Examination done in the individual department.

- After successful Medical Examination, candidates need to pay the Admission fee. Complete fee payment procedure through SBI Collect payment portal for JIPMER at <https://www.onlinesbi.sbi/sbicollect/icollecthome.htm>

Choose Academic fee – MCh DM MD MS PDF in drop down menu and provide the details of payment mentioned below:

Sl. No.	Description	MD/MS/MDS/First 3 years of 6-year MCh course
		Fee in Rs.
1	Admission Fee (one time)	5,000
2	Tuition Fee (per annum)	2,200
3	Learning Resource Fee (per annum)	9,000
4	Corpus Fund on Academic Fee (per annum)	110
5	Student information details (per annum)	1,500
6	Identity Card Charges (One time)	150
7	Caution deposit (refundable)	3,000
Total		20,960

Note: Fee once paid will not be refunded under any circumstances. Provide a hard copy of fee receipt to the admission team.

- The following will be issued to the candidate after successful completion of document verification and Medical Examination:
 1. Bonafide certificate (certifying that the original documents are retained by the institute)
 2. Provisional Admission order will be issued on 29.06.2024 (Monday) 9.00 – 11.00 AM at Academic Section.

The academic session will commence from 1st July 2024.

Candidates should join the respective departments on the forenoon of 01.07.2024.

- The filled-in joining letter and joining report forms should be submitted to the respective department office at the time of joining. The joining report will be returned by the department later, through proper channel.
- Submit Hostel application form (if needed). **Candidates can avail hostel facility (Subject to availability) once admission order is issued.**

Note: There is no vacancy in women hostel at present. Vacancies are likely to arise only between August to October 2024. Candidates are advised to make their own arrangement for accommodation.

- **IMPORTANT:** If any candidate who has been allotted a seat in JIPMER chooses OPTION-1 and reports for admission in JIPMER as per the schedule given in INI-CET result notification, his / her certificates will be retained after verification of the same. If a candidate decides to leave the seat after submission of certificates to JIPMER authorities but before completion of joining / admission formalities and getting admission order / joining the department, he / she will be liable to pay the penalty of Rs.3 Lakhs to JIPMER. Additionally, the fee paid by him / her for admission will not be refunded.

*** Final Admission will be subject to the result of biometric verification.**

B. For candidates who choose Option 2:

Candidates should submit either the certificates mentioned in the prospectus as published on INI-CET official website (<https://www.aiimsexams.ac.in>)

OR

Security deposit of Rs. 3,00,000/- as mentioned in the INI-CET result notification.

The Candidates should keep the documents in the order mentioned below and hand them over to the verification desk when required:

1. Offer Letter (Download from INI-CET Website)
 2. Seat Allocation Slip (Option exercise slip)
 3. Final Registration Slip
 4. Downloaded Hall Ticket
 5. MBBS Degree / Provisional Certificate
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 7. CRRI / Internship Completion Certificate
(Internship should complete on or before **31.07.2024**)
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 9. Conduct / Character Certificate from the Institute last studied
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 11. Date of Birth / S.S.L.C. Certificate showing the date of birth
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 24. Caste Certificate (in respect of OBC/SC/ST/EWS candidates -
Format as prospectus Part – B)
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 13. Medical Certificate in case of Orthopedic Physically Challenged (OPH) candidates
 14. Photocopies of all Original Certificates
 15. Passport size color photo – 2 Nos.
- * A maximum of one-week time will be given from the date of issue of provisional admission order**
- # Permanent Medical Registration certificate is mandatory before joining the course.**

After successful certificate verification, you will be given a Bonafide certificate/acknowledgement slip to attend further round of counselling.

Sd./..
Dean (Academic)

Additional information:

Location of the admission venue:

Lecture Hall – 3, 3rd Floor, JIPMER Academic Centre.
(<https://goo.gl/maps/kpsijrtceQR5QRfV7>).

Outlets for taking print-out:

It is advisable to get all the annexures printed out from your hometown. A facility for printing is located within Harvey House I hostel building and is open from 10 AM to 5 PM.
(<https://goo.gl/maps/wG5Jf4RNZvy8TtwBA>)

Location of hostels:

Harvey House II for men and Blackwell House II for women are located in the New hostel complex. (<https://goo.gl/maps/veLeyfXCKfPBv5sQ7>) Blackwell House I for women is located adjacent to Superspeciality Block Annex. (<https://goo.gl/maps/ktTHbPPTpMHdj7Zt7>)

Waiting area of parents or accompanying persons:

No waiting area is allocated. Accompanying persons and parents are not allowed inside the Academic Centre building (with the exception of PwD candidates who require assistance).

Availing hostel room accommodation:

Hostel accommodation can be availed by outstation candidates, subject to availability. Candidates who have been issued admission order by submitting a filled-in application form (Annexure 4). Login credentials for digital campus account (online platform for hostel room allotment and other uses) will be given to you on completion of admission process. On approval of the application, the hostel caretaker will allot a room on the online platform and payment can be done then on the same platform. There is no other mode of hostel fee payment. Read Hostel Manual carefully and thoroughly before choosing hostel accommodation (link below).

<https://www.jipmer.edu.in/sites/default/files/JIPMER%20Hostel%20Manual.pdf>

Please note that you will be paying hostel fees as well as relinquish house rent allowance (approximately 12,000 rupees per month).

Hostel room can be allotted to a candidate only after issue of admission order.

Annexure 1:

JIPMER
PUDUCHERRY / KARAIKAL
APPLICATION FOR ID CARD
STUDENT

(All the Fields are mandatory and to be fill in BLOCK LETTERS)

Recent
Passport Size
Photograph

STUDENT NUMBER	:	
NAME	:	
COURSE	:	
DEPARTMENT	:	
DATE OF BIRTH	:	
DATE OF ADMISSION	:	
DATE OF COURSE COMPLETION	:	
BLOOD GROUP	:	
MOBILE NUMBER	:	
AADHAR NUMBER	:	
EMAIL ID	:	
PRESENT RESIDENTIAL ADDRESS	:	
		PIN CODE <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
REASON (Supporting Document to be attached with the Application)	:	New Admission / Internship / Change of Address / Damage / Missing.
SIGNATURE (In Blue Ink Only)	:	
DATE OF APPLICATION	:	

FOR OFFICE USE

ID Card Printed on

Pay Roll

Attendance Portal

Annexure 2:

(One Copy sent through TAPAL to Admin IIIB and one copy to Academic section)

Joining letter

From
Name:
Roll no.:

To
The Head of the Department,
Department of _____,
JIPMER

Respected sir/madam,

Sub.: Joining the department after admission to MD/MS/MDS/ Integrated 6-year M.Ch course
_____ in JULY 2024 session through INI-CET.

Ref.: Admission order No. _____ dated _____.

With reference to above, I am joining the department of _____ in the
forenoon/afternoon of _____. Kindly accept my joining letter.

Thanking you,

Yours sincerely,

Puducherry,
Date:

(Name: _____)

Encl.: Photocopy of admission order

Annexure 3:

Joining report

(To be completed by the department and sent through **TAPAL to Admin IIIB and one copy to Academic section**)

From
The Head of the department,
Department of _____,
JIPMER

To
The Director,
(Thro' proper channel)
JIPMER

Sir/madam,

Sub.: Joining report of MD/MS/MDS/ Integrated 6-year M.Ch residents of JULY 2024session.

Ref.:

The following candidate has joined MD/MS/MDS/ Integrated 6-year M.Ch course
_____ in the department of _____ in
the forenoon/afternoon of _____.

Name of the candidate:

Roll number of the candidate:

Thanking you,

Yours sincerely,

Puducherry,

Date:

(Signature and seal of the head of the department)

Copy to: Dean (Academic)

Annexure 4:

Hostel application form

I have thoroughly read the Hostel Manual and I agree to abide by the rules as mentioned in the manual. I also understand that I will be paying the required hostel fees as given in the Hostel manual (some of which are non-refundable) in addition to relinquishing house rent allowance (approximately Rs. 12,000 per month). I request for allotment of a hostel room in Harvey House II (for men) / Blackwell House I or II (for women).

Yours sincerely,

Puducherry,
Date:

Name : _____

INI- CET Roll No.: _____

Course: _____

**JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND
RESEARCH, PUDUCHERRY – 605006**

HONOUR CODE

On joining (course) in JULY 2024 session in this Institute,
I have understood the following:

1. All powers relating to discipline and disciplinary action against the students are vested on the Director of the Institute. The Director may delegate all/any such powers, as he/she deems fit to the Dean(Academic) or any other officer of this Institute as he/she may specify on his behalf.
2. Discrimination based on caste, religion, language, gender, socio-economic status, and region will be viewed seriously. JIPMER and Union Territory of Puducherry Legal Services Authority has constituted a legal services clinic for providing legal assistance and guidance exclusively to students hailing from the Northeastern region of India.
3. Sexual harassment against women shall be punishable under sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. JIPMER has a specially designated committee for women, to enquire into the complaints of sexual harassment at workplace/college/hospital etc.
4. The acts of gross indiscipline shall include:
 - i. Physical assault or threat to use physical force against any member of the teaching or non-teaching staff of JIPMER or any other persons within the campuses of JIPMER
 - ii. Carrying or use or threat of use of any weapon
 - iii. Ragging in any form (punishment will be awarded thereof as per JIPMER rules)
 - iv. Violation of the status, dignity, and honour of any student/resident/healthcare worker including students belonging to the Scheduled caste, Scheduled Tribes, and Other Backward Caste.
 - v. Sexual, mental, and physical harassment of anybody.
 - vi. Willful destruction of institutional property.
 - vii. Misuse of internet and social media through JIPMER internet / Wi-fi.
 - viii. Creating ill-will or intolerance on religious or communal grounds, causing disruption in any manner of the functioning of JIPMER.
 - ix. Smoking, consumption of alcohol or any other prohibited substance anywhere within the campus.
 - x. Cheating/stealing/burglary/arson/extortion or any other criminal activity
 - xi. Not abiding by institute rules, regulations, and orders
5. Without prejudice to the generality of his/her powers relating to the maintenance of discipline as may seem appropriate to him/her and taking such action in the interest of maintaining discipline as he/she may seem appropriate, the Director may in exercise of his/her powers, order any student or students to:
 - i. Be removed from the Rolls of JIPMER on the recommendation of the Committee to be constituted by him/her for that purpose.
 - ii. Be suspended, for a stated period after recording the reason thereof in writing.
 - iii. Be fined normally up to Rs. 1,000/- (Rupees One thousand only) or any other amount commensurate to his/her misdeed.
 - iv. Be debarred from taking any examination(s) including Exit examinations for one or more phases after providing him/her the opportunity of being heard.
 - v. Withhold the result of the student(s) concerned in the Examination(s) in which he/she appeared, for a period not more than 3 months.

- vi. Be prohibited from appearing or completing any examination by any unfair means such as copying, use of notes, mobile phones or any other electronic gadgets inside the examination halls.
6. I understand that in each academic year leave rules to be followed to be eligible to appear in the professional exam at the end of the course.
7. I understand that if my name is removed from the rolls of JIPMER owing to any disciplinary action against me, I shall be liable to pay the same penalty which is applicable for mid-stream departure.

I pledge,

- To abide by the honour code and to encourage my peers to uphold this honour code,
- To be courteous in my interactions with juniors, peers, staff, and faculty members
- To not indulge in any kind of academic misconduct such as malpractice in examinations, impersonation, plagiarism, etc.,
- To not indulge in any harassment of any form,
- To abide by the orders, rules, and regulations governing JIPMER and its campuses,
- To follow the Institute's dress code,
- To put my best efforts in academic activities, examinations, assignments, as well as work in the laboratory/hospital.
- To uphold the high standards of conduct in patient care and research.

Date:

Place: Puducherry – 605006

Signature:

Name (in CAPITAL letters):

Entrance Examination Roll No.:

Rank:

Annexure 6:

**GOVERNMENT OF INDIA
JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION
AND RESEARCH, PUDUCHERRY -605 006.**

PERSONAL INFORMATION

NAME		BANK NAME*	
EMPLOYEE. NO.		BRANCH CODE	
DESIGNATION	JUNIOR RESIDENT	BRANCH NAME	
DEPARTMENT		IFSC NO	
DATE OF BIRTH (DOB)		A/C NO.	
DATE OF JOINING		PAN NO.	
DATE OF RELIEVING		MOBILE NO.	
AADHAR NO		EMAIL ID	

* **Bank Account (State Bank of India) Only**

NOTE:

Attach photo copy of 1 set of Front Page of Bank A/C Pass-Book, PAN Card and Aadhar Card.

Signature of the Employee (Junior Resident)

Dealing Assistant

Officer-in-charge

Annexure 7: BIODATA PROFORMA FOR ADMISSION TO MD/MS/MDS/M.Ch 6 years COURSES JULY 2024 SESSION – JIPMER, PUDUCHERRY

1	Name of the Student: (IN CAPITAL LETTERS) (As per MBBS Degree Certificate)		14	Marks of Identification	1. 2.
2	Category of Admission (Roster Point Number)		15	State & Caste Mother Tongue	
3	Original Category	UR / OBC / SC / ST / EWS / OPH	16	Passport Number (if applicable)	
4	Nationality		17	Visa No. (if applicable)	
5	Date of Birth		18	Marital Status	
6	Gender		19	Blood Group	
7	Father's / Guardian's Name & Occupation		20	Medical Council Registration No & State	
8	Mother's Name & Occupation		21	Month & Year of completing MBBS	
9	Permanent Address (In Capital)		22	Name of the College (MBBS)	
				Name of the University (MBBS)	
10	Communication Address (In Capital)		23	<u>For Foreign National Category Students:</u>	
11	Student's Mobile No.			a. Permanent Medical Council Registration No. (Native Country): _____ b. Temporary Medical Council Registration No. (In India) : _____	
12	Student's Mail ID		24	<u>For Sponsored Category Students:</u>	
13	Parents' Mobile No.			Sponsoring Authority : (If applicable)	
14	Aadhaar Card Number		25	NDHM Registration ID: _____	@hpr.abdm

DECLARATION: I hereby declare that I am employed / not employed in State / Central / Private Service.

Student's Signature