

01-03-2023

# CHRISTIAN MEDICAL COLLEGE

VELLORE – 632 002, Tamil Nadu



## ADMISSION BULLETIN

## MBBS ADMISSIONS 2023

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**The Registrar, Christian Medical College,**

Vellore - 632 002, Tamil Nadu, India.

Phone: (0416) 228 4255 / 228 4495

Fax : (0416) 2262788

Email: [registrar@cmcvellore.ac.in](mailto:registrar@cmcvellore.ac.in) Website:

<http://admissions.cmcvellore.ac.in>

All **courses and admissions** to our College are subject to applicable regulations by University / Government / Statutory bodies / National Medical Commission. Admissions to CMC, VELLORE are through the process described in the Prospectus & Admission Bulletin.

**No fee or donation or any other payments** are accepted **in lieu of admissions**, other than what has been prescribed in the prospectus. The prospectus can be downloaded free from our website at <http://www.cmch-vellore.edu/>

The **General Public** are therefore **CAUTIONED** not to be lured by any person / persons offering admission to any of the courses conducted by CMC.

Should any prospective candidate be approached by any person / persons, this may immediately be reported to the law enforcement agencies for suitable action.

**PLEASE NOTE: WE DO NOT ADMIT STUDENTS THROUGH AGENTS OR AGENCIES**

**The College will not be responsible for any candidates or parents dealing with such person / persons.**

**Important Information: “All processes related to admissions for the MBBS course are subject to the orders that may be passed by the Hon’ble Supreme Court or the High Court or any legislation that may be passed relating to NEET, common counseling or any other statutory enactments that may be passed by the Central or the State Government. Kindly visit the website <http://admissions.cmcvellore.ac.in> for regular updates.”**

## **BULLETIN FOR MBBS ADMISSIONS 2023**

This bulletin may be downloaded free from our website <http://admissions.cmcvellore.ac.in>  
Please go through this carefully before filling the forms. Application form is available ONLY online.

### **SECTION 1**

#### **1.1 ADMISSION TIME TABLE 2023 \***

<b><u>PROCESS</u></b>	<b><u>DATES</u></b>
Online application starts	1 <sup>st</sup> March, 2023
Last date for submission of online applications with payment	3 <sup>rd</sup> April, 2023
Last Date for submission of supporting documents (where applicable)	6 <sup>th</sup> April, 2023
Last date for receipt of certification forms from Minority Network organisations	17 <sup>th</sup> April, 2023
Online submission of NEET (UG)-2023 score	To be announced
Online submission of ARNo & Rank of TN Manangement quota 2023	To be announced
Counseling by Tamil Nadu Selection Committee, DME, Chennai	To be announced

*\* Dates are subject to change. Kindly check our website.*

*Please keep checking our website for updates regarding the selection processes & schedule for MBBS admissions. All candidates applying to CMC, Vellore for MBBS also have to apply to the Tamil Nadu Selection Committee for the counselling process.*

Candidates who have applied for the MBBS course may also apply for Nursing / Allied Health Science Degree courses for upto a maximum of 7 courses including MBBS. Please refer Summer Admission Bulletin – 2023 for details regarding admission to these courses.

## 1.2. MBBS Admission 2023:

### A) Management Quota

50% of the seats shall be filled up by the management by the same procedure that was being followed for earlier academic years by the college on the basis of inter-se merit as per the NEET results.

#### Categories for admission for 50% management seats:

Selections are based on three broad categories - Open, Minority Network and CMC Vellore Staff quota based on NEET (UG) 2023 rank.

**Open:** Any candidate who fulfils the eligibility criteria as given in section 1.3 can apply under this category based on merit

**Minority Network:** In this category, seats are allotted based on inter-se merit.

The aim of the Christian Medical College, Vellore is to train individuals for service in needy areas, especially in Christian mission hospitals. Any Christian Church or Organization which is a member of the Christian Medical College Vellore Association or Council, which operates its own medical work, and Christian Medical College Vellore, are eligible to recommend Christian candidates for MBBS course run by CMC Vellore. To this end, eligible Christian students are encouraged to apply under this category. For the list of eligible Minority Network Organizations, please refer to Annexure 1.

**CMC Vellore Staff quota:** Seats are allotted in this category based on merit to children of eligible members of the staff of CMC Vellore, as per institutional rules.

### B) Government Quota

50% of the seats will be filled by the State Government from the state merit list of NEET examination in following manner:

- (i) 30% of the seats will be filled by the State Government following its policy of reservation strictly in accordance with the NEET merit list
- (ii) 20% of the seats shall be filled by the State Government candidates belonging to the Christian minority from the State strictly in accordance with the NEET merit list.

The distribution of seats is as follows:

Code	Course	No. of seats*					Duration
		Management Seats			Government Seats		
001	MBBS	Open	Minority Network	CMC Vellore Staff Quota	20% State Christian Minority Quota	30% Govt. Quota	4 years 6 months + 1 year internship
		2	38	10	20	30	

\*Variable depending on guidelines

### 1.3. Eligibility Criteria

- Candidates should have completed the age of 17 years on or before 31 Dec 2023.
- **All candidates should have obtained a minimum of marks at 50<sup>th</sup> percentile in the NEET-UG 2023 examination.**
- As per TN Government and University guidelines, a candidate for admission to the medical course must have passed in the subjects of Physics, Chemistry, Biology/Biotechnology and English individually and must have obtained a minimum of 50% marks taken together in Physics, Chemistry and Biology (or Botany and Zoology taken together)/Bio-technology at the qualifying examination and 40% aggregate for BC, MBC, SC/ST candidates. (BC/MBC/de-notified community/SC/ST are as defined by the Government of India or any of the States/UTs Govt; all rules are subject to change as per TN Government & University guidelines). Please refer to the latest regulations on the Tamil Nadu Dr MGR Medical University website <http://www.tnmgrmu.ac.in/>
- For MBBS course, candidates should have passed in all subjects of the qualifying examination of the Higher Secondary Certificate Examination (Academic), conducted by the Tamil Nadu State Board or any other equivalent examination in one and the same attempt in the subjects. No “improvement marks” for +2 examination will be considered.

The following qualifications are considered equivalent to the Plus Two Examination of the Higher Secondary Board of Tamil Nadu for the purpose of admission. (Subject to “**Eligibility Certificate\*** issued by the Tamil Nadu Dr. M.G.R. Medical University, Chennai, where applicable).

- ◆ Intermediate examination, Pre-Degree Examination or Plus Two Examination of any recognised Indian University or State Board.
- ◆ The Senior Higher School Certificate Examination (12 years) conducted by the Central Board of Secondary Education, New Delhi (with not less than 5 subjects, of which English shall be one).
- ◆ The Indian School Certificate Examination (12 years) conducted by the Council for Indian School Examination.
- ◆ Intermediate Examination (two year course) conducted by the Board of Intermediate Education, Hyderabad, Andhra Pradesh.
- ◆ Pre-University Examination (two year course) conducted by the Board of Pre-University Education, Government of Karnataka.

**For candidates who have studied abroad, the equivalency of qualification as determined by the Association of Indian Universities will form the guidelines to determine the eligibility. Please note that these are only guidelines and candidates who have qualified overseas must get in touch with the Tamil Nadu Dr MGR Medical University (see website [www.tnmgrmu.ac.in](http://www.tnmgrmu.ac.in) for details).**

## **SECTION 2**

### **2.1 THE APPLICATION PROCESS**

Applications can be accessed **online** only at <http://admissions.cmcvellore.ac.in> from date mentioned in table 1.1. The last date for online application submission, with payment of application fee along with supporting documents is on the date given in Table 1.1.

The application fee includes a basic administrative fee of Rs.1200/- **plus** a registration fee of Rs. 500/-. The same online application form should be used for applying to BSc (Nursing) & AHS Degree Courses with an additional amount of Rs. 500/- per course.

**Please note that a maximum of 7 courses including MBBS can be applied for.**

The application fee can be paid by any **one** of the methods given below:

1. As a challan at no extra cost at any branch of ICICI bank in India. A challan will be generated when filling payment details in the application form. Please mention FC-CMC-V on the challan. **Send the original challan to this office before the date mentioned in Table 1.1.** Scanned copy of challan may be sent as email attachment to [registrar@cmcvellore.ac.in](mailto:registrar@cmcvellore.ac.in) and subsequently, the original copy may be sent by speed post /courier.

2. Online payment using Credit Card / Debit Card / Net Banking.

- a. Use only your own (or parents / guardians) credit card / debit card / net banking for these transactions. If this is not possible, please choose the payment option of ICICI challan.
- b. When using a credit card / debit card / net banking, if the transaction is not successful, please check with your bank debit card / credit card / net banking account to see if the amount was debited.
  - If it has been debited, please send us an email to [registrar@cmcvellore.ac.in](mailto:registrar@cmcvellore.ac.in) and we will follow it up.
  - If the amount has not been debited, please wait for 24-48 hours. The transaction is likely to be completed **OR** will probably be refunded to you by your bank in which case you will need to do the payment process again.

**Your application number will be generated only after payment of the application fee as mentioned above. Without payment of the application fee the application will not be registered.**

**APPLICATION FEE WILL NOT BE REFUNDED UNDER ANY  
CIRCUMSTANCES**

***All candidates applying to CMC Vellore for MBBS also have to apply to the Tamil Nadu  
Selection Committee for the counselling process in the relevant category***

## **2.2 BEFORE FILLING THE FORM**

1. It is the responsibility of the candidate to read the instructions and ensure completeness of the application forms. **An incomplete form will be summarily rejected.**
2. **Create an email id if you do not have one. All communications will be sent by email and SMS only. Please ensure that the email id and mobile number are correct.**
3. **Keep a soft copy of your photograph and signature ready before filling application form.**

Specification for photograph: Recent passport size colour photograph taken after 1<sup>st</sup> February this year, light background, JPEG format not exceeding 80 KB (Width – 150 pixels & Height – 150 pixels).

Specification for signature: Scanned signature JPEG format not exceeding 50 KB

(Width – 150 pixels & Height – 50 pixels). **(Both these can be done in a photo studio to specification)**

4. Relevant enclosures and Registration fee as detailed **should reach** the Office of the Registrar **not later than the last date specified**, even if the qualifying examination results are not available by then.
5. **Please note the application number on your forms, which will be generated only after payment of the full application fees.** Quote this number for any enquiry that you may have in all further correspondence with the Registrar's Office.
6. When applying for other courses in addition to MBBS, **candidates must list the courses in the order of preference** in the application form.
7. **DO NOT MAKE DUPLICATE APPLICATIONS** for applying for different courses. If you need to edit / add courses / remove courses, please contact Registrar's Office by email or phone.
8. Other enclosures: Where applicable, enclose:
  - a. Copy (**not original**) of Community/caste certificate, duly signed by Dy. Tahsildar or District Magistrate. If the certificate is not in English, an **attested English translation** should be attached.
  - b. Application form for Undergraduate College Recommendation for Minority Network category for Christians along *with required enclosures/certificates (refer Section 4.2)*

**Enclosures may be sent separately with the Application number clearly mentioned. Enclosures received without this number or after the last date for submission will not be accepted. Academic or extra-curricular certificates should not be enclosed.**

### **2.3 INSTRUCTIONS FOR SUBMITTING THE APPLICATION FORM:**

Please read the instructions carefully before filling the form.

1. Fill the form online, check the details for accuracy and then submit.
2. Upload your photograph and signature.
3. Make your PAYMENT by any one of the methods mentioned above.
4. Take a print out of the completed application form and the application confirmation page for your reference. (Do not send a hard copy of your application form to the Registrar's Office.)

**5. Send the original ICICI challan if payment is made through challan mode** and all the other **required ENCLOSURES** where applicable to the Office of the Registrar, CMC, Vellore 632002 to reach **not later than the last date specified.**

6. An email and SMS stating successful registration of the application will be sent to the candidates within a week of final submission of the application. If not received, please check with the Registrar's office by emailing to [registrar@cmcvellore.ac.in](mailto:registrar@cmcvellore.ac.in), quoting your Temporary Login ID number.

### **THE INFORMATION PROVIDED ON THE APPLICATION FORM WILL BE TAKEN AS FINAL NO CHANGES WILL BE PERMITTED.**

- Please note that this entire application form is to be submitted online.
- If you get interrupted after you submit the basic information or at “upload photo and signature”, you can sign in again at the ‘download admission bulletin’ page using your Temporary Login ID number and date of birth. If you did not note your Temporary Login ID number, please check your email and mobile SMS text. Further, you may go to the main menu & click “Retrieve Temporary Login ID / Application Number.”
- **Please keep your application number as ‘user name’ and date of birth as ‘password’ to download your Hall ticket from the website.**
- Anybody requiring assistance for filling the application form online may contact the Registrar's office in person.

### **2.4 FILLING OF NEET (UG)-2023 DETAILS**

Once the NEET (UG)-2023 results are announced, MBBS applicants have to sign in to the application site using their application number and date of birth and enter their NEET (UG) 2023 Roll number, Score and All India rank at our website. This access to submit the NEET (UG)-2023 Roll number and results will be available at our website after the announcement of the NEET (UG)-2023 results.



## **2.5 FILLING OF TAMIL NADU MANAGEMENT QUOTA 2023 RANK LIST DETAILS**

All candidates applying to CMC Vellore for MBBS should have applied to the Tamil Nadu Selection Committee for the counselling process in the relevant category for Christian Medical College, Vellore. (Management seats application form)

After the Tamil Nadu Selection Committee releases the rank list for Management quota seats in Christian Medical College, Vellore, access will be provided to MBBS applicants of CMC, Vellore to sign in to our website using application number and date of birth to enter their Tamil Nadu Management quota rank number and ARNo. This information has to be submitted within a fixed period of time, which will be notified later.

\* **ELIGIBILITY CERTIFICATE** – Candidates who have passed any qualifying examination other than the Higher Secondary course examination conducted by the Government of Tamil Nadu, CBSE & CISCE in India shall obtain an eligibility certificate from the Tamil Nadu Dr. M.G.R. Medical University, Chennai by remitting the prescribed fee along with the application form before seeking admission to any one of the affiliated Medical Institutions. The candidate will be required to produce the eligibility certificate at the time of registration for admission to the course if selected.

### **SECTION 3: SELECTION PROCESS**

All candidates are aware of the objectives of The Christian Medical College, Vellore which is “the establishment, maintenance and development of a Christian Medical College and Hospitals in India, where women and men shall receive an education of the highest grade in the art and science of medicine and of nursing, or in one or other of the related professions, to equip them in the spirit of Christ for service in the relief of suffering and the promotion of health”.

The aforesaid objective is based on the religious percept of “Healing the sick”. Matthew 10:8.

### **SELECTION PROCESS FOR 50 % MANAGEMENT SEATS**

Selection to the MBBS course in CMC Vellore is done through counselling by Tamil Nadu Selection committee, Directorate of Medial Education, Chennai. Please keep checking the website [www.tnhealth.org](http://www.tnhealth.org) or [www.tnmedicalselection.org](http://www.tnmedicalselection.org) or <http://www.tnmedicalselection.net/> for application for counselling process, certificates required, updates and schedule for counselling, once the NEET (UG) 2023 results are announced.

a) **NEET (UG)-2023 Score submission at CMC Website:**

All MBBS applicants have to submit their NEET (UG)-2023 score, All India rank and roll number at our website.

b) **Application to the Tamil Nadu Selection Committee for Counseling for MBBS admission under Management quota in Self-financing Medical Colleges of Tamil Nadu:**

MBBS applicants to CMC, Vellore have to apply to the Tamil Nadu Selection Committee, Directorate of Medical Education, Chennai – 10, for Counseling for MBBS admission under the relevant category for Christian Medical College Vellore. Please refer to the website [www.tnhealth.org](http://www.tnhealth.org) or [www.tnmedicalselection.org](http://www.tnmedicalselection.org) or <http://www.tnmedicalselection.net/> for details. Only those candidates whose names appear in the Tamil Nadu Management quota rank list for seats in Self-financing Medical Colleges of Tamil Nadu will be eligible for MBBS admission at CMC, Vellore.

c) **Tamil Nadu Management quota rank number and ARNo submission at CMC**

**Website:**

MBBS applicants have to enter their Tamil Nadu Management quota rank number and ARNo at our website within a fixed period of time, which will be notified later.

d) **Counselling by Tamil Nadu Selection committee (Directorate of Medical Education) for MBBS admission under Management quota in Self-financing Medical colleges:**

Admissions will take place through the process of counseling as specified by the Tamil Nadu Selection committee. Please keep checking the website [www.tnhealth.org](http://www.tnhealth.org) or [www.tnmedicalselection.org](http://www.tnmedicalselection.org) or <http://www.tnmedicalselection.net/> for application for counselling process, certificates required, updates and schedule for counselling, once the NEET (UG) 2023 results are announced.

**Selections are based on three broad categories - Open, Minority Network and CMC Vellore Staff quota as described in Section 1.2.**

**The selection process / admission will be subject to any orders passed or that may be passed by the Government / University / Professional Councils.**

*It is the responsibility of the candidates to keep themselves updated with the announcements on the above websites regarding counselling and to follow the due processes.*

## **SECTION 4**

### **4.1 RECOMMENDATION TO MINORITY NETWORK CATEGORY**

The aim of the Christian Medical College, Vellore is to train individuals for service in needy areas especially in Christian mission hospitals. To this end, Christian students are encouraged to apply, to be considered under the Minority Network category.

Any Christian Church or Christian Organization which is a member of the Christian Medical College Vellore Association and any other church or Christian body which operates its own medical work in India or neighboring countries, which is a member of the Council, and which fulfills the criteria as laid down by the Council is eligible to recommend and certify candidates to Minority Network category for selection to the various educational courses run by CMC, Vellore, provided the organization does not run the said course. Eligible minority Churches/Organisations conducting Nursing courses are permitted to recommend and certify candidates for the same courses at CMC. However, not more than 2 seats may be allotted in that

course to these Churches /Organisations provided the candidates meet all the selection criteria. The Christian Medical College, Vellore, is also a recognized Minority Network organisation.

1. Members of the Association and Council who are eligible for the privilege of recommendation to Minority Network category shall recommend and certify ALL eligible candidates. It is essential that efforts be made by all Minority Network organisations to recommend and certify students belonging to the weaker and under privileged sections of the society. Normally, certification for recommendation should be offered to candidates belonging to the Christian faith if they and their families have had a meaningful relationship with the Church or the related body for a period of at least 10 years. In the case of transfer from one parish/ diocese / denomination to another, the total period of relationship with the Churches (regardless of area or denomination) should be taken into consideration.
2. No candidate shall pay any amount exceeding Rs.750/- to the Minority Network organisation towards registration for recommendation and certification to the Minority Network category. Collection of any amount in excess of Rs.750/- as donation / security deposit / retainer or in any other form by the Minority Network organisation is a violation of the Christian Medical College Vellore Association and Council resolutions and guidelines.
3. Indian Minority Network organisations may recommend and certify only Indian nationals. (Any person who holds a passport other than an Indian passport is ineligible to be recommended and certified by an Indian Minority Network organisation).
4. **Recommendation and certification to Minority Network category entails an agreement between the candidate and the Minority Network organisation whereby the candidate agrees to serve in one of the institutions of the Minority Network organisation for a minimum period of two years after completion of the course. This obligation should be given as service only and shall be ensured by the Christian Medical College, Vellore.**
5. No candidate recommended to the Minority Network category shall be considered for admission to MBBS unless they obtain a minimum of marks at 50<sup>th</sup> percentile in the Undergraduate NEET 2023 examination. The candidate should also fulfill the requirements of the certifying Board.
6. All candidates who are selected for any educational course in the College shall execute with their Minority Network organisation and the College, legally valid agreements on appropriate stamp paper within 2 weeks of their selection. The College will get the students to execute the agreement written on behalf of the Minority Network organisations. Failure to execute the agreement will result in the candidate forfeiting the seat. The sample agreement can be obtained from the Registrar's Office at request.
7. Service obligation should be discharged only in terms of service and not through financial compensation. Candidates and their parent / legal guardian are required to sign a service obligation agreement.
8. Admission is restricted under the Minority Network Category to only one candidate from the same family (siblings) in any particular year to any single course offered by the Christian Medical College, Vellore.

9. **Candidates who have applied for and are not eligible for recommendation to the Minority Network category will be considered under the open category.**
10. In the event a student fails to fulfill the service obligation by appropriate service as stated in the agreement, he / she will not be eligible for
- Admission to any further educational courses at the Christian Medical College, Vellore
  - Any appointment in the Christian Medical College, Vellore and associated teaching hospitals.
  - Will not be issued any certificates other than the certificates statutorily mandated by the University / Boards and Professional Registration Councils.
12. The list of Minority Network organisations eligible to recommend and certify candidates to Minority Network category to the various courses is given in Annexure I of this Bulletin for Undergraduate Admissions 2023.

**THE OFFICE OF THE REGISTRAR WILL NOT CORRESPOND IN THIS REGARD WITH THE CANDIDATE.**

#### **4.2 UNDERGRADUATE COLLEGE RECOMMENDATION FOR CHRISTIANS TO MINORITY NETWORK CATEGORY FOR GROUP A COURSES:**

Christian candidates who are **NOT** recommended to the Minority Network category by the CMC Vellore Association or Council members and all other Christian candidates may apply to be considered for the category of **Undergraduate College Recommendation for Christians to the Minority Network category.**

**Please refer to Annexure IV.**

**No Fees are required for recommendation to Minority Network, under this category.** The Application for recommendation under the category of **Undergraduate College Recommendation for Christians to Minority Network category** should be sent to **The Registrar, CMC, Vellore 632002** so as to reach **not later than** the dates mentioned in Annexure IV of bulletin, **enclosing all the following documents:**

- Application** for recommendation under the category of **Undergraduate College Recommendation for Christians** to Minority Network category (Annexure IV of Bulletin)
- A certificate from the Pastor** of the candidate's Church that the candidate has been a member of the Church for a duration of not less than 10 years (Annexure VI of Bulletin)
- Baptism / Confirmation certificate**

#### **5. SERVICE OBLIGATION**

CMC upholds the value that all its alumni will commit themselves to the service of the poor and marginalised. Hence, the cost of education is kept at a very modest level to prevent graduates being burdened with financial preoccupations. **All candidates** admitted to the MBBS course (both Management and Government quota) will have to undertake a service obligation, to work in an area of need for a minimum period of two years after completion of training. This may be in any of the network mission hospitals in remote and needy parts of the country. This process is expected to nurture our graduates into a life of service and allow them to work in a learning environment where they can take informed decisions about their future careers. The candidates chosen under the open category will serve in areas of need identified by Christian Medical College, Vellore.

## **6. ADMISSION OF ALLOTTED CANDIDATES**

Candidates allotted for MBBS to Christian Medical College, Vellore by the Tamil Nadu Selection committee need to report to the Principal's office, Senate Hall, Carman Block, CMC Campus, Bagayam within the stipulated time with the following documents:

- (a) Allotment letter by the Tamil Nadu Selection Committee, Directorate of Medical Education, Chennai
- (b) Mark/Grade Sheet of the qualifying examination (+2)
- (c) Pass Certificate of the qualifying examination
- (d) NEET UG 2023 Result sheet
- (e) Course certificate from the Principal of the College/School where you studied for the qualifying examination, showing the duration of the course and subjects taken.
- (f) Conduct and character certificate from the Principal of the College/School where you studied last.
- (g) Eligibility Certificate from the Tamil Nadu Dr. M.G.R. Medical University (for candidates who have passed any qualifying examination other than the Higher Secondary course examination, Government of Tamil Nadu).
- (h) Date of Birth Certificate
- (i) Community Certificate if applicable
- (j) Transfer Certificate
- (k) Migration Certificate
- (l) Baptism Certificate and/or Confirmation certificate for Christian Minority candidates
- (m) Four recent passport sized colour photographs

All selected candidates have to undergo a Medical fitness check-up. Admissions are subject to Medical fitness clearance by the Medical Board, CMC, Vellore. Treatment for pre-existing illnesses will not be covered by the Institution.

The fee to be paid at the time of registration for admission is as given in the table below:

### **1<sup>st</sup> year MBBS Fees - 2023**

<b>Particulars</b>	<b>Rs.</b>
Tuition fees	3,000
One time College fee at Admission	10,300
Other Annual Fee	25,105
One-time payment to University	14,425
<b>Total</b>	<b>52,830</b>

### **Fees once paid will not be refunded**

Hostel deposit charges are Rs.10,000/- for men and Rs.8,000/- for women. The approximate living expenses per month is Rs.6,000/- for men and Rs.6,000/- women.

## ANNEXURE I

### List of Minority Network Christian Churches/Organisations that may recommend candidates to Minority Network category for admission

Code	Minority Network Organisations	Code	Minority Network Organisations
1.	Andhra Evangelical Lutheran Church	32.	India Evangelical Lutheran Church
2.	Arcot Lutheran Church #	33.	Inter Ashram Fellowship
3.	Assemblies of God in North India #	34.	Jeypore Evangelical Lutheran Church
4.	Baptist Church of Mizoram	35.	Khasi Jaintia Presbyterian Assembly
5.	Chaldean Syrian Church of the East	36.	Kolhapur Church Council #
6.	Christian Assemblies in India	37.	Malankara Jacobite Syrian Orthodox Church
7.	Christian Service Society of the Bengal, Orissa & Bihar #	38.	Malankara Orthodox Syrian Church Catholicate of the East @
8.	Church of North India, Nagpur Diocese	39.	Marathi Mission
9.	CNI Synod – The Synodical Board of Health services	40.	Marthoma Syrian Church of Malabar
10.	C.S.I. Coimbatore Diocese	41.	Mennonite Medical Board of the Mennonite Church in India.
11.	C.S.I. Dornakal Diocese	42.	Methodist Church in India
12.	C.S.I. Kanyakumari Diocese	43.	Mizo Presbyterian Church Synod
13.	C.S.I. Karimnagar Diocese #	44.	North Bank Baptist Christian Association
14.	C.S.I. Karnataka Diocese Inter Diocesan Medical Board	45.	Poona Christian Medical Association
15.	C.S.I. Krishna - Godavari Diocese #	46.	The Salvation Army - India South Eastern Territory
16.	C.S.I. Madras Diocese	47.	The Salvation Army - India South Western Territory #
17.	C.S.I. Madhya Kerala Diocese	48.	The Salvation Army - India Western Territory
18.	C.S.I. Madurai-Ramnad Diocese	49.	Samavesam of Telugu Baptist Churches #
19.	C.S.I. Medak Diocese #	50.	Southern Asia Division of S.D.A.
20.	C.S.I. North Kerala Diocese	51.	Tamil Evangelical Lutheran Church
21.	C.S.I. Rayalaseema Diocese	52.	U.P. Regional Board of Health Services
22.	C.S.I. South Kerala Diocese @	53.	The Leprosy Mission
23.	C.S.I. Tiruchy-Tanjore Diocese	54.	Christoffel Blinden Mission#
24.	C.S.I. Tirunelveli Diocese	55.	C.S.I. Jaffna Diocese #
25.	C.S.I. Vellore Diocese	56.	International Mission Board, Southern Baptist Convention
26.	Council of Baptist Churches in North East India	58.	South East Asia Union Mission of SDA Singapore
27.	Council of Christian Hospitals	59.	United Mission to Nepal
28.	Eastern Regional Board of Health Services	60.	Christian Medical College, Vellore
29.	Emmanuel Hospital Association	61.	College of Nursing, CMC*
30.	Evangelical Lutheran Church in Madhya Pradesh	62.	Undergraduate College Recommendation for Christians**
31.	Gossner Evangelical Lutheran Church #		

# NOT ELIGIBLE TO RECOMMEND TO MINORITY NETWORK CATEGORY FOR SUMMER ADMISSIONS 2023

@ Not eligible to recommend to Minority Network category for MBBS course

\* Recommends to Minority Network category only for Diploma in Nursing course

\*\* Recommends to Minority Network category only for Group A Courses

**ANNEXURE - IV** (1 of 2 pages)

**APPLICATION FOR UNDER GRADUATE COLLEGE RECOMMENDATION FOR  
CHRISTIANS TO MINORITY NETWORK CATEGORY**  
**(Minority Network category code 62)**

To be posted to:

**The Registrar  
Christian Medical College  
Vellore – 632 002, Tamil Nadu.**

**Application No:** \_\_\_\_\_

*(Kindly refer Prospectus and Bulletin for details of Recommendation to Minority Network category)*

All information given by the candidate should be correct. Any false information or suppression of any factual information will be a disqualification. Enclose Annexure VI along with this form. (Any person who holds a passport other than an Indian passport is ineligible to be recommended to under this category).

1. Name of the Candidate : \_\_\_\_\_  
(in block letters as given in the application form)

2. Address : \_\_\_\_\_  
(as given in the application form) \_\_\_\_\_

3. Date of birth : \_\_\_\_\_

4. Sex : Male / Female

5. Marital Status : Single / Married

6. Church /Denomination \_\_\_\_\_ (enclose the certificate from the Church Pastor as evidence) (Annexure VI for suggested format of certificate)

7. Nationality: Indian / Others (Specify) \_\_\_\_\_

8. a) Father's Name : \_\_\_\_\_ b) Qualification : \_\_\_\_\_  
c) Occupation : \_\_\_\_\_ d) Country of work: India / Others.

9. a) Mother's Name: \_\_\_\_\_ b) Qualification: \_\_\_\_\_  
c) Occupation : \_\_\_\_\_ d) Country of work: India / Others.

ANNEXURE - IV (2 of 2 pages)

**UNDERGRADUATE COLLEGE RECOMMENDATION FOR CHRISTIANS TO  
MINORITY NETWORK CATEGORY (Minority Network category code 62)**

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The Council Secretary, Christian Medical College, Vellore. Tamil Nadu.

Dear Sir,

I wish to be recommended to the Minority Network Category by the Christian Medical College for (Tick course applied for) under the category of **Undergraduate College Recommendation for Christians to Minority Network category** for the academic session 2023. If I am selected, on completion of my training period, I promise to undertake a service obligation to work in an area of need identified by the Christian Medical College, Vellore, for a period of two years.

<input type="checkbox"/> 001 MBBS	<input type="checkbox"/> 012 Bachelor of Prosthetics & Orthotics
<input type="checkbox"/> 002 BSc Nursing – Vellore Town campus	<input type="checkbox"/> 013 BSc Radiography & Imaging Technology
<input type="checkbox"/> 003 BOT	<input type="checkbox"/> 014 BSc Radiotherapy Technology
<input type="checkbox"/> 004 BPT	<input type="checkbox"/> 015 BSc Medical Sociology
<input type="checkbox"/> 005 BSc MLT	<input type="checkbox"/> 016 BSc Cardiopulmonary Perfusion Care Tech.
<input type="checkbox"/> 006 B.Optom	<input type="checkbox"/> 017 BSc Operation Theatre & Anaesthesia Technology
<input type="checkbox"/> 007 BSc Medical Record Sciences	<input type="checkbox"/> 018 BSc Neuro-electrophysiology
<input type="checkbox"/> 008 Bachelor of Audiology & Speech Lang. Path	<input type="checkbox"/> 019 BSc Emergency & Trauma Care Technology
<input type="checkbox"/> 009 BSc Critical Care Technology	<input type="checkbox"/> 020 BSc Cardiac Technology
<input type="checkbox"/> 010 BSc Dialysis Technology	<input type="checkbox"/> 021 BSc Respiratory Therapy
<input type="checkbox"/> 011 BSc Nuclear Medicine Technology	<input type="checkbox"/> 201 BSc Nursing – Chittoor campus

Yours sincerely,

Place: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature of the Candidate)

Name of Father/Legal Guardian \_\_\_\_\_

\_\_\_\_\_  
**Signature of Father/Legal Guardian**

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Witness 1:** \_\_\_\_\_

Signature

Name & \_\_\_\_\_

Address \_\_\_\_\_

**Witness 2:** \_\_\_\_\_

Signature

Name & \_\_\_\_\_

Address \_\_\_\_\_

(Witness signature should not be by close family members)

**Note: 1.** Please enclose a copy of the candidate's baptism and/or confirmation certificate. If the certificate is not in English, an attested English Translation should be attached.

**2.** Please enclose Annexure VI.

The completed application form for recommendation to minority network category and Annexure VI should reach **on or before the last date mentioned in Table 1.1**. The original documents may be sent by speed post /courier.

*Certificates received after the stipulated date will not be considered.* **LATE OR INCOMPLETE APPLICATIONS WILL BE REJECTED.**



**ANNEXURE VI**

**CHRISTIAN MEDICAL COLLEGE, VELLORE – 632 002**

**Certificate for Christian candidates applying for recommendation to Minority Network category under  
Minority Network category code 61 and 62**

This is to certify that \_\_\_\_\_,  
(Name of Candidate)

CMC Application No: \_\_\_\_\_, child of \_\_\_\_\_  
(Father's name)

and \_\_\_\_\_ resident at: \_\_\_\_\_  
(Mother's name)

(mention address) \_\_\_\_\_  
\_\_\_\_\_

(please tick)

has been as an individual/as a family, members of this church /  
organisation for a period of more than 10 years.

**OR**

has been as an individual/as a family, members of this church /  
organisation for a period of \_\_\_\_\_ years **And**  
also have verified that they have been members for a period of \_\_\_\_\_  
years prior to this in another church (if applicable), Name of that Church being:  
\_\_\_\_\_, where they had been members from  
\_\_\_\_\_ to \_\_\_\_\_

Name of Pastor:

Signature of Pastor:

Name of Church & Seal:

Date:

## **ANNEXURE VII**

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### **University Grants Commission UGC Regulations on curbing the menace of Ragging in higher educational institutions, 2009.**

(Under Section 26 (1) (g) of the University Grants Commission Act, 1956)

New Delhi-110002, the 17th June 2009

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UNIVERSITY GRANTS COMMISSION  
UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL  
INSTITUTIONS, 2009.

(Under Section 26 (1)(g) of the University Grants Commission Act, 1956)  
New Delhi-110002, the 17th June 2009

**F,1-16/2007(CPP-II)**

**PREAMBLE**

In view of the directions of the Hon'ble Supreme Court in the matter of "University of Kerala v/s. Council, Principals, Colleges and others" in SLP no. 24295 of 2006 dated 16.05.2007 and that dated 8.05.2009 in Civil Appeal number 887 of 2009, and in consideration of the determination of the Central Government and the University Grants Commission to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or in disciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student-or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, the University Grants Commission, in consultation with the Councils, brings forth this Regulation.

In exercise of the powers conferred by Clause-(g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956, the University Grants Commission hereby makes the following Regulations, namely;

**1. Title, commencement and applicability:-**

- 1.1 These regulations shall be called the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009".
- 1.2 They shall come into force from the date of their publication in the Official Gazette.
- 1.3 They shall apply to all the institutions coming within the definition of an University under sub-section (f) of section (2) of the University Grants Commission Act, 1956, and to all institutions deemed to be a university under Section 3 of the University Grants Commission Act, 1956, to all other higher educational institutions, or elements of such universities or institutions, including its departments, constituent units and all the premises, whether being academic, residential, playgrounds, canteen, or other such premises of such universities, deemed universities and higher educational institutions, whether located within the campus or outside, and to all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such universities, deemed universities and higher educational institutions.

**2. Objectives:-**

To prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or in disciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the

country by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

**3. What constitutes Ragging:-** Ragging constitutes one or more of any of the following acts:

- a. any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. indulging in rowdy or in disciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i. any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

**4. Definitions:-**

1) In these regulations unless the context otherwise requires, -

- a. "Act" means, the University Grants Commission Act, 1956 (3 of 1956);
- b. "Academic year" means the period from the commencement of admission of students in any course of study in the institution up to the completion of academic requirements for that particular year.
- c. "Anti-Ragging Helpline" means the Helpline established under clause (a) of Regulation 8.1 of these Regulations.
- d. "Commission" means the University Grants Commission;
- e. "Council" means a body so constituted by an Act of Parliament or an Act of any State Legislature for setting, or co-ordinating or maintaining standards in the relevant areas of higher education, such as the All India Council for Technical Education (AICTE), the Bar Council of India (BCI), the Dental Council of India (DCI), the Distance Education Council (DEC), the Indian Council of Agricultural Research (ICAR), the Indian Nursing Council (INC), the National Medical Commission (NMC), the National Council for Teacher Education (NCTE), the Pharmacy Council of India (PCI), etc. and the State Higher Education Councils.
- f. "District Level Anti-Ragging Committee" means the Committee, headed by the District Magistrate, constituted by the State Government, for the control and elimination of ragging in institutions within the jurisdiction of the district.
- g. "Head of the institution" means the Vice-Chancellor in case of a university or a deemed to be university, the Principal or the Director or such other designation as the executive head of the institution or the college is referred.
- h. "Fresher" means a student who has been admitted to an institution and who is undergoing his/her first year of study in such institution,

- i. "Institution" means a higher educational institution including, but not limited to an university, a deemed to be university, a college, an institute, an institution of national importance set up by an Act of Parliament or a constituent unit of such institution, imparting higher education beyond 12 years of schooling leading to, but not necessarily culminating in, a degree (graduate, postgraduate and/or higher level) and/or to a university diploma.
- j. "NAAC" means the National Academic and Accreditation Council established by the Commission under section 12(ccc) of the Act;
- k. "State Level Monitoring Cell" means the body constituted by the State Government for the control and elimination of ragging in institutions within the jurisdiction of the State, established under a State Law or on the advice of the Central Government, as the case may be.

(2) Words and expressions used and not defined herein but defined in the Act or in the General Clauses Act, 1897, shall have the meanings respectively assigned to them in the Act or in the General Clauses Act, 1897, as the case may be.

#### **5. Measures for prohibition of ragging at the institution level:-**

- a. No institution or any part of it thereof, including its elements, including, but not limited to, the departments, constituent units, colleges, centres of studies and all its premises, whether academic, residential, playgrounds, or canteen, whether located within the campus, or outside, and in all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such institutions, shall permit or condone any reported incident of ragging in any form; and all institutions shall take all necessary and required measures, including but not limited to the provisions of these Regulations, to achieve the objective of eliminating ragging, within the institution or outside,
- b. All institutions shall take action in accordance with these Regulations against those found guilty of ragging and/or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

#### **6. Measures for prevention of ragging at the institution level:-**

6.1 An institution shall take the following steps in regard to admission or registration of students; namely,

- a. Every public declaration of intent by any Institution, in any electronic, audiovisual or print or any other media, for admission of students to any course of study shall expressly provide that ragging is totally prohibited in the institution, and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with these Regulations as well as under the provisions of any penal law for the time being in force.
- b. The brochure of admission/instruction booklet or the prospectus, whether in print or electronic format, shall prominently print these Regulations in full.

Provided that the institution shall also draw attention to any law concerning ragging and its consequences, as may be applicable to the institution publishing such brochure of admission/instruction booklet or the prospectus.

Provided further that the telephone numbers of the Anti-Ragging Helpline and all the important functionaries in the institution, including but not limited to the Head of the institution, faculty members, members of the Anti-Ragging Committees and Anti-Ragging Squads, District and Sub-Divisional authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be published in the brochure of admission/instruction booklet or the prospectus.

- c. Where an institution is affiliated to a University and publishes a brochure of admission/instruction booklet or a prospectus, the affiliating university shall ensure that the affiliated institution shall comply with the provisions of clause(a)and clause (b) of Regulation 6.1 of these Regulations.
- d. The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the applicant, as provided in the English language in Annexure I to these Regulations, to be filled up and signed by the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that he/she has not been expelled and/or debarred by any institution and further aver that he/she would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, is liable to be proceeded against

under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of such student.

- e. The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the parents/guardians of the applicant, as provided in the English language in Annexure I to these Regulations, to be filled up and signed by the parents/guardians of the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that his/her ward has not been expelled and/or debarred by any institution and further aver that his/her ward would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, his/her ward is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of his/her ward.
- f. The application for admission shall be accompanied by a document in the form of, or annexed to, the School Leaving Certificate/Transfer Certificate/Migration Certificate/Character Certificate reporting on the inter-personal/social behavioural pattern of the applicant, to be issued by the school or institution last attended by the applicant, so that the institution can thereafter keep watch on the applicant, if admitted, whose behaviour has been commented in such document.
- g. A student seeking admission to a hostel forming part of the institution, or seeking to reside in any temporary premises not forming part of the institution, including a private commercially managed lodge or hostel, shall have to submit additional affidavits countersigned by his/her parents/guardians in the form prescribed in Annexure I and Annexure II to these Regulations respectively along with his/her application.
- h. Before the commencement of the academic session in any institution, the Head of the Institution shall convene and address a meeting of various functionaries/agencies, such as Hostel Wardens, representatives of students, parents/guardians, faculty, district administration including the police, to discuss the measures to be taken to prevent ragging in the institution and steps to be taken to identify those indulging in or abetting ragging and punish them.
- i. The institution shall, to make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, prominently display posters depicting the provisions of penal law applicable to incidents of ragging, and the provisions of these Regulations and also any other law for the time being in force, and the punishments thereof, shall be Prominently displayed on Notice Boards of all departments, hostels and other buildings as well as at places, where students normally gather and at places, known to be vulnerable to occurrences of ragging incidents.
- j. The institution shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favour.
- k. The institution shall identify, properly illuminate and keep a close watch on all locations known to be vulnerable to occurrences of ragging incidents.
- l. The institution shall tighten security in its premises, especially at vulnerable places and intense policing by Anti-Ragging Squad, referred to in these Regulations and volunteers, if any, shall be resorted to at such points at odd hours during the first few months of the academic session.
- m. The institution shall utilize the vacation period before the start of the new academic year to launch a publicity campaign against ragging through posters, leaflets and such other means, as may be desirable or required, to promote the objectives of these Regulations.
- n. The faculties/departments/units of the institution shall have induction arrangements, including those which anticipate, identify and plan to meet any special needs of any specific section of students, in place well in advance of the beginning of the academic year with an aim to promote the objectives of this Regulation.
- o. Every institution shall engage or seek the assistance of professional counsellors before the commencement of the academic session, to be available when required by the institution, for the purposes of offering counselling to freshers and to other students after the commencement of the academic year,

- p. The head of the institution shall provide information to the local police and local authorities, the details of every privately commercially managed hostels or lodges used for residential purposes by students enrolled in the institution and the head of the institution shall also ensure that the Anti-Ragging Squad shall ensure vigil in such locations to prevent the occurrence of ragging therein.

6.2 An institution shall, on admission or enrolment or registration of students, take the following steps, namely;

- a) Every fresh student admitted to the institution shall be given a printed leaflet detailing to whom he/she has to turn to for help and guidance for various purposes including addresses and telephone numbers, so as to enable the student to contact the concerned person at any time, if and when required, of the Anti-Ragging Helpline referred to in these Regulations, Wardens, Head of the institution, all members of the anti-ragging squads and committees, relevant district and police authorities.
- b) The institution, through the leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall explain to the freshers, the arrangements made for their induction and orientation which promote efficient and effective means of integrating them fully as students with those already admitted the institution in earlier years.
- c) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall inform the freshers about their rights as bonafide students of the institution and clearly instructing them that they should desist from doing anything, with or against their will, even if ordered to by the seniors students, and that any attempt of ragging shall be promptly reported to the Anti-ragging Squad or to the Warden or to the Head of the institution, as the case may be.
- d) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of freshers with the academic environment of the institution.
- e) The institution shall, on the arrival of senior students after the first week or after the second week, as the case may be, schedule orientation programmes as follows, namely; (i) joint sensitization programme and counselling of both freshers and senior students by a professional counsellor, referred to in clause (o) of Regulation 6.1 of these Regulations; (ii) joint orientation programme of freshers and seniors to be addressed by the Head of the institution and the anti -ragging committee;(iii) organization on a large scale of cultural, sports and other activities to provide a platform for the freshers and seniors to interact in the presence of faculty members ; (iv) in the hostel, the warden should address all students; and may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration.(v) as far as possible faculty members should dine with the hostel residents in their respective hostels to instill a feeling of confidence among the freshers.
- f) The institution shall set up appropriate committees, including the course-incharge, student advisor, Wardens and some senior students as its members, to actively monitor, promote and regulate healthy interaction between the freshers, junior students and senior students.
- g) Freshers or any other student(s), whether being victims, or witnesses, in any incident of ragging, shall be encouraged to report such occurrence, and the identity of such informants shall be protected and shall not be subject to any adverse consequence only for the reason for having reported such incidents.
- h) Each batch of freshers, on arrival at the institution, shall be divided into small groups and each such group shall be assigned to a member of the faculty, who shall interact individually with each member of the group every day for ascertaining the problems or difficulties, if any, faced by the fresher in the institution and shall extend necessary help to the fresher in overcoming the same.
- i) It shall be the responsibility of the member of the faculty assigned to the group of freshers, to coordinate with the Wardens of the hostels and to make surprise visits to the rooms in such hostels, where a member or members of the group are lodged; and such member of faculty shall maintain a diary of his/her interaction with the freshers under his/her charge.
- j) Freshers shall be lodged, as far as may be, in a separate hostel block, and where such facilities are not available, the institution shall ensure that access of seniors to accommodation allotted to freshers is strictly monitored by wardens, security guards and other staff of the institution.
- k) A round the" clock vigil against ragging in the hostel premises/ in order to prevent ragging in the hostels after the classes are over, shall be ensured by the institution.

- l) It shall be the responsibility of the parents/guardians of freshers to promptly bring any instance of ragging to the notice of the Head of the Institution.
- m) Every student studying in the institution and his/her parents/guardians shall provide the specific affidavits required under clauses (d), (e) and (g) of Regulation 6.1 of these Regulations at the time of admission or registration, as the case may be, during each academic year.
- n) Every institution shall obtain the affidavit from every student as referred to above in clause (m) of Regulation 6.2 and maintain a proper record of the same and to ensure its safe upkeep thereof, including maintaining the copies of the affidavit in an electronic form, to be accessed easily when required either by the Commission or any of the Councils or by the institution or by the affiliating University or by any other person or organisation authorised to do so.
- o) Every student at the time of his/her registration shall inform the institution about his/her place of residence while pursuing the course of study, and in case the student has not decided his/her place of residence or intends to change the same, the details of his place of residence shall be provided immediately on deciding the same; and specifically in regard to a private commercially managed lodge or hostel where he/she has taken up residence.
- p) The Head of the institution shall, on the basis of the information provided by the student under clause (o) of Regulation 6.2, apportion sectors to be assigned to members of the faculty, so that such member of faculty can maintain vigil and report any incident of ragging outside the campus or enroute while commuting to the institution using any means of transportation of students, whether public or private.
- q) The Head of the institution shall, at the end of each academic year, send a letter to the parents/guardians of the students who are completing their first year in the institution, informing them about these Regulations and any law for the time being in force prohibiting ragging and the punishments thereof as well as punishments prescribed under the penal laws, and appealing to them to impress upon their wards to desist from indulging in ragging on their return to the institution at the beginning of the academic session next.

### 6.3 Every institution shall constitute the following bodies; namely,

- a) Every institution shall constitute a Committee to be known as the Anti-Ragging Committee to be nominated and headed by the Head of the institution, and consisting of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the freshers' category as well as senior students, non-teaching staff; and shall have a diverse mix of membership in terms of levels as well as gender.
- b) It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.
- c) Every institution shall also constitute a smaller body to be known as the Anti- Ragging Squad to be nominated by the Head of the Institution with such representation as may be considered necessary for maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times.  
Provided that the Anti-Ragging Squad shall have representation of various members of the campus community and shall have no outside representation.
- d) It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents of, and having the potential of, ragging and shall be empowered to inspect such places.
- e) It shall also be the duty of the Anti-Ragging Squad to conduct an on-the-spot enquiry into any incident of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person; as the case may be; and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action under clause (a) of Regulation 9.1.

Provided that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incident of ragging, and considering such other relevant information as may be required.

- f) Every institution shall, at the end of each academic year, in order to promote the objectives of these Regulations, constitute a Mentoring Cell consisting of students volunteering to be Mentors for freshers, in the succeeding



academic year; and there shall be as many levels or tiers of Mentors as the number of batches in the institution, at the rate of one Mentor for six freshers and one Mentor of a higher level for six Mentors of the lower level.

- g) Every University shall constitute a body to be known as Monitoring Cell on Ragging, which shall coordinate with the affiliated colleges and institutions under the domain of the University to achieve the objectives of these Regulations; and the Monitoring Cell shall call for reports from the Heads of institutions in regard to the activities of the Anti-Ragging Committees, Anti - Ragging Squads, and the Mentoring Cells at the institutions, and it shall also keep itself abreast of the decisions of the District level Anti-Ragging Committee headed by the District Magistrate,
- h) The Monitoring Cell shall also review the efforts made by institutions to publicize anti-ragging measures, soliciting of affidavits from parents/guardians and from students, each academic year, to abstain from ragging activities or willingness to be penalized for violations; and shall function as the prime mover for initiating action on the part of the appropriate authorities of the university for amending the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti-ragging measures at the level of the institution.

6.4 Every institution shall take the following other measures, namely;

- a) Each hostel or a place where groups of students reside, forming part of the institution, shall have a full-time Warden, to be appointed by the institution as per the eligibility criteria laid down for the post reflecting both the command and control aspects of maintaining discipline and preventing incidents of ragging within the hostel, as well as the softer skills of counseling and communicating with the youth outside the class-room situation; and who shall reside within the hostel, or at the very least in the close vicinity thereof.
- b) The Warden shall be accessible at all hours and be available on telephone and other modes of communication, and for the purpose the Warden shall be provided with a mobile phone by the institution, the number of which shall be publicised among all students residing in the hostel.
- c) The institution shall review and suitably enhance the powers of Wardens; and the security personnel posted in hostels shall be under the direct control of the Warden and their performance shall be assessed by them.
- d) The professional counsellors referred to under clause (o) of Regulation 6.1 of these Regulations shall, at the time of admission, counsel freshers and/or any other student(s) desiring counseling, in order to prepare them for the life ahead, particularly in regard to the life in hostels and to the extent possible, also involve parents and teachers in the counseling sessions.
- e) The institution shall undertake measures for extensive publicity against ragging by means of audio-visual aids, counseling sessions, workshops, painting and design competitions among students and such other measures, as it may deem fit.
- f) In order to enable a student or any person to communicate with the Anti- Ragging Helpline, every institution shall permit unrestricted access to mobile phones and public phones in hostels and campuses, other than in class-rooms, seminar halls, library, and in such other places that the institution may deem it necessary to restrict the use of phones.
- g) The faculty of the institution and its non-teaching staff, which includes but is not limited to the administrative staff, contract employees, security guards and employees of service providers providing services within the institution, shall be sensitized towards the ills of ragging, its prevention and the consequences thereof.
- h) The institution shall obtain an undertaking from every employee of the institution including all teaching and non-teaching members of staff, contract labour employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings/lawns and employees of service providers providing services within the institution, that he/she would report promptly any case of ragging which comes to his/her notice.
- i) The institution shall make a provision in the service rules of its employees for issuing certificates of appreciation to such members of the staff who report incidents of ragging, which will form part of their service record,
- j) The institution shall give necessary instructions to the employees of the canteens and messing, whether that of the institution or that of a service provider providing this service, or their employers, as the case may be, to keep a strict vigil in the area of their work and to report the incidents of ragging to the Head of the institution or members of the Anti-Ragging Squad or members of the Anti-Ragging Committee or the Wardens, as may be required.
- k) All Universities awarding a degree in education at any level, shall be required to ensure that institutions imparting instruction in such courses or conducting training programme for teachers include inputs relating to

anti-ragging and the appreciation of the relevant human rights, as well as inputs on topics regarding sensitization against corporal punishments and checking of bullying amongst students, so that every teacher is equipped to handle at least the rudiments of the counselling approach.

- l) Discreet random surveys shall be conducted amongst the freshers every fortnight during the first three months of the academic year to verify and crosscheck whether the institution is indeed free of ragging or not and for the purpose the institution may design its own methodology of conducting such surveys,
- m) The institution shall cause to have an entry, apart from those relating to general conduct and behaviour, made in the Migration/Transfer Certificate issued to the student while leaving the institution, as to whether the student has been punished for committing or abetting, an act of ragging, as also whether the student has displayed persistent violent or aggressive behaviour or any inclination to harm others, during his course of study in the institution,
- n) Notwithstanding anything contained in these Regulations with regard to obligations and responsibilities pertaining to the authorities or members of bodies prescribed above, it shall be the general collective responsibility of all levels and sections of authorities or functionaries including members of the faculty and employees of the institution, whether regular or temporary, and employees of service providers providing service within the institution, to prevent or to act promptly against the occurrence of ragging or any incident of ragging which comes to their notice.
- o) The Heads of institutions affiliated to a University or a constituent of the University, as the case may be, shall, during the first three months of an academic year, submit a weekly report on the status of compliance with Anti-Ragging measures under these Regulations, and a monthly report on such status thereafter, to the vice-chancellor of the University to which the institution is affiliated to or recognized by.
- p) The Vice Chancellor of each University shall submit fortnightly reports of the University, including those of the Monitoring Cell on Ragging in case of an affiliating university, to the State Level Monitoring Cell.

**7. Action to be taken by the Head of the institution:-** On receipt of the recommendation of the Anti Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorised by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely;

- i. Abetment to ragging;
- ii. Criminal conspiracy to rag;
- iii. Unlawful assembly and rioting while ragging;
- iv. Public nuisance created during ragging;
- v. Violation of decency and morals through ragging;
- vi. Injury to body, causing hurt or grievous hurt;
- vii. Wrongful restraint;
- viii. Wrongful confinement;
- ix. Use of criminal force;
- x. Assault as well as sexual offences or unnatural offences;
- xi. Extortion;
- xii. Criminal trespass;
- xiii. Offences against property;
- xiv. Criminal intimidation;
- xv. Attempts to commit any or all of the above mentioned offences against the victim(s);
- xvi. Threat to commit any or all of the above mentioned offences against the victim(s);
- xvii. Physical or psychological humiliation;
- xviii. All other offences following from the definition of "Ragging".

Provided that the Head of the institution shall forthwith report the occurrence of the incident of ragging to the District Level Anti-Ragging Committee and the Nodal officer of the affiliating University, if the institution is an affiliated institution.

Provided further that the institution shall also continue with its own enquiry initiated under clause 9 of these Regulations and other measures without waiting for action on the part of the police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

## **8. Duties and Responsibilities of the Commission and the Councils.-**

8.1 The Commission shall, with regard to providing facilitating communication of information regarding incidents of ragging in any institution, take the following steps, namely;

- a) The Commission shall establish, fund and operate, a toll-free Anti-Ragging Helpline, operational round the clock, which could be accessed by students in distress owing to ragging related incidents.
- b) Any distress message received at the Anti-Ragging Helpline shall be simultaneously relayed to the Head of the Institution, the Warden of the Hostels, the Nodal Officer of the affiliating University, if the incident reported has taken place in an institution affiliated to a University, the concerned District authorities and if so required, the District Magistrate, and the Superintendent of Police, and shall also be web enabled so as to be in the public domain simultaneously for the media and citizens to access it.
- c) The Head of the institution shall be obliged to act immediately in response to the information received from the Anti-Ragging Helpline as at sub-clause (b) of this clause.
- d) The telephone numbers of the Anti-Ragging Helpline and all the important functionaries in every institution, Heads of institutions, faculty members, members of the anti-ragging committees and anti ragging squads, district and sub-divisional authorities and state authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be widely disseminated for access or to seek help in emergencies.
- e) The Commission shall maintain an appropriate data base to be created, out of affidavits, affirmed by each student and his/her parents/guardians and stored electronically by the institution, either on its or through an agency to be designated by it; and such database shall also function as a record of ragging complaints received, and the status of the action taken thereon.
- f) The Commission shall make available the database to a non-governmental agency to be nominated by the Central Government, to build confidence in the public and also to provide information of non compliance with these Regulations to the Councils and to such bodies as may be authorised by the Commission or by the Central Government.

8.2 The Commission shall take the following regulatory steps, namely;

- a) The Commission shall make it mandatory for the institutions to incorporate in their prospectus, the directions of the Central Government or the State Level Monitoring Committee with regard to prohibition and consequences of ragging, and that non-compliance with these Regulations and directions so provided, shall be considered as lowering of academic standards by the institution, therefore making it liable for appropriate action.
- b) The Commission shall verify that the institutions strictly comply with the requirement of getting the affidavits from the students and their parents/guardians as envisaged under these Regulations.
- c) The Commission shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the Commission, that the institution has complied with the anti-ragging measures.
- d) Any incident of ragging in an institution shall adversely affect its accreditation, ranking *or* grading by NAAC or by any other authorised accreditation agencies while assessing the institution for accreditation, ranking or grading purposes.
- e) The Commission may accord priority in financial grants-in-aid to those institutions, otherwise eligible to receive grants under section 12B of the Act, which report a blemish less record in terms of there being no reported incident of ragging.
- f) The Commission shall constitute an Inter-Council Committee, consisting of representatives of the various Councils, the Non-Governmental agency responsible for monitoring the database maintained by the Commission under clause (g) of Regulation 8.1 and such other bodies in higher education, to coordinate and monitor the anti-ragging measures in institutions across the country and to make recommendations from

time to time; and shall meet at least once in six months each year.

- g) The Commission shall institute an Anti-Ragging Cell within the Commission as an institutional mechanism to provide secretarial support for collection of information and monitoring, and to coordinate with the State Level Monitoring Cell and University level Committees for effective implementation of anti-ragging measures, and the Cell shall also coordinate with the Non-Governmental agency responsible for monitoring the database maintained by the Commission appointed under clause (g) of Regulation 8.1.

## **9. Administrative action in the event of ragging.-**

9.1 The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed herein under:

- a) The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
  - i. Suspension from attending classes and academic privileges.
  - ii. Withholding/ withdrawing scholarship/ fellowship and other benefits.
  - iii. Debarring from appearing in any test/ examination or other evaluation process.
  - iv. Withholding results,
  - v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
  - vi. Suspension/ expulsion from the hostel,
  - vii. Cancellation of admission,
  - viii. Rustication from the institution for period ranging from one to four semesters,
  - ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

- c) An appeal against the order of punishment by the Anti-Ragging Committee shall lie,
  - i. in case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University;
  - ii. in case of an order of a University, to its Chancellor.
  - iii. in case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.

9.2 Where an institution, being constituent of, affiliated to or recognized by a University, fails to comply with any of the provisions of these Regulations or fails to curb ragging effectively, such University may take any, one or more of the following actions, namely;

- i. Withdrawal of affiliation/recognition or other privileges conferred.
- ii. Prohibiting such institution from presenting any student or students then undergoing any programme of study therein for the award of any degree/diploma of the University. Provided that where an institution is prohibited from presenting its student or students, the Commission shall make suitable arrangements for the other students so as to ensure that such students are able to pursue their academic studies.
- iii. Withholding grants allocated to it by the university, if any
- iv. Withholding any grants channellised through the university to the institution,
- v. Any other appropriate penalty within the powers of the university.

9.3 Where in the opinion of the appointing authority, a lapse is attributable to any member of the faculty or staff of the institution, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaints of ragging, or who fail to take timely steps, whether required under these Regulations or otherwise, to prevent an incident or incidents of ragging, then such authority shall initiate departmental disciplinary action, in accordance with the prescribed procedure of the institution, against such member of the faculty or staff.

Provided that where such lapse is attributable to the Head of the institution, the authority designated to appoint such Head shall take such departmental disciplinary action; and such action shall be without prejudice to any action that may be taken under the penal laws for abetment of ragging for failure to take timely steps in the prevention of ragging or punishing any student found guilty of ragging.

9.4 The Commission shall, in respect of any institution that fails to take adequate steps to prevent ragging or fails to act in accordance with these Regulations or fails to punish perpetrators or incidents of ragging suitably, take one of more of the following measures, namely;

- i. Withdrawal of declaration of fitness to receive grants under section 12B of the Act
- ii. Withholding any grant allocated.
- iii. Declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the Commission.
- iv. Informing the general public, including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the Commission, declaring that the institution does not possess the minimum academic standards.
- v. Taking such other action within its-powers as it may deem fit and impose such other penalties as may be provided in the Act for such duration of time as the institution complies with the provisions of these Regulations. Provided that the action taken under this clause by the Commission against any institution shall be shared with all Councils.

  
**(Dr. R.K. Chauhan)**  
**Secretary**

Part I of ANNEXURE VII

**AFFIDAVIT BY THE STUDENT**

I, \_\_\_\_\_ (*full name of student with admission/registration/enrolment number*)  
s/o d/o Mr./Mrs./Ms. \_\_\_\_\_, having been admitted  
to \_\_\_\_\_ (*name of the institution*), have received a copy of the UGC  
Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter  
called the “Regulations”) carefully read and fully understood the provisions contained in the said  
Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes  
ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of  
the penal and administrative action that is liable to be taken against me in case I am found guilty of or  
abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

- a) I will not indulge in any behaviour or act that may be constituted as ragging under  
clause 3 of the Regulations.
- b) I will not participate in or abet or propagate through any act of Commission or  
omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1  
of the Regulations, without prejudice to any other criminal action that may be taken against me under  
any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the  
country on account of being found guilty of, abetting or being part of a conspiracy to promote,  
ragging; and further affirm, that, in case the declaration is found to be untrue, I am aware that my  
admission is liable to be cancelled.

Declared this \_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature of deponent

Name:

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the  
affidavit is false and nothing has been concealed or misstated therein.

Verified at  (place)  on this the  (day)  of  (month) ,  (year) .

Signature of deponent

Solemnly affirmed and signed in my presence on this the  (day)  of  month   (year)  after  
reading the contents of this affidavit.

**OATH COMMISSIONER**

Part II of ANNEXURE VII

**AFFIDAVIT BY PARENT/GUARDIAN**

I, Mr./Mrs./Ms. \_\_\_\_\_ (full name of parent/guardian) father/mother guardian of \_\_\_\_\_ (full name of student with admission/registration/enrolment number), having been admitted to \_\_\_\_\_ (name of the institution) \_\_\_\_\_ have received a copy of the UGC

Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

\_\_\_\_\_  
Signature of deponent  
Name:  
Address:  
Telephone/ Mobile No.:

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no Part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ (place) on this the \_\_\_\_\_ (day) of \_\_\_\_\_ (month), \_\_\_\_\_ (year) \_\_\_\_\_

\_\_\_\_\_  
Signature of deponent

Solemnly affirmed and signed in my presence on this the \_\_\_\_\_ (day) of \_\_\_\_\_ (month), \_\_\_\_\_ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

**ANNEXURE VIII**

**FOR OPEN CANDIDATES AND CANDIDATES ADMITTED THROUGH  
GOVERNMENT QUOTA  
AGREEMENT TO BE SIGNED BY A STUDENT WITH SURIITIES (PARENTS) FOR  
PROFESSIONAL SERVICE AFTER COMPLETION OF COURSE**

This AGREEMENT between the Christian Medical College, Vellore, represented by its Principal of the Christian Medical College / Dean of the College of Nursing (hereinafter referred to as “College”) and Mr./Ms. \_\_\_\_\_ Aged \_\_\_\_\_ years, son/daughter of Mr./Dr. \_\_\_\_\_ resident of \_\_\_\_\_

hereinafter called the “Student” \*(represented by his / her father / mother / legal guardian aged \_\_\_\_\_ years, son of Mr. / Dr. \_\_\_\_\_ Residing at \_\_\_\_\_

\_\_\_\_\_ \* (applicable only if the students is aged below 18 years)

WHEREAS the College is offering admission to various courses of studies in Medical and Nursing for the academic year 2023 - 2024 in its Institution situated at Vellore;

AND WHEREAS the above said “Student” had been provisionally selected for the course of «COURSE» in the College at Vellore;

AND WHEREAS the College had already stipulated a service condition of two years of service in an area of need after completion of course, for admission for the above course which was widely made known and also more particularly through their *Admission Bulletin for MBBS 2023* as well as in their *Prospectus for the year 2023-2024* for all the Courses.

AND WHEREAS the reason for such stipulation is that the prospective student, should work in an area of need at least for a period of two years after completion of their studies and training so that the idea of service for the poor and marginalised fellow citizens shall be inculcated in their mind which upholds professional value, which would nurture our graduates into a life of service and allow them to work in a learning environment where they can take informed decision about their future careers;

AND WHEREAS the student, after reading, understanding and admitting the above stipulation had applied for the above course and has been selected provisionally for the above course of «COURSE» in the College.

AND WHEREAS the College has formulated this Service Obligation Period imposing certain obligations by way of “service after graduation” on the student and duly guaranteed by the guarantor being parent/guardian.

AND WHEREAS the student as well as the guarantor / legal Representative of the student viz., his father/mother/legal guardian have fully understood the scope and requirements of such post-study obligations and have voluntarily agreed to perform the same in the Christian Medical College, Vellore considering the application of the student for one of the said «COURSE» course for the year «YEAR».



Now THIS AGREEMENT WITNESSETH:

1. The student having applied for «COURSE» course after fully reading, knowing and understanding a stipulation of two years service obligation with all the attendant advantages, the student hereby undertakes to devote his full time attention and skill to study and pursue the course diligently and observe and perform all the regulations and conditions of the college for the time being in force.
2. The student binds himself immediately after successful completion of the course to faithfully discharge the duties and observe and perform the terms and conditions of such employment, inclusive of professional service in the Hospital and other Institutions as directed by the College authorities according to the terms of service as may be stipulated for a period of two years and the guarantor guarantees performance of such service for such period by the student.
3. The student further agrees that in the event of the inability of Christian Medical College, Vellore, to provide such posting within three months of the completion of the course, the Principal, Christian Medical College who shall have the right to direct appointment in any other Hospital or Christian Institution if and when necessary and the student shall accept the same when offered and serve for a similar period of service as that stipulated supra by the Christian Medical College, Vellore and the guarantor guarantees performance of such service for such period by the student.
4. Provided the decision and direction as to where the student should serve in fulfillment of the terms of this Service Obligation is notified to the student by the Principal, Christian Medical College within a period of six months from the declaration of the result of the examination in which the course is completed by the student or the completion of internship in courses where a post examination internship is an academic requirement.
5. Provided further that if the decision and direction as to where the student should serve is not communicated to the student by the Principal within a period of six months as stated above the student shall be deemed to have been released from the obligations cast on the student under the terms of Service Obligation.
6. Provided further that it shall be incumbent on the student to inform and keep informed the Principal, Christian Medical College during the period of six months following the completion of the duration of the course about his address for being contacted and informed about his deployment.
7. The student undertakes that on completion of the duration of the course, he / she will not apply for or seek or accept any employment or proceed for any further training programme either on his / her own account or as an employee or an agent of any other person or establishment or organisation until and unless he/she has fulfilled his / her obligations to the College in terms of this Service Obligation.
8. In the event of the failure of the student to fulfill any of the terms stipulated in this Service Obligation or the breach of any of the terms thereof the student forfeits his right to claim any certificate other than what should be awarded to a student of the course as per the Regulations of the University.

9. Now the above written Agreement shall become discharged if the student has duly and faithfully, in all respects whatsoever, observed and performed the undertakings on his part.

10. In witness whereof, this Service Obligation is signed as a token of acceptance of the terms and conditions thereof in the presence of all present.

Date  
Station

SIGNATURE OF THE STUDENT

WITNESS:

1. Signature:  
Name:  
S/o:  
Residential Address:

2. Signature:  
Name:  
S/o:  
Residential Address:

SIGNATURE OF THE PARENT/GUARDIAN GUARANTOR

SIGNATURE OF THE PRINCIPAL  
Christian Medical College, Vellore

/

SIGNATURE OF THE DEAN  
College Of Nursing  
Christian Medical College, Vellore

## ANNEXURE IX

### SERVICE AGREEMENT FOR CANDIDATES ADMITTED UNDER THE MINORITY NETWORK CATEGORY

This AGREEMENT between the Christian Medical College, Vellore, represented by its Principal of the Christian Medical College / Dean of the College of Nursing (hereinafter referred to as the College) and Mr./Ms. \_\_\_\_\_ Aged \_\_\_\_\_ years son/Daughter of Mr./Dr. \_\_\_\_\_ resident of \_\_\_\_\_

hereinafter called the “**Student**” \*(represented by his / her father / mother / legal guardian aged \_\_\_\_\_ years, son of Mr. / Dr. \_\_\_\_\_ Residing at \_\_\_\_\_

\_\_\_\_\_ \* (applicable only if the students is aged below 18 years)

WHEREAS the College is offering admission in «YEAR» academic year for the «COURSE» Course in its Institution at Vellore.

WHEREAS in respect of MINORITY NETWORK seats out of «TOTAL» seats offered for the said course each year, certain Christian organizations, which are approved by the body which is running the College under the name and style of “Christian Medical College Vellore Association”, a body registered under the Tamil Nadu Societies Registration Act 21 of 1860 and subsequent Acts, have a right to recommend to Minority Network category suitable and deserving candidates to be admitted to those seats on the basis of merit, among other things.

WHEREAS the said organisations recommend to Minority Network category such candidates with a view to spread medical education among their members and also for the general benefit of the Community and especially the Christian community in particular, and for providing dedicated staff to the Christian Mission Hospitals run by such Christian Organisations.

WHEREAS, in recommending such candidates for the Minority Network category seats in the College, the Christian Community of which the said Christian organisation is a part, reasonably expects that the student who is given the benefit of the recommendation to Minority Network category will, in turn, confer some benefits on the community by rendering medical service to the community for a short period and thus help, the covering up, to some extent, of the large gap that exists between the available services and the requirements of the community to receive medical assistance and care.

WHEREAS the student had applied for admission to the College for a seat in «COURSE» course.

WHEREAS the student had been recommended to the Minority Network category by the «MINORITY NETWORK NAME» (hereinafter called the “Minority Network organisation”) and by virtue of such recommendation to Minority Network category the student is to be considered in a preferential manner along with similar candidates.

WHEREAS at the request of the Minority Network organisation and in order to meet their expectations the College has formulated this Agreement imposing certain obligations by way of “service after graduation” on the student.

AND WHEREAS the student as well as the legal Representative of the student viz. his / her father/mother/legal guardian have fully understood the scope and requirements of such post-study obligations and have voluntarily agreed to perform the same in consideration of the College considering the application of the student for one of the said «MINORITY NETWORK» seats out of the total number of «TOTAL» seats in the «COURSE» course for the year «YEAR».

Now THIS AGREEMENT WITNESSETH:

That in consideration of the above and in consideration of the College considering the application of the student for one of the «MINORITY NETWORK» seats out of the «TOTAL» seats for the «COURSE» course as a minority network candidate with all the attendant advantages, the student hereby undertakes to devote his / her full time attention and skill to the study and pursue the course diligently and observe and perform all the regulations and conditions of the college for the time being in force.

The student binds himself immediately after successful completion of the course to well and faithfully discharge the duties and observe and perform the terms and conditions of such employment, inclusive of professional service in or any one of the Hospitals or other Institutions of the Minority Network organisation, as directed by the Minority Network organisation, according to the terms of service as may be stipulated by them, for a period of not less than two years.

The student agrees to inform the Principal of Christian Medical College / Dean of the College of Nursing about the posting made by the Minority Network organisation within 30 days after the date of such posting.

The student further agrees that in the event of the inability of the Minority Network organisation to provide such posting within 3 months of the completion of the course the student shall inform the Principal /Dean of the college who shall have the right to offer an appointment in any other hospital or Christian Institution including the Christian Medical College and Hospital if and when necessary and the student shall accept the same when offered and serve for a similar period of service as that stipulated by the Minority Network organisation or for two years whichever shall be less.

Provided the decision and direction as to where the student should serve in fulfillment of the terms of this service agreement for candidates admitted in the Minority Network category is notified to the student by the Minority Network organisation or the College within a period of six months from the declaration of result of the examination in which the course is completed by the student or the completion of internship in courses where a post examination internship is an academic requirement.

Provided further that if the decision and direction as to where the student should serve is not communicated to the student either by the Minority Network organisation or the Principal / Dean within a period of six months as stated above the student shall be deemed to have been released from the obligations cast on the student under the terms of this Minority Network Category Service Obligation Agreement.

Provided further that it shall be incumbent on the student to inform and keep informed the Principal / Dean or the Minority Network organisation during the period of six months following the completion of the duration of the Course about his / her address for being contacted and informed about his / her deployment.

The student undertakes that on completion of the duration of the course, he / she will not apply for or seek or accept any employment or proceed for any further training programme either on his / her own account or as a servant or agent of any other person or establishment or organisation until and unless he / she has fulfilled his / her service obligations to the Minority Network organisation or College in terms of this Agreement.

In the event of failure of the student to fulfill any of the terms stipulated in this service obligation agreement for candidates admitted in the Minority Network category, or the breach of any of the terms thereof the student forfeits his / her right to claim any certificate other than what should be awarded to a student of the course as per the Regulations of the University.

Now the above written service obligation agreement for candidates admitted in the Minority Network category will become void if the student shall duly and faithfully in all respects whatsoever observe and perform the undertakings on his / her part as set forth in the said service obligation agreement.

In witness whereof I am hereunto signing this Minority Network Category Service Obligation Agreement as token of acceptance of the terms and conditions thereof in the presence of:

Date  
Station

SIGNATURE OF THE STUDENT

WITNESS:

1. Signature :  
Name :  
S/o :  
Residential Address:

2. Signature :  
Name :  
S/o :  
Residential Address:

SIGNATURE OF THE PARENT/GUARDIAN GUARANTOR

SIGNATURE OF THE PRINCIPAL  
Christian Medical College, Vellore

/

SIGNATURE OF THE DEAN  
College Of Nursing  
Christian Medical College, Vellore