Standard Operating Procedure for Admission in DM/MCH Course

1. Reporting:

All candidates allotted DM/MCH courses through **NEET-SS 2024** at **King George's Medical University, UP, Lucknow**, must report to the **Kalam Centre** within the specified timeframe. Candidates should bring the necessary documents for verification and admission.

2. Required Documents:

Candidates must bring the following **original documents** along with **one set of self-attested copies**:

1. Admit Card (**NEET-SS 2024**)
2. NEET Scorecard (**NEET-SS 2024**)
3. Allotment Letter (**NEET-SS 2024**)
4. Copy of **Aadhar Card**
5. Copy of **PAN Card**
6. **MBBS Degree Certificate**
7. **MD/MS Degree Certificate**
8. MBBS **Mark Sheets** (all professional years)
9. **Internship Completion Certificate**
10. Medical Council **Registration Certificate (MBBS and MD/MS)**
11. High School **Mark Sheet and Certificate**
12. Intermediate **Mark Sheet and Certificate**
13. Recent **passport-sized photographs** (12) with a white background
14. **Transfer Certificate/Migration Certificate**
15. **Character Certificate**
16. **Relieving Letter** (if applicable)

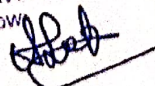**Note:** Ensure all documents are complete and accurate.

3. Admission Formalities:

a) **Completion of University Forms:**

- Complete the prescribed forms provided at the admission counter.

b) **Document Verification:**

- Submit the original documents for verification.

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c) **Fee Payment:**
i. Candidates must register and submit the admission fee on the **Samarth Portal** via **Net Banking/Credit Card/Debit Card/UPI** only.
ii. **Note:** No other modes of payment will be accepted.

d) **Process on Samarth Portal:**

I.   Visit the portal at **https://kgmuadm.samarth.edu.in** and complete the **New Registration**.
II. After registration, log in to the portal and fill out the required form. Upload the required documents.

1. **During the course selection:**
   o Candidates allotted **DM/MCH courses** should select **Postmaster Programmes** and choose their subject, then submit.

Final Admission:

Online admission will be confirmed after completing all formalities, including reporting, verification, and fee payment.

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