

# Standard Operating Procedure for Admission in MD/MS Course

## 1. Reporting:

All candidates allotted MD/MS courses through **NEET-PG 2024** at **King George's Medical University, UP, Lucknow**, must report to the **Kalam Centre** within the specified timeframe. Candidates should bring the necessary documents for verification and admission.

## 2. Required Documents:

Candidates must bring the following **original documents** along with **one set of self-attested copies**:

1. Admit Card (**NEET-PG 2024**)
2. NEET Scorecard (**NEET-PG 2024**)
3. Allotment Letter (**NEET-PG 2024**)
4. Copy of **Aadhar Card**
5. Copy of **PAN Card**
6. **MBBS Degree Certificate**
7. **MBBS Mark Sheets** (all professional years)
8. **Internship Completion Certificate**
9. Medical Council **Registration Certificate**
10. High School **Mark Sheet and Certificate**
11. Intermediate **Mark Sheet and Certificate**
12. **Category Certificate** (if applicable)
13. **Sub-Category Certificate** (if applicable)
14. Recent **passport-sized photographs** (12) with a white background
15. **Transfer Certificate/Migration Certificate**
16. **Character Certificate**
17. **Domicile Certificate** (if applicable)
18. **Relieving Letter** (if applicable)

**Note:** Ensure all documents are complete and accurate.

## 3. Admission Formalities:

### a) Completion of University Forms:

- Complete the prescribed forms provided at the admission counter.

### b) Medical Examination:

- Undergo a medical examination organized by the institution.

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Lucknow

c) **Document Verification:**

- Submit the original documents for verification.

d) **Fee Payment:**

- i. Candidates must register and submit the admission fee on the **Samarth Portal** via **Credit Card/Debit Card/UPI** only.
- ii. **Note:** No other modes of payment will be accepted.

**4. Process on Samarth Portal:**

1. Visit the portal at <https://kgmuadm.samarth.edu.in> and complete the **New Registration**.
2. After registration, log in to the portal and fill out the required form. Upload the following:
  - Photo
  - Signature
  - ID Card
  - NEET Score Card etc.
3. During the course selection:
  - Candidates allotted **MD courses** should select **Postmaster Programmes** and choose their subject, then submit.
  - Candidates allotted **MS courses** should select **Master (Post-Graduate Programmes)** and choose their subject, then submit.

**Final Admission:**

Online admission will be confirmed after completing all formalities, including reporting, verification, and fee payment.

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