जवाहरलालस्नातकोत्तरआयुर्विज्ञान
शिक्षा एवंअनुसंधानसंस्थान(जिपमेर)

(स्वास्थ्य एवंपरिवारकल्याणमंत्रालय,
भारतसरकार केआधीनराष्ट्रीय महत्वकासंस्थान)
धन्वन्तरिनगर, पुदुच्चेरी 605 006
दूरभाष /Tel: 0413-2272066
फैक्स/Fax: 0413-2272066

Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER)
(*An Institution of National Importance under Ministry of Health & F.W., Government of India*)
Dhanvantari Nagar, Puducherry 605 006
Tel.   : 0413-2298288 - 8573
E-Mail : academic@jipmer.edu.in

No.Edu/MD/MS/July2022   Date: 27.08.2022

ACADEMIC SECTION

INI-CET – 2ND COUNSELLING
INFORMATION BROCHURE REGARDING ADMISSION PROCEDURE FOR MD/MS/ MDS/Integrated 6-year M.Ch courses - JULY 2022 SESSION - SECOND COUNSELLING

Congratulations on allotment of MD/MS/MDS/ Integrated 6-year M.Ch courses seat at JIPMER. Please read this document carefully.

The Reporting Dates and Time for the Admission Process will be as follows:
29th August, 30th August & 1st September 2022 from 9 AM. Candidates should report before 10 AM. But the candidates must exercise the option before 4 PM on 31.08.2022.
Admission Venue: Exam Hall - 3, 4th Floor, JIPMER Academic Centre (JAC).

IMPORTANT:
Admission process will span over a minimum of two working days and **the candidates will be required to join the departments immediately after completion of admission process.**

Tasks to be completed before reaching the admission venue:

1. Every Candidate must Register himself / herself in NDHM / ABDM on https://hprid.ndhm.gov.in and get his/her **14 digit HEALTHCARE PROFESSIONAL ID** before reporting for admission and **bring a printed copy of the same**. The steps for registration are mentioned on page number 4 in this document.

2. Fill the e-form by clicking the link and take a printout after final submission of e-form.
    https://www.digialm.com//EForms/configuredHtml/827/68596/application.html
    (Note: Name should be filled exactly as mentioned in MBBS degree certificate)
    Complete the fee payment procedure through SBI Collect payment portal for JIPMER at
    https://www.onlinesbi.sbi/sbicollect/icollecthome.htm
    Choose Academic fee – MCh DM MD MS PDF option in the dropdown menu. Fee once paid will not be refunded under any circumstances. Bring hard copy of fee payment receipt on the day of reporting.

Sl. No.	Fee Structure	MD/MS/MDS/6-year MCh courses in Rs.
1	Admission Fee (one time.)	5,000
2	Tuition Fee (per annum)	2,200
3	Learning Resource Fee (per annum)	9,000
4	Corpus Fund on Academic Fee (per annum)	110
5	Student information details (per annum)	1,500
6	Identity Card Charges (One time)	150
7	Caution deposit (refundable)	3,000
	Total	**20,960**

3. Vaccination certificate is MANDATORY - Candidates should have received both the vaccine doses against the corona virus as per the order of the Director of Health and Family Welfare Services, UT of Puducherry.

On the day of reporting:

The following steps should be completed in the given order.

Day 1:

1. When you get called to the certificate verification desk, kindly produce the following certificates in originals along with one set of self-attested copies in the same order as mentioned below:

    a. Offer Letter, Seat Allocation Slip, INI-CET registration form.
    b. Hall Ticket.
    c. MBBS Degree or Provisional Pass certificate / BDS Degree or Provisional Pass certificate.
    d. MBBS Mark Statements / BDS Mark Statements.
    e. Internship Completion Certificate.
    f. Permanent / Provisional Medical / Dental Council Registration Certificate.
    g. Conduct Certificate obtained from the Institute last attended.
    h. Transfer (OR) Migration Certificate obtained from the Institute last studied.
    i. Certificate showing the date of birth (Birth Certificate/SSLC mark List).
    j. Residence certificate issued by Revenue Authority not below the rank of Tehsildar or AADHAR card or Voter ID or Passport copy.
    k. In case of Other Backward Classes/ Scheduled Caste/ Scheduled Tribe, a Community Certificate, recently obtained from the competent authority – a Revenue Officer not below the rank of Tehsildar. (The OBC - NCL certificates should have been issued between 21.03.2021 to 08.05.2022 both dates inclusive & The EWS certificate must be valid for financial year 2022-2023 and issued between 01.04.2022 to 08.05.2022 both dates inclusive, based on income of year 2021-2022).
    l. Service candidate should produce NOC / Relieving Order and a certificate granting study leave with or without pay as the case may be.
    m. Proof of Registration as OCI (in case of Overseas Citizen of India (OCI)).
    n. Medical Certificate in case of Orthopaedics Physically Challenged (PwBD) candidates.
    o. If the certificates are in any other language other than English, English Translation attested by a Gazette Officer should be produced.
    p. Admission fee receipt.
    q. COVID-19 Vaccination Certificate.
    r. E-form printout.
    s. 4-passport-size photographs.
    t. 1 set of photocopies of the original certificates.
    u. ID Card Application form.
    v. Joining letter (Annexure 2)
    w. Joining report format (Annexure 3)
    x. Hostel application form (if applicable) (Annexure 4)
    y. Photocopy of Aadhaar card and PAN card (original should be brought during admission for verification)

2. After successful certificate verification, you will be given a form for Medical Examination by the team. Medical Board will be available at 2.15 PM on the Exam Hall No: 1, Third Floor, Room number 201, JIPMER Academic Centre (JAC) building. The duly signed Medical Examination report should be submitted to the admission team.

Day 2:

3. Submission of agreement document: A PDF version of the agreement will be sent to you on the registered email ID after submission of biodata form on day 1. You will have to purchase a

minimum 10-rupees stamp paper at the District Registrar office on the next working day at Kamaraj Salai, Saram, Puducherry - 605 013, and the content emailed to you should be printed on the stamp paper. You will require the help of a notary public, some of whom are located near the Registrar office. <u>Content of the agreement as given to you should not be modified under any circumstances</u>. The signed document should be submitted to the team.

4. Admission order will be issued to you after completion of the above steps subject to the result of Medical Examination and facial verification.

The filled-in joining letter and joining report forms should be submitted to the respective department office as soon as possible. The joining report will be returned by the department later, through proper channel.

IMPORTANT: If any candidate who has been allotted a seat in JIPMER and reports for admission in JIPMER as per the schedule given in INI-CET result notification, his / her certificates will be retained after verification of the same. If a candidate decides to leave the seat after submission of certificates to JIPMER authorities but before completion of joining / admission formalities and getting admission order / joining the department, he / she will be liable to pay the penalty of Rs. 3 Lakhs to JIPMER. Additionally, the fee paid by him / her for admission will not be refunded.

Candidates should submit either the original certificates mentioned in the prospectus as published on INI-CET official website (https://www.aiimsexams.ac.in)

<div align="center">OR</div>

Security deposit as mentioned in the INI-CET result notification.

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Sd../..
Dean (Academic)

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STEPS FOR REGISTRATION in NDHM / ABDM

Step 1: Click the below mention link to Register 'Professional Healthcare ID'

https://hprid.ndhm.gov.in/

Step 2: Click on 'Create Your Healthcare Professional ID now'.

Step 3: Click on 'I am Healthcare Professional'.

Step 4: Click on 'Generate via Aadhaar'.

Step 5: Enter your Aadhaar Number.

Step 6: Click on 'I agree' & Click on 'Submit'.

Step 7: You will get 6 digit 'OTP' to your Aadhaar Registered Mobile Number.

Step 8: Enter the OTP and Click 'Login'.

Step 9: After logging-in, enter your Mobile Number.

Step 10: You will get again 6 digit 'OTP' on your mobile number.

Step 11: Enter OTP & Click on Login.

Step 12: After logging-in, Create your 'User Name' & 'Password' (Password must be 8 character, Upper case, lower case, Alpha numeric & Special character).

Step 13: Select 'I am Healthcare Professional'.

Step 14: Select 'Modern Medicine'.

Step 15: Enter your email address & Click on 'submit'.

Step 16: After Submitting, you will get OTP on your email for verification, after verification, your Registration will be completed and you will receive 14 digit Professional Healthcare ID number, take a printout of this page and submit the same at the time of document verification.

Step 17: Login using your User Name & Password you created.

Step 18: Click 'Complete your Registration process here'.

Step 19: Enter your Personal details, Qualification, Designation & Work place. Click 'Save & Next'.

Step 20: Upload your 'Qualification Certificate' like MBBS etc.

Step 21: Upload your 'MCI Registration Certificate' in your respective state council registration and Enter your MCI registration number & date of registration.

Step 22: Upload your 'JIPMER Salary Slip' and Click 'Save & Next'.

Step 23: Click 'Facility' then Enter 'JIPMER' & Click 'search'.

Step 24: Select 'JIPMER' in the dropdown list and enter your Department & Designation then Click 'Save & Next'.

Step 25: Verify the entered details & Click 'Submit' to complete your NDHM Registration, take a print after completion of registration process.

Additional information:

Location of the admission venue:
Exam Hall – 3, 4th floor, JIPMER Academic Centre.
(https://goo.gl/maps/kpsijrtceQR5QRfV7).

Outlets for taking print-out:
It is advisable to get all the annexures printed out from your hometown. A facility for printing is located within Harvey House I hostel building and is open from 10 AM to 5 PM.
(https://goo.gl/maps/wG5Jf4RNZvy8TtwBA)

Location of hostels:
Harvey House II for men and Blackwell House II for women are located in the New hostel complex.
(https://goo.gl/maps/veLeyfXCKfPBv5sQ7) Blackwell House I for women is located adjacent to Superspeciality Block Annex. (https://goo.gl/maps/ktTHbPPTpMHdj7Zt7)

Waiting area of parents or accompanying persons:
No waiting area is allocated. Accompanying persons and parents are not allowed inside the Academic Centre building (with the exception of PwBD candidates who require assistance).

Availing hostel room accommodation:
Hostel accommodation can be availed by outstation candidates, subject to availability, by candidates who chose option 1 and who have been issued admission order by submitting a filled-in application form (Annexure 4). Login credentials for digital campus account (online platform for hostel room allotment and other uses) will be given to you on completion of admission process. On approval of the application, the hostel caretaker will allot a room on the online platform and payment can be done then on the same platform. There is no other mode of hostel fee payment. Read Hostel Manual carefully and thoroughly before choosing hostel accommodation (link below).
https://www.jipmer.edu.in/sites/default/files/JIPMER%20Hostel%20Manual.pdf
Please note that you will be paying hostel fees as well as relinquish house rent allowance (approximately 12,000 rupees per month).

Allotment of hostel room:
Hostel room can be allotted to a candidate (option 1) only after issue of admission order. No accommodation will be provided to option 2 candidates.

Sd../..
Dean (Academic)

Annexure 1:

JIPMER
PUDUCHERRY / KARAIKAL
APPLICATION FOR ID CARD
STUDENT

(All the Fields are mandatory and to be fill in BLOCK LETTERS)

Recent
Passport Size
Photograph

STUDENT NUMBER	:	
NAME	:	
COURSE	:	
DEPARTMENT	:	
DATE OF BIRTH	:	
DATE OF ADMISSION	:	
DATE OF COURSE COMPLETION	:	
BLOOD GROUP	:	
MOBILE NUMBER	:	
AADHAR NUMBER	:	
EMAIL ID	:	
PRESENT RESIDENTIAL ADDRESS	:	PIN CODE
REASON (Supporting Document to be attached with the Application)	:	New Admission / Internship / Change of Address / Damage / Missing.
SIGNATURE (In Blue Ink Only)	:	
DATE OF APPLICATION	:	

FOR OFFICE USE

ID Card Printed on

Pay Roll

Attendance Portal

Annexure 2:

Joining letter

From
Name:
Roll no.:

To
The Head of the Department,
Department of _____,
JIPMER

Respected sir/madam,

Sub.: Joining the department after admission to MD/MS/MDS/ Integrated 6-year M.Ch course
_____ in July 2022 session through INI-CET.

Ref.: Admission order No._____ dated _____.

With reference to above, I am joining the department of _____ in the
forenoon/afternoon of _____. Kindly accept my joining letter.

Thanking you,

Yours sincerely,
Puducherry,
Date:

(Name:)
Encl.: Photocopy of admission order

Annexure 3:

Joining report

(To be completed by the department and sent through TAPAL to Admin IIIB and copy to Academic section)

From
The Head of the department,
Department of _____,
JIPMER

To
The Director,
(Thro' proper channel)
JIPMER

Sir/madam,

Sub.: Joining report of MD/MS/MDS/ Integrated 6-year M.Ch residents of July 2022 session.

Ref.:

The following candidate has joined MD/MS/MDS/ integrated 6-year M.Ch course _____ in the department of _____ in the forenoon/afternoon of _____.

Name of the candidate:
Roll number of the candidate:

<div align="center">Thanking you,</div>

<div align="right">Yours sincerely,</div>

Puducherry,
Date:

<div align="right">(Signature and seal of the head of the department)</div>

Copy to: Dean (Academic)

Annexure 4:

Hostel application form

I have thoroughly read the Hostel Manual and I agree to abide by the rules as mentioned in the manual. I also understand that I will be paying the required hostel fees as given in the Hostel manual (some of which are non-refundable) in addition to relinquishing house rent allowance (approximately Rs. 12,000 per month). I request for allotment of a hostel room in Harvey House II (for men) / Blackwell House I or II (for women).

<div align="right">Yours sincerely,</div>

Puducherry,
Date:

Name:
INI- CET Roll No & Registration No.
Course: _____

_____