

USER MANUAL FOR PROFILE CREATION AND REGISTRATION PROCESS OF <u>MPMC-FMG Clinical Clerkship/Internship Counselling</u>) (Dec-2024)

(This user manual is created only for the Demonstration purpose)

- Kindly use this link dme.mponline.gov.in for Profile Creation and Registration Process of MPMC-FMG Clinical Clerkship/Internship Counselling (Dec-2024).
- Please click on "MPMC FMG Counselling Clinical Clerkship/Internship", as shown in red circle in below image.



Process of Profile Creation

Step 1:- Please click on "Create Profile" option, as shown in red circle in below image.

🖷 Home Departmental Website	MPOnline Portal Help Desk	Help Line N	io:0755 6720204 G2g Login: Admission Admin Kiosk
Madhya Prades मध्यप्रदेश आयुर्विज्ञ	h Medical Council द्व तान परिषद्	A Doos	MP@nline Limited
		In case o	of any query or appeal regarding the counselling proces
MPN	AC-FMG Clinical Clerkship/Ir	nternship Counsellin	g (DEC-2024)
Latest	Counselling Schedule	Seat Chart	Don't Have a Password.? Create Profile
Instruction			Candidate Corner
400		-	8
☆ State Merit	Elle Brok/Stans/	Allotment List) • • · · · · · · · · · · · · · · · · ·
	User Manual	ANDERNEISE	QgQjb Captcha 🐠 C 🔽
S			Submit
0.0.0.0			Forgot Password.?

 Step 2: - Enter your FMGE Roll Number and Secret Key and Captcha then click on "Create Profile" button. Please refer to the important note given on screen regarding creation of Secret Key. Please click on "Create Profile" Button, as shown in red circle in below image.

Madhya Pi मध्यप्रदेश अ	radesh Medical Council ायुर्विज्ञान परिषद्		MP nline Limited
MPMC-FMG Cli	nical Clerkship/Internsl	ip Counselling (DEC-2024)	S Bac
Profile Registration L	ogin		
FMGE Roll No. *	RD4444444	SECRET KEY *	
		Q6VT1 Q6VT1 🗐 C ?	
IMPORTANT NOTE		Q6VT1 Q6VT1 40 C ?	
IMPORTANT NOTE Enter Secret Key (11 Dig	it) in combination of DOB(YYYYMMDD)+I	Q6VT1 Q6VT1 40 C ? Create Profile	
IMPORTANT NOTE Enter Secret Key (11 Dig For Example-	it) in combination of DOB(YYYYMMDD)+I	Q6VT1 Q6VT1 40 C 2 Create Profile	
IMPORTANT NOTE Enter Secret Key (11 Dig For Example- Date of Birth (DD/MM	it) in combination of DOB(YYYYMMDD)+1 /YYYY)- 25/06/1998	Q6VT1 Q6VT1 1 1 2 2	
IMPORTANT NOTE Enter Secret Key (11 Dig For Example- Date of Birth (DD/MM FMGE Obtained Score	it) in combination of DOB(YYYYMMDD)+1 1/YYYY) - 25/06/1998 2 (XXX) - 132	Q6VT1 Q6VT1 40 C 2 Create Profile	

Step 3: - Candidate's details will be published on screen. Please Enter your Personal Details and Contact details than upload your passport size photo and signature, Select Declaration Box then click on "Proceed", button as shown in red circle in below image. (Note- Kindly put the mobile number you will use throughout the counselling, you will get OTP and relevant messages on this number.)

Candidate I	Details							
MGE Roll No.:			RD44444444	4	Candidate's Name	:	TEST CANDIDATE	
Date of Birth (D	DD/MM/YYYY):		11/11/1995		Score Obtained (Out of 300):		701	
Father's Name:			TEST FATHE	R	Gender:		-	
Result:			PASS	FMGE Exam Session: DEC-24			DEC-24	
Personal De	etails (To be filled b	y candidate)						
Gender				Female				~
Contact Det	ails (To be filled by	candidate)						
Note :- Candid	ate should register valio	/active email-id and m	obile numb	er for further corr	espondence.			
10bile No. *				Alternate mobile	number *			
Email ID *				Confirm Email ID	. *			
Correspondence	e Address *:	test						
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🗹 I hereby dea	lare that all information	provided by me above	is true, accu	irate, and complet	te to the best of my	knowledge an	d belief.*	
				Procee	d			

Step 4: - Enter OTP received on your Mobile Number/Email ID and create new password.
 Then click on "Validate and Save" button, as shown in red circle in below image.

andidate Details			* Fields are mandat
MGE Roll No.:	RD4444444	Candidate's Name :	TEST CANDIDATE
ate of Birth (DD/MM/YYYY):	11/11/1995	Score Obtained (Out of 300):	701
ather's Name:	TEST FATHER	Gender:	
esult:	PASS	FMGE Exam Session:	DEC-24
et Password			
ne Time Password (OTP))TP has been send to entered mobile number) *			
ew Password *		Confirm Password *	
CW I BISWOID	Strong	Commit assured	
t least 8 characters I least 1 numeric character I least 1 i uppercase letter I least 1 uppercase letter I least 1 special character aximum 15 characters			
		Validate & Save	

Step 5: - After click on "Validate and Save" button, a message as displayed below will show.

Msg- You have created your profile successfully. Now proceed for Registration to participate in MPMC- FMG Clinical Clerkship/Internship Counselling. Registration Step =>Fill Registration Form => Upload Documents => Payment => Confirmation of Registration => Print Your Receipt.

age You have created your profile successfully. Now proceed for Registration to participate in MPMC- FMG Clinical Clerkship/Internship Counselling. Registration Step =>Fill Registration Form => Upload Documents => Payment => Confirmation of Registration => Print Your Receipt. ok

		T			
MPMC-FMG Clinical Clerkshi	p/Internship Counselling (DEC	C-2024)			
				🛆 User Name	: RD44444444 👫 Home 🔂 Log
	Candidate's S	Status Tracker (Firs	t Round)		
Candidate Profile	Candidate Registration Ch	oice Filling and Locking	View Allotme	nt letter Ac	dmitted at Institute
		area a ming and a cooking)		
Stage Completed Stage Not Completed	ed Rejected				
	Candidate Details				
IMPORTANT LINKS	FMGE Roll No.:	RD44444444	Candidate's Name :	TEST CANDIDATE	
2 EDIT PROFILE			Score Obtained	701	60
E REGISTRATION FORM	Date of Birth (DD/MM/YYYY):	11/11/1995	(Out of 300):	701	
2 EDIT REGISTRATION FORM	Father's Name:	TEST FATHER	Gender:	FEMALE	
	Result:	PASS	FMGE Exam Session:	DEC-24	
P EDIT CHOICE FILLING	Contact Details				
RECEIPT REPRINT	Mobile No. :		Alternate mobi	ile number :	
	Email ID :				
	Correspondence Address :	TEST			

NOTE: -

1. Candidate's Status Tracker will show Candidate Profile turned Green.

2. If you want to edit your profile details you can edit your details through the edit profile option within the registration end date, as shown in the yellow circle above.

Process of Registration for MPMC FMG Counselling

 \Leftrightarrow

Step 6: - Candidate's Status Tracker will show profile turned **Green** and your profile has been created successfully. Now click on "<u>Registration Form"</u>, as shown in red circle in below image.

MPMC-FMG Clinical Clerkshi	p/Internship Counselling (DE(C-2024)			
				A User Name	: RD44444444 🏶 Home 🖨 Logo
	Candidate's S	Status Tracker	(First Round)		
Candidate Profile Stage Completed Stage Not Complete	Candidate Registration Ch	oice Filling and Locki	ng View Allotme	nt letter Ad	Imitted at Institute
IMPORTANT LINKS	Candidate Details				
C EDIT PROFILE	FMGE Roll No.:	RD4444444	4 Candidate's Name :	TEST CANDIDATE	
REGISTRATION FORM	Date of Birth (DD/MM/YYYY):	11/11/1995	Score Obtained (Out of 300):	701	
EDIT REGISTRATION FORM	Father's Name:	TEST FATHE	R Gender:	FEMALE	
	Result:	PASS	FMGE Exam Session:	DEC-24	
C EDIT CHOICE FILLING	Contact Details				
RECEIPT REPRINT	Mobile No. :		Alternate mobile number :		
DOWNLOAD ALLOTMENT LETTER	Email ID :	TECT			
	Correspondence Address :	IEST			

Step 7: - The registration form will be opened. Please fill your required details (As per your eligibility) like: Domicile Details and Qualification Details ready to be filled in the registration form.

After filling the form if candidate is satisfied with the filled information, then candidate should click on "<u>Save Data</u>" button, as shown in red circle in below image.

maarya Pradesh Medical Council के कि				MP©nline Limited		
				🔒 User Nai	me : RD4444444	4 者 Home 🕩 Logout
PMC-FMG Clinical Cl	erkship/Interns	hip Counsell	ing (DEC	-2024) : Candi	date's Re	egistration
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ite of Birth (DD/MM/YYYY):	11/11/1995	Score Obtained (Out of 300):		701		3
ther's Name:	TEST FATHER	TEST FATHER Gender:		FEMALE		
sult:	PASS FMGE Exam Session		ion:	DEC-24		
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ualification Details						
hether College is recognized by MCI	/NMC : *		ONo	(9 Yes	
AC Eligibility Dispatch/Certificate	11111111		NMC Eligibility Certificate Date (DD/MM/YYYY) :*		01/	/08/2022
untry, where candidate did MBBS : *	Australia	~	Place, where candidate did MBBS : *		test	
iversity, where candidate did MBBS : *	test		College, where candidate did MBBS : *		test	
onth & Year of MBBS Degree or Equivale	ent to MBBS (MM/YYYY) : *		July ~		~ 2022	2 ~
ve you done internship in any state/cou	ntry other than Madhya Prade	sh ? : *	No	0	Yes	
Declaration*						
ave thoroughly read and understood d valid. I will present the supporting d	all the instructions provided. locuments as and when requ	I hereby, declare that a ired.	all the informat	ion submitted by me in th	e application f	orm is correct, true,
		Save Data				

Step 8: - Please upload documents, after that click on <u>Save Enclosures</u> button.

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iclos	sures			
no.	Description	Browse	Upload	View
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	Class 12th Marksheet *	Choose File No file chosen	Upload Enclosu	ire
	Eligibility Certificate from NMC *	Choose File No file chosen	Upload Enclosu	ire
	Degree of MBBS or Equivalent to MBBS *	Choose File No file chosen	Upload Enclosu	ire
	FMGE Certificate/Screening Test Passing Certificate *	Choose File No file chosen	Upload Enclosu	ire
	Self Declaration Affidavit Format – 'A'	Choose File No file chosen	Upload Enclosu	ıre
	MP State Domicile Certificate *	Choose File No file chosen	Upload Enclosu	ire
ote : The e To do	; nclosure file size should not exceed 200 KB and must be in .pdf format on ownload the Self Declaration Affidavit Format – 'A', click here.	lly.		
nclos	sures Disclaimer			

Step 9: - After clicking on "Save Enclosures" button, the information submitted by the candidate will be displayed on the screen. If information is correct, click on "Proceed to Payment for Registration" button, as shown in red circle in below image, otherwise go for "Back to Registration Form" button to correct the details.

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ather's Na	me:	TEST FATHER	Gender:		FEMALE	
esult:		PASS	FMGE Exam Se	ssion:	DEC-24	
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orrespon	dence Address :	TEST				
omicile	Details					
omicile o	f MP :				MP	
ualificat	ion Details					
hether Co	ollege is recognized by MCI/N	MC :		YES		
MC Eligib	ility Dispatch/Certificate No.:		123456789	i789 NMC Eligibility Certificate Date (DD/MM/YYYY): 01/07/2		: 01/07/2024
ountry, w	here candidate did MBBS :		Australia	tralia Place, where candidate did MBBS :		test
niversity,	where candidate did MBBS :		test	College, where candidate did MBBS : test		test
Ionth & Ye	ear of MBBS Degree or Equival	ent to MBBS (MM/YYYY) :		April 2022		
ave you d	one internship in any state/co	untry other than Madhya Pr	adesh :	YES		
nclosure	s					
Sno.	Description					View
	Class 10th Marksheet					View
	Class 12th Marksheet					View
	Eligibility Certificate fro	om NMC				View
1	Degree of MBBS or Equ	ivalent to MBBS				View
	FMGE Certificate/Scree	ening Test Passing Certificat	e			View
i i	Self Declaration Affida	vit Format – 'A'				View
	MP State Domicile Cer	ificate				View
Declara	tion					
have thom are, and v	oughly read and understood alid. I will present the suppo	l all the instruction provid rting documents as and w	ed. I hereby declare hen required.	e that all the in	nformation submitted by me in the a	pplication form is corre
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ounselling	Fee. : 1100/- (For All Candidates)					
9		Back to Pagistration few	Proceed to D	avment for Dogi	stration	
				s, monthol regis		

Step 10: - kindly choose the online payment gateway and pay the **Registration Fee**.

Net Banking Facility

अगर आपके खाते से राशि कट जाए तथा र आवेदन की रसीद अभी भी प्राप्त ना हो तो य	सीद प्राप्त नहीं हो तो कृपया भुगतान पुनः सत्यापन की लिंक पर जाकर (Reference No) का उपयोग कर पेमेंट का स्टेटस जांच लें, यदि इ ट्रांजेक्शन फेल माना जावेगा और वह राशि आपको वापस कर दी जावेगी। अतः उक्त आवेदन का पुनः भुगतान करें। अधिक जानकारी ए समस्या निवारण हेतु Customer Care Executive से संपर्क करें।
Net Banking	Net Banking
Debit / Credit Card	Only for SBI A/C Holders No transaction-processing fees
	PayGov India(All Major Banks) NDML for Govt. of India Rs 5 + service charges as transaction-processing fees for amount upto Rs 500, Rs 10 + service charges as transaction-processing fees for any amount from Rs 501 and above
	NetBanking for All Banks (HDFC CCAvenue PG) Rs 10 + service charges as Processing fees for Net Banking of All Banks

Debit/Credit Card Facility

MPOnline Payment O	ption	
अगर आपके खाते से राशि कट जाए तथा रस आवेदन की रसीद अभी भी प्राप्त ना हो तो यह	ीद प्राप्त नहीं हो तो कृपया भुगतान पुनः सत्यापन की लिंक पर जाकर (Reference No) का उपयोग कर पें ट्रांजेक्शन फेल माना जावेगा और वह राशि आपको वापस कर दी जावेगी। अतः उक्त आवेदन का पुनः भुगत समस्या निवारण हेतु Customer Care Executive से संपर्क करें।	।मेंट का स्टेटस जांच लें, यदि 1न करें। अधिक जानकारी ए
Net Banking	Debit / Credit Card	
Debit / Credit Card	HDFC CCAvenue Payment Gateway Only Credit Card- 0.75% Processing Fee	
	PayGov India(All Major Banks) NDML for Govt. of India Debit Card - 0.75% for any amount less than Rs 2000 and 1% for amount greater than Rs 2000	

UPI Payment Facility

अगर आपके खाते से राशि कट जाए तथा आवेदन की रसीद अभी भी प्राप्त ना हो तो	रसीद प्राप्त नहीं हो तो कृपया भुगतान पुनः सत्यापन की लिंक पर जाकर (Reference No) का उपयोग कर पेमेंव यह टूर्जिक्शन फेल माना जावेगा और वह राशि आपको वापस कर दी जावेगी। अतः उक्त आवेदन का पुनः भुगतान व समस्या निवारण हेतु Customer Care Executive से संपर्क करें।	: का स्टेटस जांच लें, यदि रुरें। अधिक जानकारी एव
Net Banking	Pay through UPI	
Debit / Credit Card	PayGov India NDML for Govt. of India Nil for all transaction amounts	B Pay R India
	HDFC CCAvenue Payment Gateway Nil for all transaction amounts	

Step 11: - After successful payment of registration, the receipt will be generated. You may take a print out of the same for future reference.

Madhya Pradesh Med मध्यप्रदेश आयुर्विज्ञान परि	lical Council षद्	-10ee	P	ныцый исплана МР	nline Limited	
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rint Date:05 March 2025 12:40 PM						
andidate Details						
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ate of Birth (DD/MM/YYYY):	11/11/1995	Score Obtained (Out of 300):		701	(1)	
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lave you done internship in any state/co	ountry other than Madhya Pra	desh :	NO			
nclosures						
no. Description					View	
Class 10th Marksheet					View	
Class 12th Marksheet			View			
3 Eligibility Certificate from NMC					View	
Degree of MBBS or Eq	uivalent to MBBS				View	
FMGE Certificate/Scre	ening Test Passing Certificate				View	
Self Declaration Affida	avit Format – 'A'				View	
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uthorized Kiosk Detail:- :K0799990054 rishnanand Jha,802312						
andidate is responsible for data bein indly check the detail before leaving	g entered in this form. Neith the counter.	er KIOSK/MPOnlin	ne nor MP Medical Counc	cil will be responsible for any l	kind of discrepancies found.	
have thoroughly read and understoo nd valid. I will present the supporting	d all the instructions provide documents as and when re	ed. I hereby, declar quired.	re that all the information	n submitted by me in the app	lication form is correct, true,	
rint Date:05 March 2025 12:40 PM						

NOTE: -

1. After paying the registration fee, candidate will be able to download registration receipt and the **Candidate Registration** tracker will turn **green**.

2. If you want to edit your registration details after payment so you can edit your details through the Edit Registration Form option within the registration end date, as shown in the red circle below.

	e Portal		TESTUSER Sign O			
Madhya Pradesh Med मध्यप्रदेश आयुर्विज्ञान परि	dical Council टेषद्		MP@nline Limite			
MPMC-FMG Clinical Cle	rkship/Internship Couns	elling (DEC	-2024)			
				은 User Name : RD4444	14444 🋠 Home 🕩 Logou	
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	Candidate Details					
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	FMGE Roll No.:	RD44444444	Candidate's Name :	TEST CANDIDATE		
IMPORTANT LINKS	FMGE Roll No.: Date of Birth (DD/MM/YYYY):	RD44444444	Candidate's Name : Score Obtained (Out of 300):	TEST CANDIDATE		
IMPORTANT LINKS	FMGE Roll No.: Date of Birth (DD/MM/YYYY): Father's Name:	RD4444444 11/11/1995 TEST FATHER	Candidate's Name : Score Obtained (Out of 300): Gender:	TEST CANDIDATE 701 FEMALE		
IMPORTANT LINKS EDIT PROFILE REGISTRATION FORM EDIT REGISTRATION FORM CHOICE FILLING	FMGE Roll No.: Date of Birth (DD/MM/YYYY): Father's Name: Result:	RD4444444 11/11/1995 TEST FATHER PASS	Candidate's Name : Score Obtained (Out of 300): Gender: FMGE Exam Session:	TEST CANDIDATE 701 FEMALE DEC-24		
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IMPORTANT LINKS	FMGE Roll No.: Date of Birth (DD/MM/YYYY): Father's Name: Result: Contact Details Mobile No. :	RD4444444 11/11/1995 TEST FATHER PASS	Candidate's Name : Score Obtained (Out of 300): Gender: FMGE Exam Session: Alternate mobility	TEST CANDIDATE 701 FEMALE DEC-24 Ile number :		

Thank You...