ज्वाहरलाल स्नातकोत्तर आयुर्विज्ञान
शिक्षा एवं अनुसंधान संस्थान(जिपमेर)

(स्वास्थ्य एवं परिवार कल्याण मंत्रालय,
भारत सरकार के आधीन राष्ट्रीय महत्व का संस्थान)
धन्वन्तरि नगर, पुदुच्चेरी 605 006
दूरभाष /Tel: 0413-229-8288

Jawaharlal Institute of Postgraduate
Medical Education and Research (JIPMER)
(*An Institution of National Importance under*
Ministry of Health & F.W., Government of India)
Dhanvantari Nagar, Puducherry 605 006
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No.Edu/DM/M.Ch./Jan2024   Date: 11-12-2023

NOTICE

INFORMATION BROCHURE REGARDING ADMISSION PROCEDURE
FOR DM/M.Ch. COURSE - JANUARY 2024 SESSION - FIRST COUNSELLING

Congratulations on allotment of DM/M.Ch. seat at JIPMER! Please read this document carefully.

The Reporting Dates and Time for the Admission Process will be as follows:
13th - 18th December 2023 from 9:30 AM to 11:30 AM.
(Except 17th December 2023 i.e. Sunday)

Admission Venue: Academic Section, Third floor, JIPMER Academic Centre (JAC).

For candidates who choose Option 1 in the first counselling (accepted the seat):
Admission process will span over a minimum of two working days.

Tasks to be completed before reaching the admission venue:

➢ **Complete the Health-Care Professional ID Registration:**

NDHM / ABDM (Health-Care Professional ID Registration) is mandatory for all the newly joined Senior Residents.

Steps for registration in NDHM / ABDM (Health-Care Professional ID Registration:

Step 1: Click the below mention link to Register 'Professional Healthcare ID'
            https://hprid.abdm.gov.in/login
Step 2: Click on 'Create Your Healthcare Professional ID now'.
Step 3: Click on 'I am Healthcare Professional'.
Step 4: Click on 'Generate via Aadhaar'.
Step 5: Enter your Aadhaar Number.
Step 6: Click on 'I agree' & Click on 'Submit'.
Step 7: You will get 6 digit 'OTP' to your Aadhaar Registered Mobile Number.
Step 8: Enter the OTP and Click 'Login'.
Step 9: After logging-in, enter your Mobile Number.
Step 10: You will get again 6 digit 'OTP' on your mobile number.
Step 11: Enter OTP & Click on Login.
Step 12: After logging-in, create your 'User Name' & 'Password' (Password must be 8 character, Upper
            case, lower case, Alpha numeric & Special character).
Step 13: Select 'I am Healthcare Professional'.
Step 14: Select 'Modern Medicine'.
Step 15: Enter your email address & Click on 'submit'.
Step 16: After Submitting, you will get OTP on your email for verification, after verification, your
            Registration will be completed and you will receive 14-digit Professional Healthcare ID number,
            take a printout of this page and submit the same at the time of document verification.

- **Fill the E-form by clicking the link & take a printout after final submission.**
  https://www.digialm.com//EForms/configuredHtml/827/68596/application.html
  (Note: Name should be filled as given in MD / MS / DNB degree certificate)

Forms to be printed and brought to the venue:
1. E-Form as mentioned above
2. ID card form – all the fields should be filled and in block letters (Annexure 1)
3. Joining letter and joining report formats (Annexure 2 & 3)
4. Hostel application form (if applicable) (Annexure 4)
5. Photocopy of Aadhaar card and PAN card (original should be brought during admission for verification)

On the day of reporting:
  The following steps should be completed in the given order.

Day 1:

1. Please provide Institute Allocation Slip (printed after choosing Option-I or Option-II in AIIMS portal) & Print of the e-form given above to the team and take a seat.

2. You will be called at certificate verification desks inside the hall. Please produce **all required documents in original, 1 set of photocopies of the original certificates, 4 passport-size photographs**. List of the documents to be submitted is given in the prospectus Part B of JIPMER on page number 6 (http://docs.aiimsexams.ac.in/sites/Prospectus/JIPMER.pdf).

3. After successful certificate verification, you will be given a form for Medical Examination by the team. The place of Medical Examination will be informed on the day of reporting. The duly signed Medical Examination report should be submitted back to the admission team. MEDICAL EXAMINATION WILL NOT BE CONDUCTED ON SATURDAYS.

Day 2:

4. Submission of agreement form: Soft copy of the Resident Agreement form will be provided to the candidates they have to go out and get it printed on the Stamp Paper and they have to fill it as per the instructions given by JIPMER authorities at the time of document verification and submit to the authorities after filling it.

5. Complete fee payment procedure through SBI Collect payment portal for JIPMER at https://www.onlinesbi.sbi/sbicollect/icollecthome.htm .
   Search for "JIPMER" in the search bar (Search by Institution / Organisation Name), Select JIPMER PONDICHERRY from the two search results. Clicking on "JIPMER PONDICHERRY will redirect you to next web page.
   Choose "Academic fee – MCh DM MD MS PDF PDCC" option in the dropdown menu given against Payment Category. Refer to the prospectus for correct split-up of fees (as given in page number 7 of Prospectus Part B for JIPMER).

Fee once paid cannot be refunded under any circumstances.
Submit the hard copy of fee payment receipt to the admission team.

6. The following will be issued to you after completion of the above steps:
   a. Bonafide certificate (certifying that the original documents are retained by the institute)
   b. Provisional Admission order*

7. Submit
   a. Hostel application form (if needed).
   b. ID card form. The form has a field for the residential address (in Puducherry). You may fill the field either after allotment of a hostel room or after renting an accommodation outside the campus and submit this form.

8. The filled-in joining letter and joining report forms should be submitted to the respective department office on July 1, 2022. The joining report will be sent to Academic Section by the department later, through proper channel.

IMPORTANT: If any candidate who has been allotted a seat in JIPMER chooses OPTION-1 and reports for admission in JIPMER as per the schedule given in INI-SS result notification, his / her certificates will be retained after verification of the same. If any such candidate decides to leave the seat after submission of certificates to JIPMER authorities but before completion of joining / admission formalities and getting admission order / joining the department, he / she will be liable to pay the penalty to JIPMER which is Rs. 3 Lakhs. Additionally, the fee paid by him / her for admission will not be refunded.

*Subject to the result of facial & Iris verification.

For candidates who choose Option 2:
Candidates should report as per the schedule mentioned above and submit either
The certificates mentioned in the prospectus
(http://docs.aiimsexams.ac.in/sites/Prospectus/JIPMER.pdf)
OR
Security deposit as mentioned in the INI-SS result notification.
A Bonafide certificate will be issued for the retained certificates.

Sd../..
Dean (Academic)

Additional information:

Location of the admission venue:
Academic Section is located in the third floor of JIPMER Academic Centre. (https://goo.gl/maps/kpsijrtceQR5QRfV7).

Outlets for taking print-out:
It is advisable to get all the annexures printed out from your hometown. A facility for printing is located within Harvey House I hostel building and is open from 10 AM to 5 PM. (https://goo.gl/maps/wG5Jf4RNZvy8TtwBA)

Location of hostels:
Harvey House II for men and Blackwell House II for women are located in the New hostel complex. (https://goo.gl/maps/veLeyfXCKfPBv5sQ7) Blackwell House I for women is located adjacent to Superspeciality Block Annex. (https://goo.gl/maps/ktTHbPPTpMHdj7Zt7)

Waiting area of parents or accompanying persons:
No waiting area is allocated. Accompanying persons and parents are not allowed inside the Academic Centre building (with the exception of PwD candidates who require assistance).

Availing hostel room accommodation:
Hostel accommodation can be availed by outstation candidates, **subject to availability**, by candidates who chose option 1 and who have been issued admission order by submitting a filled-in application form (Annexure 4). Login credentials for digital campus account (online platform for hostel room allotment and other uses) will be given to you on completion of admission process. On approval of the application, the hostel caretaker will allot a room on the online platform and payment can be done then on the same platform. There is no other mode of hostel fee payment. Read Hostel Manual carefully and thoroughly before choosing hostel accommodation (link below).
https://www.jipmer.edu.in/sites/default/files/JIPMER%20Hostel%20Manual.pdf
Please note that you will be paying hostel fees as well as relinquish house rent allowance (approximately 12,000 rupees per month).

Annexures

Annexure 1:

JIPMER
PUDUCHERRY / KARAIKAL
APPLICATION FOR ID CARD
STUDENT
(All the Fields are mandatory and to be fill in BLOCK LETTERS)

Recent Passport Size Photograph

STUDENT NUMBER	:	
NAME	:	
COURSE	:	
DEPARTMENT	:	
DATE OF BIRTH	:	
DATE OF ADMISSION	:	
DATE OF COURSE COMPLETION	:	
BLOOD GROUP	:	
MOBILE NUMBER	:	
AADHAR NUMBER	:	
EMAIL ID	:	
PRESENT RESIDENTIAL ADDRESS	:	**PIN CODE**
REASON (Supporting Document to be attached with the Application)	:	**New Admission / Internship / Change of Address / Damage / Missing.**
SIGNATURE (In Blue Ink Only)	:	
DATE OF APPLICATION	:	

FOR OFFICE USE

ID Card Printed on

Pay Roll

Attendance Portal

Annexure 2:

Joining letter

From
Name (as per Admission Order):
INISS Roll no.:

To
The Head of the Department,
Department of _____,
JIPMER

Respected sir/madam,

Sub.: Joining the department after admission to DM/M.Ch. _____ in January 2024 session through INI-SS
Ref.: Admission order No.   _____   dated _____.

With reference to above, I am joining the department of _____ in the forenoon/afternoon of _____. Kindly accept my joining letter.

<div align="center">Thanking you,</div>

<div align="right">Yours sincerely,</div>

Puducherry,
Date:

<div align="right">Signature</div>

Encl.: Photocopy of admission order

Annexure 3:

Joining report

(To be completed by the department and sent through TAPAL to Admin I – Recruitment Cell and a copy to Academic section)

From
The Head of the department,
Department of _____,
JIPMER

To
The Director,
JIPMER

Sir/madam,
Sub.: Joining report of DM/M.Ch. residents of January 2024 session
Ref.:

The following candidate has joined DM/M.Ch. _____ in the department of
_____ in the forenoon/afternoon of _____.

Name of the candidate:
INISS Roll number of the candidate:

Thanking you,

Yours sincerely,

Puducherry,
Date:

(Signature and seal of the head of the department)

Copy to: Dean (Academic)

Annexure 4:

Hostel application form

I have thoroughly read the Hostel Manual and I agree to abide by the rules as mentioned in the manual. I also understand that I will be paying the required hostel fees as given in the Hostel manual (some of which are non-refundable) in addition to relinquishing house rent allowance (approximately Rs. 12,000 per month). I request for allotment of a hostel room in Harvey House II (for men) / Blackwell House I or II (for women).

Yours sincerely,

Puducherry,
Date:

Name of the Resident:
INI- SS Roll No.
Course Name: