

Handbook

Centralized Merit Based Counseling

for Admissions to

Post Diploma DNB Courses

2024 Admission Session



NATIONAL BOARD OF EXAMINATIONS IN MEDICAL SCIENCES

Medical Enclave, Ansari Nagar, Mahatma Gandhi Marg (Ring Road)

New Delhi-110029, Candidate Helpline: 011- 45593000

(Monday to Friday: 09:30 Hrs. to 18:00 Hrs.)

Website: <https://natboard.edu.in>

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1. SCHEDULE OF COUNSELING:

Sl. No.	Counseling Process	Period
FIRST ROUND		
1	Registration and filling of options/ choices from available seats	3 rd to 6 th December, 2024 (till 05:00 PM)
2	Processing of Allotment	7 th to 8 th December, 2024
3	Result of 1 st Round Allotment	9 th December, 2024
4	Payment of 1 st Year Course Fee	9 th to 12 th December, 2024 (till 05:00 PM)
5	Physical joining at allotted Institute	9 th to 12 th December, 2024 (till 05:00 PM)
SECOND ROUND		
1	Filling of option/ choices for 2 nd Round of Counseling. (From available vacant seats)	16 th to 18 th December, 2024 (till 05:00 PM)
2	Processing of Allotment	19 th December, 2024
3	Result of 2 nd Round Allotment	20 th December, 2024
4	Payment of 1 st Year Course Fee	20 th to 24 th December, 2024 (till 05:00 PM)
5	Physical joining at allotted Institute	20 th to 24 th December, 2024 (till 05:00 PM)
<p>Note:</p> <p>1. Any further round(s) of this Counseling shall be conducted depending on the number of seats remaining vacant after the completion of 2nd round of Counseling. The decision to conduct any further round is purely discretionary and the decision of the NBEMS in this regard shall be final and binding.</p> <p>2. For ensuring faithful obedience of time schedule and also keeping in view the limited time available for conducting counseling, all participating institutes/colleges are directed to treat all Saturdays/ Sundays and Gazetted Holidays as working days.</p>		

2. ELIGIBILITY CRITERIA FOR PARTICIPATION IN THE CENTRALIZED MERIT BASED COUNSELING FOR ADMISSION TO POST DIPLOMA DNB COURSES-2024 ADMISSION SESSION:

2.1. Eligibility:

- Candidates must be in possession of Post Graduate Diploma Medical Qualification Pass Certificate/ Provisional[#] Pass Certificate in eligible feeder specialty for respective DNB (Post Diploma) course as mentioned in the Information Bulletin for DNB PDCET 2024;
- Candidate must have qualified the Post Graduate Diploma Qualification in the eligible feeder specialty on or before **31st May, 2024**;
- The Post Graduate Diploma Medical Qualification in the eligible feeder specialty must be recognized as per the provisions of the NMC Act 2019, Govt. of India;
- Candidate should possess Permanent Registration Certificate of MBBS qualification; and
- Candidate must have appeared in DNB PDCET 2024.

#Provisional Pass certificate of the Post Graduate Diploma Medical Qualification In lieu of Final PG Diploma certificate is acceptable only for those candidates who have qualified their Post Graduate Diploma Medical Qualification but have not been issued their Final PG Diploma certificates by respective universities/boards.

A certificate from the university/board concerned shall be required to be submitted by such candidates at the time of counselling confirming that the final PG Diploma Certificate shall be conferred in the next convocation.

2.2. Candidates already pursuing a Post-Graduation course (MD/MS/DNB/PG Diploma) are not eligible for admission to DNB (Post Diploma) courses for the entire duration prescribed for the course already joined by them earlier. This shall be irrespective of their resignation or discontinuation from the said course due to any reason.

2.3. Candidates who are qualifying Post Graduate Diploma Medical Qualification after **31st May, 2024** are ineligible to participate in the counseling for admission to DNB (Post Diploma) – 2024 Admission Session. Any requests for admission to DNB (Post Diploma) – 2024 Admission Session from the candidates who have qualified Post Graduate Diploma after **31st May, 2024** shall be summarily rejected.

- 2.4. Candidates possessing Diploma qualifications awarded by the College of Physicians and Surgeons (CPS), Mumbai other than DPB, DCH and DGO are NOT eligible to join DNB (Post Diploma) Course in line with the clarification received from the Govt. of India vide MoHFW letter No C.18018/11/2021-MEP dated 30.04.2021.
- 2.5. In an event ineligibility is detected at any stage, NBEMS reserves its rights to cancel the result/candidature for DNB PDCET 2024 of such candidates for DNB PDCET 2024, even if the result has been declared or candidate has participated in the counseling or admitted to the DNB (Post Diploma) Course 2024 admission session.
- 2.6. Candidates who joins DNB (Post Diploma) Course in 2024 admission session, after opting a confirmed seat through DNB Post Diploma Centralized Online Counseling 2024 session shall not be eligible to join any other DNB course for the entire duration of their DNB Post Diploma Course (i.e. 2 years). This shall be irrespective of their resignation or discontinuation from the course due to any reason.
- 2.7. Jurisdiction for disputes, if any, shall be at **New Delhi only**.

3. COUNSELING PROCESS AND AVAILABILITY OF DNB POST DIPLOMA SEATS:

FIRST ROUND:

- 3.1. To appear in DNB Post Diploma 2024 admission session Counseling, candidates have to register with NBEMS through the designated website (<https://counseling.nbe.edu.in>) and have to fill the choice/ preferences of seats during the registration process. A candidate who does not register for the counseling shall not be eligible to participate in the counseling process.
- 3.2. **Candidates will be registered only ONCE during the start of the counseling process.** No fresh registration is permissible once the window of registration is closed or in any subsequent rounds of counseling. There is no other methodology for participation in the counseling for DNB Post Diploma 2024 admission session except for the ONLINE counseling through above referred website.
- 3.3. Candidates are required to pay the Counseling fee [non-refundable] of Rs. 2500/- (payment gateway charges shall be extra) at the time of online registration process for counseling. The payment gateway/ bank charges shall also be borne by the candidate. Mere submission of counseling fee does not complete the registration process for the counseling. Following steps must be completed to participate in the counseling:
 - **Payment of Counseling Fee**
 - **Upload prescribed documents**
 - **Choice filling**
 - **Lock and Confirm the Choices filled**
- 3.4. Candidates must ensure that the choices/ preferences of seats filled by them during the choice filling process are confirmed (**locked & confirmed**) by them before the last date of choice filling window. **Once locked and confirmed, the choices filled in for the counseling cannot be changed.**
- 3.5. The seat allocation will be done in order of merit cum choice/ preference of seats indicated by the candidate during the registration/choice filling process.
- 3.6. For joining the allotted seat, the candidate is required to **ACCEPT and FREEZE** the allotted seat and **have to pay First year course fee** [non-refundable] of Rs.1,25,000/- (Payment gateway charges shall be extra) within the stipulated time. After the payment of First year course fee, the seat allotted to him/ her will be FROZEN in his/ her favour and the candidate will not be eligible for any further round(s) of counseling.
- 3.7. A candidate who has FROZEN the seat & has paid First year course fee is required to download the Seat allotment letter from the website of the NBEMS (<http://counseling.nbe.edu.in/>). After downloading the seat allotment letter, the candidate is required to join the allotted institute within stipulated time, as

mentioned in the counseling schedule published by NBEMS on its website <https://natboard.edu.in>, failing which the candidate will lose his/ her admission to the said seat.

- 3.8. The candidate who opt for freezing the seat allotted to them but fails to pay the First year course fee within stipulated time will lose the seat allotted to him/ her, however, he/she will remain eligible to participate in the second round of Counseling. The seat which was allotted to the candidate in the First round will be then made available in the subsequent round of counseling.

Such candidates will NOT be eligible to participate in the mop-up round of counseling, if conducted, even in case they are not allotted any seat in the second round of counseling.

- 3.9. The candidate who after payment of First Year Course fee fails to join the institute allotted or fails to produce his/ her original documents for verification by the institute or fails to fulfill the eligibility criteria prescribed during the verification of documents, within stipulated time as per counseling schedule published on NBEMS website, will lose his/ her admission to the said seat and shall not be eligible for any subsequent round(s) of counseling. Further, the fees paid by the candidate shall also be forfeited. The said seat shall be made available to the subsequent round of counseling.
- 3.10. Further, once a candidate has joined his/ her allotted seat, he/ she will not be permitted to seek transfer to another institute.
- 3.11. The certificates uploaded by the candidate during the registration process shall be subjected to verification. If the certificate(s) uploaded by the candidate are found to be false/ fake at any stage of counseling process or even thereafter, their allotment as well as their candidature will be cancelled.
- 3.12. Only those candidates who are participating in 1st Round of Counseling will be eligible for participation in subsequent Round(s) of Counseling. Candidates not participating in the First round of online counseling shall not be eligible for participation in subsequent round(s) of counseling including Final Round (Mop-up) counseling (if conducted).

SECOND ROUND

- 3.13. The Indicative seat matrix for the Second round of counseling shall comprise of the seats lying vacant after the completion of First round of counseling.
- 3.14. Candidates who have **not been allotted** any seat during the First round of counseling will be eligible for participation in the Second round of counseling.
- 3.15. Candidates who **have been allotted a seat** in the First round of counseling but **have opted not to freeze the same** shall also be eligible for the Second round of counseling.

- 3.16. Candidates who **have been allotted a seat** in the First round of counseling & opted to freeze the same, **but have not paid the First Year Course Fee** shall also be eligible for the Second round of counseling.

NOTE: Any candidate who after freezing the seat allotted in the First round of counseling has also paid the First Year Course Fee, shall not be eligible for subsequent round of Counseling, irrespective of his/ her joining the seat allotted in First round of counseling. Such candidates shall be removed from the further counseling process for the 2024 Admission Session.

- 3.17. The panel of choices for indicating preference of seats will be re-opened to all eligible candidates as mentioned above. The choices indicated in the First round of counseling shall not be considered. They shall be required to fill in **FRESH choices/ preference of seats**. Candidate shall be required to “**Lock and confirm**” their choices to participate in seat allocation process.
- 3.18. The seat shall be allotted as per merit cum choice/ preference of seats submitted by the candidate during the Second Round of the Counseling process.
- 3.19. The process for freezing of the allotted seat and joining the institute/ hospital shall be same as mentioned in the First round of counseling.
- 3.20. For joining the seat in second round, the candidate is required to **ACCEPT and FREEZE** the allotted seat and **have to pay First year course fee** [non-refundable] of Rs.1,25,000/- (Payment gateway charges shall be extra) within the stipulated time. After the payment of First year course fee, the seat allotted to him/ her will be FROZEN in his/ her favour and the candidate will not be eligible for further round(s) of counseling, if any.
- 3.21. A candidate who has FROZEN the seat & has paid First year course fee is required to download the Seat allotment letter from the website of the NBEMS (<http://counseling.nbe.edu.in/>). After downloading the seat allotment letter, the candidate is required to join the allotted institute within stipulated time, as mentioned in the counseling schedule published by NBEMS on its website <https://natboard.edu.in>, failing which the candidate will lose his/ her admission to the said seat.
- 3.22. The candidate who opt for freezing the seat allotted to them but fails to pay the First year course fee within stipulated time will **NOT ONLY** lose the seat allotted to him/ her, but also **will NOT be eligible** to participate in the subsequent round of Counseling, if any. The seat which was allotted to the candidate in the second round will be made available in the subsequent round of counseling, if any.
- 3.23. The candidate who after payment of First Year Course fee fails to join the institute allotted or fails to produce his/ her original documents for verification by the institute or fails to fulfill the eligibility criteria prescribed during the verification of documents, within stipulated time as per counseling schedule published on NBEMS website, will lose his/ her admission to the said seat and shall not be eligible for subsequent round(s) of counseling, if any. Further, the

fees paid by the candidate shall also be forfeited. The said seat shall be made available to the subsequent round of counseling, if any.

- 3.24. Further, once a candidate has joined his/ her allotted seat, he/ she will not be permitted to seek transfer to another institute.
- 3.25. The certificates uploaded by the candidate during the registration process shall be subjected to verification. If the certificate(s) uploaded by the candidate are found to be false/ fake at any stage of counseling process or even thereafter, their allotment as well as their candidature will be cancelled.

FINAL ROUND [MOP-UP]

- 3.26. The decision to conduct Final Round (Mop-Up) is purely discretionary and the decision of the NBEMS in this regard shall be final and binding.
- 3.27. Candidates who after successfully registering for the counseling (in the beginning of the counseling process) **have not been allotted any seat during the counseling**, will alone be eligible for Final Round (Mop-up) of counseling.
- 3.28. Candidates who have been allotted a seat in any of the previous rounds of the counseling but:
- have opted not to freeze the same, or
 - have not paid the First Year Course Fee after freezing the seat, or
 - after payment of First Year Course fee fails to join the institute allotted, or
 - after payment of First Year Course fee fails to produce his/ her original documents for verification by the institute, or
 - after payment of First Year Course fee fails to fulfill the eligibility criteria prescribed during the verification of documents

shall also **NOT be eligible** for participation in mop-up round of counseling.

- 3.29. The Final Round (Mop-up) schedule and process of counseling shall be notified on NBEMS website (if conducted).

4. AVAILABILITY OF DNB (POST DIPLOMA) SEATS AND RESERVATION OF SEATS (SC/ ST/ OBC/ PWD/ EWS) IN DNB (POST DIPLOMA) COURSES:

- 4.1. The Indicative seat matrix for DNB (Post Diploma) - Broad Specialty course is available on NBEMS website. Final Seat matrix shall be made available during online counseling.
- 4.2. At the time of Counseling, reservations roster as provided by the State/ Central/ UTs Governments/ PSU/ Railway Board/ ESIC etc. shall be applicable for Scheduled Castes (SC), Schedule Tribes (ST), Persons with Disabilities (PWD), Other Backward Classes (OBC) and Economically Weaker Section (EWS) category etc. The Other Backward Classes (OBC) shall be as per Central list of OBC and shall belong to the Non-Creamy Layer.
- 4.3. **Documentary requirements:**
 - a.) Candidates opting for reserved seats under any category are required to upload the certificate issued by competent authority on the website during the registration process for online counseling.
 - b.) The prescribed format of Certificate for candidates in respect of SC/ST is enclosed at **Annexure-B**.
 - c.) The prescribed format of Certificate for candidates in respect of OBC is enclosed at **Annexure-C**.
- 4.4. For PWD seats, the qualified locomotor disabled candidates should get themselves certified at one of the under mentioned Disability Assessment Boards, constituted at the four metro-cities, before their scheduled date of counseling:

List of Centres which will issue Disability Certificates as per 21 benchmark Disabilities given under RPwD Act-2016

S No.	Name of Disability Certification Centre	City/State	Specialties available for which Disability Certificate can be issued as per category of Disabilities mentioned in Disability Certificate
1	Vardhman Mahavir Medical College & Safdarjang Hospital (VMMC & SJH)	New Delhi	All disabilities as mentioned in Disability Certificate except Visual disabilities category and Intellectual Disabilities & Behavioural disabilities .

S No.	Name of Disability Certification Centre	City/State	Specialties available for which Disability Certificate can be issued as per category of Disabilities mentioned in Disability Certificate
2	All India Institute of Physical Medicine and Rehabilitation (AIIPMR)	Mumbai	For locomotor disabilities only
3	Institute of Post Graduate Medical Education & Research (IPGMER)	Kolkata	All disabilities as mentioned in Disability Certificate
4	Madras Medical College (MMC)	Chennai	All disabilities as mentioned in Disability Certificate
5	Grant Government Medical College, J.J. Hospital Compound	Mumbai, Maharashtra	All disabilities as mentioned in Disability Certificate
6	Goa Medical College	Goa	All disabilities as mentioned in Disability Certificate except Speech Disability
7	Government Medical College, Thiruvananthapuram	Thiruvananthapuram	All disabilities as mentioned in Disability Certificate. Ophthalmology Tests to be conducted at Regional Institute of Ophthalmology, Thiruvananthapuram under GMC, Thiruvananthapuram
8	SMS Medical College	Jaipur, Rajasthan	All disabilities as mentioned in Disability Certificate except: Neurology - Genetic Testing ENT - Speech & Language Disability Testing Orthopaedics/ PMR- Goniometer Adult, Plumb line, Hand Dynamometer, Laser

S No.	Name of Disability Certification Centre	City/State	Specialties available for which Disability Certificate can be issued as per category of Disabilities mentioned in Disability Certificate
9	Govt. Medical College and Hospital, Sector-32	Chandigarh	All disabilities as mentioned in Disability Certificate
10	Govt. Medical College, Agartala, State Disability Board	Agartala/ Tripura	All disabilities as mentioned in Disability Certificate
11	Institute of Medical Sciences, Banaras Hindu University	Varanasi, Uttarpradesh	All disabilities as mentioned in Disability Certificate except Intellectual Disability
12	Ali Yavar Jung National Institute of Speech and Hearing Disabilities, Bandra, Mumbai	Mumbai, Maharashtra	For Hearing disabilities only
13	AIIMS Nagpur	Nagpur, Maharashtra	All disabilities as mentioned in Disability Certificate
14	Atal Bihari Vajpayee Institute of Medical Sciences & RML Hospital, New Delhi (ABVIMS &RMLH)	New Delhi	All disabilities as mentioned in Disability Certificate except ENT; For Visual Disability: Candidates who use LVAs may bring their own LVAs which can be checked.
15	Lady Hardinge Medical College & Associated Hospitals (LHMC)	New Delhi	All disabilities as mentioned in Disability Certificate
16	All India Institute of Speech and Hearing (AIISH), Mysuru	Mysuru, Karnataka	For speech and Hearing disabilities only

The PwD candidates are required to bring their treatment papers related to their disability, including the investigation reports at the time of reporting to the above-mentioned designated institute for such disability certificates. The candidates are advised to obtain prescribed certificate before the date of counseling and the same shall be uploaded on the website during the counseling process. Copy of the prescribed certificate is also enclosed at **Annexure-D**.

- 4.5. Candidates opting for reserved seats under EWS category are required to upload the certificate issued by the competent authority on the website during the registration process for online counseling. The prescribed format of Certificate for candidates in respect of EWS is enclosed at **Annexure-E**.
- 4.6. NBEMS does not own or control any of its accredited hospitals. NBEMS neither employs a candidate nor itself makes any payment /stipend to the candidate. Reservation status of DNB seats at a particular institution/medical college is provided by the State /Central/UTs Governments and /PSU/ Railway Board/ESIC etc. only based on the reservation roster maintained by them. NBEMS does not own, possess or fund any seat. Reserved seats will be allotted to the concerned category candidates only. Candidates of reserved category can opt for either reserved seats earmarked for them or unreserved seats in order of their merit. **The conversion of any vacant seat from one reserved category to another reserved category does not falls within the purview of the NBEMS.**
- 4.7. NBEMS seats remaining vacant after the completion of all rounds of counseling shall not be carried forward to the next admission session.

5. LIST OF PRESCRIBED DOCUMENTS TO BE UPLOADED AT THE TIME OF REGISTRATION IN THE 1ST ROUND OF COUNSELING:

- a) MBBS Degree certificate.
- b) Post Graduate Diploma Medical Qualification Pass certificate/ Provisional Pass Certificate* in eligible feeder specialty for respective DNB (Post Diploma) course as mentioned in the Information Bulletin for DNB PDCET 2024.
- c) Permanent Registration certificate issued by MCI/ State Medical Council for registration of MBBS qualification.
- d) Post Graduate Diploma Medical Qualification Pass certificate/ Provisional Pass Certificate#
- e) Proof of having passed the Post graduate diploma final examination on or before **31st May, 2024**.
- f) Screenshot of NMC website confirming that the Post Graduate Diploma Medical Qualification is recognized as per NMC Act, 2019.
- g) Matriculation/ High School/ Higher Secondary Certificate as a proof of Date of Birth.
- h) SC/ST/PWD/OBC/EWS certificate issued by competent authority, if applicable. Caste certificate must be issued by competent authority. The sub-caste should tally with the Central Govt. list.
- i) Valid Government issued Identity proof with Photograph.
- j) Any other relevant certificate or document such as NOC or relieving order etc.

Provisional certificate of Post Graduate Diploma Medical Qualification is permissible only for those candidates who are yet to be issued the final PG Diploma certificate for their Post Graduate Diploma Medical Qualification. Refer the para below for details.

Candidate who are yet to be issued final Certificate of their PG Diploma qualification:

If the candidate has passed Post Graduate Diploma Medical Qualification and the Post Graduate Diploma Medical Qualification Certificate has not been issued to him/ her so far by the concerned University/ Board, documentary evidence to this effect in the form of a letter from competent authority of respective University/ Board is to be furnished at the time of Counseling. *The letter should confirm that the final certificate has not been issued to the candidate as on date and same shall be conferred in the next convocation of the university which is yet to be held.*

Candidates who are employed/ under any institutional bond:

If a candidate is employed or under any kind of bond, he/ she has to furnish a '**No Objection Certificate/ Relieving Letter**' issued by competent authority of concerned University/ Employer/ Institution in case he/ she decides to opt a seat. Whereas the '**No Objection Certificate**' can be submitted while participating in the Counseling, after allotment of a seat, a '**Relieving Letter**' issued by the employer/ institution is mandatorily required to be submitted to join the DNB (Post Diploma) course. Extension of date of joining on the grounds of seeking 'Relieving Letter' from the employer/ institution shall be permitted only after approval of NBEMS.

The seat allotment letter issued to such candidates through online Counseling portal will be subject to submission of a valid 'Relieving letter' at the time of joining of the course. The date of joining of candidate can be only after the date of relieving.

All certificates must be in HINDI or ENGLISH. In case if any of the certificate(s) is/ are in regional language, its Hindi/ English version translated copy duly authenticated by a Gazetted Officer will be required in original at the time of certificate verification/joining the allotted institute.

All documents that are uploaded on the Counseling website by the candidate shall need to be produced in original for verification at the time of joining at the allotted institute/hospital. Failure to produce the original documents will make the candidate ineligible for participating in the Counseling or for admission to the seat allotted to him/ her.

6. UNFAIR MEANS:

6.1. IMPERSONATION IN COUNSELING

If at any stage, it is found during the counseling that candidates registering for the Counseling process have indulged in any kind of impersonation or unfair means in DNB PDCET 2024 Test and/ or Counseling/ admission process, his/ her candidature for counseling/admission to DNB PDCET course will be cancelled. The matter shall be dealt with as per Unfair Means guidelines of NBEMS. Such candidates may be debarred from taking NBEMS examinations in future as per decision of the NBEMS Examination Ethics Committee.

6.2. SUBMISSION OF FALSE/ FABRICATED DOCUMENTS

If, at any stage, it is found that documents uploaded/ produced for determination of eligibility for DNB PDCET - 2024 Counseling are false/ fabricated/ forged and/ or do not belong to the candidate, his/ her candidature for counseling/ admission to DNB PDCET course will be cancelled and further penal action may be taken. The matter shall be dealt as per Unfair Means guidelines of NBEMS. Such candidates may be debarred from taking NBEMS examinations in future as per decision of the NBEMS Examination Ethics Committee.

6.3. CANVASSING FOR ALLOTMENT OF SEATS

Canvassing directly or indirectly for the allotment of seats or adjustments thereafter would disqualify the candidate from participation in counseling. The allotment of seats shall strictly be done on the basis of merit list through centralized counseling. Candidates are advised not to canvass or approach or solicit any kind of intervention in this regard.

7. JOINING OF DNB (POST DIPLOMA) COURSE:

- 7.1. Candidate allotted with a seat have to download their allotment letter from NBEMS website (<http://counseling.nbe.edu.in/>) after freezing the seat and payment of First Year course fee.
- 7.2. Each candidate shall be given a prescribed time from the date of issuance of the allotment letter to report and join the allotted NBEMS accredited Medical College/ Institution/ Hospital.
- 7.3. Joining of the candidate is subject to verification of original documents and fulfillment of eligibility for admission to DNB (Post Diploma) course as per NBEMS criteria indicated in the DNB PDCET-2024 Information Bulletin and this Handbook for DNB PDCET 2024.
- 7.4. Candidate has to begin his/ her DNB PDCET training within the prescribed time. NBEMS accredited Institute is required to upload the JOINING REPORT of the candidate to NBEMS online portal (<http://counseling.nbe.edu.in/>) in the prescribed format i.e. Annexure – ‘A’ (DNB PDCET-2024) on joining of the candidate.
- 7.5. The allotment made shall be firm and final. Change of Institute/ College from one place to another is not permitted under any circumstances. Requests for the same shall not be entertained by the NBEMS after the allotment process is completed.
- 7.6. DNB PDCET-2024 merit is valid for admission to DNB (Post Diploma) course - 2024 admission session only. The result shall not be carried forward to next session under any circumstances.
- 7.7. Joining of a candidate to an NBEMS accredited institute through Centralized Merit Based Counseling is subject to medical fitness of the candidate as assessed/ examined by the accredited hospital/institution.
- 7.8. The medical examination of the candidate shall be done by the Medical Board of the concerned NBEMS accredited institute. Candidate found fit in the medical examination shall only be allowed to join DNB (Post Diploma) course.
- 7.9. The medical fitness of a candidate shall be determined in terms of the guidelines so prescribed by NBEMS.
- 7.10. Candidates who are working at any organization are required to submit relieving letter at the allotted institute. Their joining shall only be considered after submission of the said relieving letter. Whereas the ‘No Objection Certificate’ can be submitted while participating in the counseling, after allotment of a confirmed seat, a ‘Relieving Letter’ issued by the employer/ institution is mandatorily required to be submitted to join the DNB (Post Diploma) course. Extension of date of joining on the grounds of seeking ‘Relieving Letter’ from the employer/ institution shall be permitted only after

approval of NBEMS. The date of joining of candidate can be only after the date of relieving.

8. COURSE FEE GUIDELINES FOR DNB (POST DIPLOMA) TRAINING:

- 8.1. The Course Fee guidelines for NBEMS trainees have been published on the website of NBEMS (<https://natboard.edu.in>) vide notice dated 03.04.2019. Kindly refer to the said notice for detailed guidelines.
- 8.2. Fee Structure for DNB (Post Diploma) Training as per aforesaid guidelines is as follows:

Heads	Charges* (in INR) per year
▪ Tuition Fees	75,000/-
▪ Library Fees	15,000/-
▪ Annual Appraisal Fees	15,000/-
▪ Accommodation Charges	20,000/-
Total Course Fee	1,25,000/-

**Maximum Permissible Limit: Accredited institutions are at liberty to charge fees which is less than indicated under respective category. The fee cannot be higher than this amount*

- 8.3. After allotment of a seat and payment of First Year Course Fee, the Course Fee shall NOT be refunded to the candidates, irrespective of joining or non-joining the course.
- 8.4. The course fee shall be paid by the candidate in accordance with NBEMS notice dated. 20.10.2023 which is available at NBEMS website (<https://natboard.edu.in>).
- 8.5. The accredited hospital cannot charge any other fees like capitation fees, security deposit, security bond, and caution bond in the form of cash, fixed deposit, bank guarantee, and agreement by any instrument whatsoever.
- 8.6. NBEMS accredited Govt. institutions/hospitals can implement a service bond with prior information displayed at the time of counseling.

9. STIPEND GUIDELINES:

- NBEMS has published its updated Stipend Guidelines vide notice dated 09.09.2024.
- Paying stipend to the NBEMS trainees by the accredited hospitals/medical institutions is compulsory.
- According to the NBEMS stipend policy, the hospital shall have to pay the NBEMS trainees a **BASIC** stipend in accordance to any of the following **applicable** categories:

i. Basic Stipend prescribed by the NBEMS:

➤ Post MBBS DNB (Broad Specialty) Courses:

Year of DNB Training	Stipend (in INR) per month
<input type="checkbox"/> First Year	35,000/-
<input type="checkbox"/> Second Year	37,000/-
<input type="checkbox"/> Third Year	39,000/-

➤ Post Diploma DNB (Broad Specialty) Courses:

Year of DNB Training	Stipend (in INR) per month
<input type="checkbox"/> First Year	37,000/-
<input type="checkbox"/> Second Year	39,000/-

➤ 2 Years Diploma (Post MBBS - Broad Specialty) Courses:

Year of DNB Training	Stipend (in INR) per month
<input type="checkbox"/> First Year	35,000/-
<input type="checkbox"/> Second Year	37,000/-

➤ DrNB (Super Specialty) Courses:

Year of DrNB Training	Stipend (in INR) per month
<input type="checkbox"/> First Year	41,000/-
<input type="checkbox"/> Second Year	43,000/-
<input type="checkbox"/> Third Year	45,000/-

➤ **FNB Courses:**

Year of FNB Training	Stipend (in INR) per month
<input type="checkbox"/> First Year	41,000/-
<input type="checkbox"/> Second Year	43,000/-

ii. Stipend for NBEMS trainees in Private or State Government Hospitals/Medical Institutions:

The Private or State Government hospitals / medical institutions shall have to pay the NBEMS trainees a basic stipend as prescribed by the NBEMS at **Sr. no. (i)** above or basic stipend according to the respective State Government policy (**whichever is higher**):

Categories of States	The phrase “basic stipend according to state Government policy” in NBEMS stipend guidelines should be interpreted as under:	
	For DNB / Diploma (Broad Specialty) Trainees	For DrNB (Super Specialty) & FNB Trainees
States where the stipend to MD/MS and DM/MCh trainees of State Government Medical Colleges is paid as a consolidated sum (without any break-up of basic pay and allowances)	The consolidated sum paid to MD/MS trainees of State Government Medical Colleges	The consolidated sum paid to DM/MCh trainees of State Government Medical Colleges
States where the stipend paid to MD/MS and DM/MCh trainees of State Government Medical Colleges is structured as a “Basic pay plus various allowances” and paid as per recommendations of 7 th CPC	Pay level 10 of 7 th CPC* {Cell 1, 2 and 3 of pay level 10 in pay matrix of 7 th CPC correspond to first, second and third year of training respectively}	Pay level 11 of 7 th CPC* {Cell 1, 2 and 3 of pay level 11 in pay matrix of 7 th CPC correspond to first, second and third year of training respectively}

* This does not include any kind of allowances as may be paid to MD/MS candidates in respective states. It is at liberty to the accredited hospitals to pay any allowances over and above the minimum sum prescribed by NBEMS.

iii. Stipend for NBEMS trainees in Railway, ESIC, Central PSUs, Central Autonomous & Central Government Hospitals / Medical Institutions:

The Railway, ESIC, Central PSUs, Central Autonomous & Central Government hospitals / medical institutions shall have to pay the NBEMS trainees a basic stipend as prescribed by the NBEMS at **Sr. no. (i)** above or basic stipend mentioned as under (**whichever is higher**):

For DNB / Diploma (Broad Specialty) Trainees	For DrNB (Super Specialty) & FNB Trainees
Basic Stipend as prescribed by the NBEMS	Basic Stipend as prescribed by the NBEMS
OR	OR
The Basic Pay * paid to Non-academic Junior Residents in the concerned Central Govt. hospital	The Basic Pay * paid to Non-academic Senior Residents in the concerned Central Govt. hospital
OR	OR
Pay level 10 of 7th CPC*	Pay level 11 of 7th CPC*
{Cell 1, 2 and 3 of pay level 10 in pay matrix of 7th CPC correspond to first, second and third year of training respectively}	{Cell 1, 2 and 3 of pay level 11 in pay matrix of 7th CPC correspond to first, second and third year of training respectively}
(Equal basic pay * where IDA pattern is followed. IDA pay pattern is followed in PSUs)	(Equal basic pay * where IDA pattern is followed. IDA pay pattern is followed in PSUs)
Whichever in above is higher	Whichever in above is higher

* This does not include any kind of allowances as may be paid by the respective authority / hospitals. It is at liberty to the accredited hospitals to pay any allowances over and above the basic pay.

- 4th, 5th & 6th year trainees of a Direct 6 year NBEMS courses shall be paid stipend equal to 1st, 2nd & 3rd year trainees of a Super specialty course respectively provided that they clear the DNB Part-I Examination.
- In order to maintain the parity to basic stipend guidelines, the rate of stipend needs to be periodically revised by the respective hospitals / medical institutions in accordance to the revision of stipend made by the respective State Governments (for Sr. no. ii) or by the Central Government/Authorities (for Sr. no. iii) from time to time.
- NBEMS accredited hospitals are at liberty to pay NBEMS trainees a monthly stipend more than the prescribed stipend.
- It is also desirable that the hospital provides accommodation to their trainees in addition to their stipend. However, the hospital shall not reduce the stipend of the trainees in lieu of providing accommodations.

10. COMMUNICATION WITH NBEMS:

10.1. You can contact NBEMS through any of the following modes:

- **NBEMS Student Facilitation Centre:** +91-11-45593000 (Monday to Friday; 09:30 AM to 6:00PM)
- For any queries pertaining to counseling, candidates are requested to communicate to NBEMS Communication Web Portal <https://exam.natboard.edu.in/communication.php?page=main>

- **By Post:**

Executive Director
National Board of Examinations in Medical Sciences,
Medical Enclave,
Ansari Nagar,
New Delhi -110029

10.2. Following Information must be provided in communications addressed to NBEMS regarding DNB PDCET 2024:

- *Name of Candidate*
- *Email ID*
- *Mobile Number*
- *Correspondence Address*
- *Application ID/ Roll Number for DNB PDCET 2024*
- *Session/ Year of Examination*

Communication sent without aforesaid information may not be entertained.

10.3. Candidates are advised to carefully go through the guidelines of counseling and NBEMS website before submitting a query.

10.4. Do not send the same communication multiple times, as it will delay the response process.

11. PROCEDURE FOR REGISTRATION WITH NBEMS FOR DNB POST DIPLOMA COURSES AFTER JOINING IN THE ALLOTTED INSTITUTE:

- 11.1. Candidate who has Joined the allotted seat shall be referred as NBEMS trainee.
- 11.2. NBEMS has introduced a web portal named as **Online Portal for Joining and Registration (OPJR)**. Candidates as well as the concerned Hospitals/ Institutes are required to complete the **Joining** as well as **Registration** formalities after conclusion of all rounds of counseling. OPJR shall not be accessible for both candidates as well as institutes during the ongoing process of counseling.
- 11.3. The candidates will upload the documents at NBEMS website (<https://counseling.nbe.edu.in>) and the hospital will also update the joining status at the same website.
- 11.4. Subsequent to conclusion of counseling, the candidate and hospital shall be able to access the Online Portal for Joining and Registration (OPJR) through web-link <https://www.natboard.edu.in/cns.php> where they shall be required to complete the joining and registration formalities.
- 11.5. A detailed notice for self-appraisal shall be published after conclusion of counseling for joined candidates to register themselves as trainees with NBEMS. The joining of a candidate for a course is considered complete only after successful submission of Self-Appraisal to NBEMS both by the candidate and its training institution.

12. DISCLAIMER:

- 12.1. The merit list of candidates is purely provisional and subject to the verification of documents in original. Any candidate found to have furnished incorrect information/false documents shall be disqualified from the Counseling.
- 12.2. Candidates already pursuing a Post-Graduation course (MD/ MS/ DNB/PG Diploma) are not eligible for admission to DNB PDCET courses for the entire duration prescribed for the course already joined by them earlier. This shall be irrespective of their resignation or discontinuation from the said course due to any reason.
- 12.3. If, at any stage, it is found at any stage that a candidate is already pursuing a Post-Graduation course or has left the course incomplete and has opted for DNB PDCET seat through DNB PDCET Centralized Merit based Counseling - 2024 admission session, he/ she shall have to forfeit his/ her claim for the DNB PDCET seat and action as deemed fit by NBEMS shall be taken.
- 12.4. In an unlikely event of an ineligible candidate getting admission to DNB PDCET course, NBEMS reserves its right to revoke his/ her admission from DNB (Post Diploma) course.

13. COMPREHENSIVE LEAVE RULES FOR NBEMS TRAINEES

13.1. Purpose:

The purpose of NBEMS Leave Rules is to establish guidelines and procedures for managing leave for trainees registered with NBEMS (National Board of Examinations in Medical Sciences) to undergo PG medical training at NBEMS accredited institutions.

13.2. Eligibility:

Every programme of the NBEMS requires a mandatory period of training which must be completed in order to be eligible to take the Exit Examination. NBEMS trainees must take utmost care to complete their training well within the cut-off date in order to be eligible to take the Exit Examination.

13.3. Leave Entitlement:

During the period of training, candidates are entitled to avail leave only in the following terms:

- a) NBEMS trainees are entitled to a maximum of 30 days of leave per year of training, which is the '**eligible leave**' for each NBEMS trainee.
- b) In addition, a candidate is entitled to a weekly / duty off during his / her training.
- c) However, when a candidate is on leave, the weekly / duty off mentioned in sub clause (b) above will be included in the leave taken by the candidate. For eg: If a candidate has taken leave for 30 days, the weekly / duty off during these 30 days will be included as a part of the leave taken by the candidate. The candidate will not be entitled to deduct the weekly / duty offs during the said period and count them either towards training or towards leave in addition to the 30 days.
- d) **Maternity/Paternity Leave:** Maternity leave shall be granted to female trainees in accordance with Central or State Government policies applicable to the training institute. The Expected Date of Delivery (EDD)/ Date of Delivery (DoD) should fall within the duration of maternity leave applied for. Further, in whichever States 6 months of maternity leave is permissible as per policies applicable there, it can be availed during 2 months prior to EDD to 6 months after DoD. Paternity leave for maximum 2 weeks can be availed by male trainees.
- e) There is no provision of extension of maternity leave beyond permissible period or grant of Child Care Leave (CCL) in the NBEMS training programme.
- f) Trainees must note that the grant of Maternity / Paternity leave or leave on any other account does not mean that their training shall not be extended on account of their absence during the period they are on leave. Candidates are entitled to the benefit only of '**eligible leave**' i.e. **30 days per year** for the

purposes of their training and any other leave availed by them on any ground whatsoever shall lead to the extension of training. Candidates must also note that if as a consequence of extension, their training extends beyond the cut-off date prescribed in the respective Information Bulletin for the final examination, he/she shall not be eligible to appear in the said final examination.

- g) No study leave whatsoever is permissible to the NBEMS trainees. The eligible leave of 30 days a year could be used for any purposes as may be required. However, the trainees are not permitted to take up any employment or enroll for any other academic course during the leave period.

13.4. Leave Application Procedure:

- a) Eligible leave of 30 days per year shall be granted by the training institution at their level. Any leave over and above the '**eligible leave**' of 30 days per year shall be forwarded through the training institution with its recommendations to NBEMS for consideration. Any request of leave over and above the eligible leave of 30 days shall be submitted to NBEMS by way of an **NBEMS Leave Application Form** well in advance to obtain NBEMS approval before proceeding on leave. Leave requests must be supported with relevant documents as per guidelines detailed in the NBEMS Leave Application Form. The leave application form, duly endorsed by the training institution, **shall have to be submitted by the trainee to NBEMS**, only through NBEMS communication web portal before proceeding on leave.
- b) Requests for post-facto approval of leave shall not be entertained and the trainee shall be considered on an unauthorized absence for such period.

13.5. Extension of Training:

- a) As explained in Rule 3 above, any leave availed by an NBEMS trainee other than the eligible leave (30 days per year) shall lead to extension of NBEMS training. This extension shall be equal to the number of days of excess leave availed by the trainees.
- b) The training period as prescribed in the letter of registration issued by NBEMS in terms of number of calendar days/month/years must be completed for successful completion of NBEMS training. Any extension, if so required to be undertaken due to excess leave availed in a year, can only be done by working for the number of days equal to the excess leave availed during the training programme.
- c) The extension of training period cannot be compensated by way of working extra hours on working days or by working on holidays or in any manner other than prescribed herein above.
- d) Eligible leave of one year shall not be carried forward to the next year or

clubbed with the eligible leave of next year to calculate the total period of extension required to be undertaken. The leave remaining unutilized in a year shall lapse on expiry of the year. In *exceptional circumstances*, NBEMS may allow balance leave of one year to be credited against the leave availed in next year(s) of training, on a case-to-case basis, to arrive at the period of extension required to be undertaken.

13.6. Considerations During Leave Period:

- a) Days for attending NBEMS Final Theory & Practical Examinations and Formative Assessment Tests will be considered towards period of training and not as leave.
- b) The trainees are paid stipend for the entire duration of training including their eligible leave as per NBEMS stipend guidelines. However, they shall not be paid stipend for a period more than the duration of the training programme i.e. 36 months (for a 3-year programme) or 24 months (for the 2 year Programme) or 72 months (for the 6 year programme), if in case their training gets extended due to excess leave availed by them.

13.7. Compliance and Enforcement:

- a) Trainees are required to comply strictly with NBEMS leave rules and institutional policies.
- b) Failure to comply may result in disciplinary action, including cancellation of candidature.
- c) NBEMS trainee must be careful while applying for leave. They must take note that if the total leave availed by them during the training programme is more than a year, it shall lead to the cancellation of the candidature of the NBEMS trainee and shall disentitle him/her from pursuing the NBEMS programme. Candidates must therefore ensure that the leave taken by them must under no circumstances exceed a year.
- d) Any absence from the training that is not in accordance with the present Rules shall amount to Unauthorized Absence and such absence from NBEMS training for more than 7 days *may* lead to cancellation of registration and discontinuation of the NBEMS training.
- e) If on account of the leave taken by the NBEMS trainee, his/her training have been extended beyond the cut-off date prescribed in the respective Information Bulletin for the final examination, he/she shall not be eligible to appear in the said final examination. NBEMS trainees must therefore keep this in mind while taking leave from the training programme.
- f) The eligibility for DNB/ DrNB/ FNB/ NBEMS Diploma Final Examination shall be determined strictly in accordance with the criteria prescribed in the respective information bulletins.

14. **FREQUENTLY ASKED QUESTIONS(FAQ):**

Q. How can I know the Counseling schedule and Seat Matrix Details?

A. The schedule and Seat Matrix for DNB PDCET 2024 Centralized Counseling is available on NBEMS's Counseling Website: <https://counseling.nbe.edu.in> and at <https://natboard.edu.in>

Q. Whether the registration fee/ payment gateway charges refundable?

A. No.

Q. How many options a candidate can select during the registration and choice filling process?

A. The registered candidates are allowed to select and arrange the choices of seats in the order of their preference. The candidate can select any number of choices of seats available for Counseling. However, candidates are cautioned not to fill the choices in which they are not interested to join, if they do so and allotted with such seat, they will not be eligible for Final Round(Mop-up) Counseling (if conducted).

Q. What problems may be faced in the process of login?

A. Follow the instructions about use of browser (Mozilla Fire Fox, Internet Explorer - (Latest Version), Google Chrome), use of same spellings, same format of date (Use digits for day, month and year with - in between) as in application form submitted to National Board Examinations (NBEMS), New Delhi. Please clear cache of the browser. The internet connection should be uninterrupted. If internet connection interruption takes place, the IP address which is being monitored will change and session expired message will be displayed. Please try to login from another computer from which other candidate(s) has logged in successfully, if possible.

Q. Is it necessary to produce the original documents at the time of Joining in the allotted institute?

A. Candidate have to produce all the prescribed documents 'IN ORIGINAL' at the time of Certificate Verification during Joining in the allotted institute and also at the time of FACE ID verification (if conducted). In addition, candidates are required to upload the scanned copies of the original documents during the registration process of Counseling.

Q. Is it necessary to bring Identification proof?

A. Yes, Candidates are required to produce one of the following Govt. issued Photo ID card in original at the time of Credential and FACE ID Verification (if conducted) at allotted institute during joining/designated centres of NBEMS:

- PAN card
- Passport issued by Govt of India
- Voter ID card
- Driving License
- Aadhaar Card (with photograph)

No other ID proof will be accepted. The scanned copy of the same should be uploaded on the website during the registration process.

Q. What if I am employed and wish to attend the Counseling?

A. You can attend the Counseling with NOC (issued from your employer) and opt for a seat also, however, if a candidate is employed, he/she has to furnish a 'Relieving letter' issued by competent authority/Employer at the time of joining in the allotted

institute. In case a candidate requires any extension of date of joining on account of obtaining relieving letter from the employer, please seek prior approval of NBEMS.

Q. What if I am under a service/surity bond and wish to attend the Counseling?

A. You can attend the Counseling and opt for a seat also, however, if a candidate is under bond, he/ she has to furnish a 'Bond Free Certificate/ NOC' issued by competent authority/ University at the time of joining in the allotted institute.

Q. Can I participate in Counseling of future sessions based on DNB PDCET-2024 result?

A. No, the DNB PDCET-2024 result and merit are valid for the current session (2024 admission session) only.

Q. How can I resign from the DNB PDCET seat opted, if at all I wish to?

A. You need to forward your resignation through the training institute/ hospital to NBEMS.

Q. What if I resign from the seat opted in the Counseling. Will I be eligible for future DNB PDCET?

A. Candidates already pursuing DNB PDCET course are not eligible for admission to DNB (Post Diploma) Courses till such time they have completed the entire duration of the prescribed course. Candidates already pursuing a Post-Graduation course are not eligible for admission to DNB (Post Diploma) courses for the entire duration prescribed for the course already joined by them earlier. This shall be irrespective of their resignation or discontinuation from the said course due to any reason.

Q. Is registration for the DNB PDCET Course mandatory?

A. Yes, all candidates who have joined DNB PDCET training are required to get registered with NBEMS for DNB PDCET course. A provisional registration number is issued on completion of self-appraisal by the trainee and its verification by the training institution.

Details regarding self-appraisal shall be notified on NBEMS website on conclusion of Counseling.



NATIONAL BOARD OF EXAMINATIONS IN MEDICAL SCIENCES

NEW DELHI

Dated: 20-10-2023

NOTICE

Kind Attention: NBEMS Accredited Hospitals and all NBEMS trainees

Subject: Payment of Annual Course Fee by NBEMS Trainees

1. Vide NBEMS public notices dated 22.12.2020, 15.01.2021, 15.02.2021, 19.08.2021 and 21.01.2022, NBEMS has been collecting the course fee from all the ongoing trainees (of all years of training) of DNB/DrNB/FNB/Diploma courses. This course fee was thereafter transferred back to the respective hospitals in two six monthly instalments.
2. In supersession of all the above public notices, NBEMS from 2024 Admission Session will be collecting the course fee only for the first year of the course (DNB/DrNB/FNB/Diploma). This course fee collection will be done at the time of counseling. This course fee will be transferred back to the hospital in one single instalment after the joining of the candidate in the allotted hospital is confirmed.
3. The course fee for the remaining years of training will be paid by the candidates directly to the hospital with no involvement of NBEMS in the same.
4. Candidates who have joined NBEMS courses in 2023 are required to pay their second and third-year course fee directly to the hospital when such fee is payable.
5. Similarly, the candidates of 2021 and 2022 Admission Session are required to pay their 3rd year course fee directly to the hospital when such fee is payable (the 2nd year course fee is to be paid to NBEMS in 2023).
6. The candidates of Post MBBS-Direct 6-year course for 2019 Admission Session are required to pay their 5th year fee to NBEMS (payable in 2023) and 6th year fee to their training institute. Similarly, the candidates of Post MBBS-Direct 6-year course for 2020 Admission Session are required to pay their 4th year course fee to NBEMS (payable in 2023) and 5th and 6th year course fee to their training institute.
7. NBEMS trainees who have joined the seats reserved for "In-service" doctors in various NBEMS Accredited Hospitals of the State Government / Armed Forces / Railways / PSU and ESIC are not required to pay the Annual Course Fee to NBEMS. Instead, the Annual Course Fee has to be paid to their respective hospitals as per policy and rules as applicable

to these hospitals.

8. First year course fee shall be refunded back to the candidate if during the upgradation process of counseling, the candidate gets some another seat (MD/MS) but DNB seat included in subsequent rounds of Counseling. The Refund process of such candidates shall be started only after the completion of the Counseling of the concerned admission session.
9. For any queries, please write to NBEMS through the Communication Web Portal under the "Contact Us" menu on NBEMS website <https://natboard.edu.in> or by visiting <https://exam.natboard.edu.in/communication.php?page=main>.



NBEMS

JOINING REPORT (ANNEXURE - A) - DNB PDCET 2024

Format of Joining Report to be furnished by all DNB PDCET Candidates who have been allotted DNB PDCET seats at NBEMS accredited Medical Colleges/Institutions/Hospitals for DNB (Post Diploma) training, through DNB PDCET Centralized Online Counseling – 2024 admission session shall be available at OPJR.

Annexure – A shall be system generated at the time of completing joining and Self-Appraisal formalities at OPJR, after conclusion of all rounds of counseling.

PROFORMA FOR SCHEDULED CASTE AND SCHEDULED TRIBE CERTIFICATE

Form of certificate as prescribed in M.H.A., O.M., No. 42/21/49-N.G.S. dated the 28.1.1952, as revised in Dept. of Per- & A.R. letter No. 36012/6/76-Est. (S.CT), dated the 29.10.1977, to be produced by candidate belonging to a Scheduled Caste or a Scheduled Tribe in support of his/ her claim.

CASTE CERTIFICATE

This is to certify that Shri/ Smt./ Kum. * son/daughter* of.....of village/town* in district/Division*of the State/ Union Territory*belongs to the Caste/ Tribe

which is recognized as a Scheduled Caste/Scheduled Tribe*under: • The Constitution (Scheduled Caste) Order, 1950

- The Constitution (Scheduled Tribe) Order, 1950
- The Constitution (Scheduled Caste) (Union Territories) Order, 1951
- The Constitution (Scheduled Tribe) (Union Territories) Order, 1951

% 1. (as amended by the Scheduled Caste and Scheduled Tribe Lists (Modification) order, 1956, the Bombay Re-Organization Act, 1960, the Punjab Re- Organization Act, 1966, the State of Himachal Pradesh Act, 1970 the North Eastern Areas (Re-organization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders, (Amendment) Act, 1976).

- The Constitution (Jammu and Kashmir) Scheduled Caste Order, 1956.
- The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959.
- The Constitution (Dadar and Nagar Haveli) Scheduled Caste Order, 1962.
- The Constitution (Dadar and Nagar Haveli) Scheduled Tribes, Order, 1962.
- The Constitution (Puducherry) Scheduled Caste Order, 1964
- The Constitution (Uttar Pradesh) Scheduled Tribes, Order, 1967.
- The Constitution (Goa, Daman & Diu) Scheduled Caste Order, 1968.
- The Constitution (Goa, Daman & Diu) Scheduled Tribes, Order, 1968.
- The Constitution (Nagaland) Scheduled Tribes Order, 1970.

The Constitution (Sikkim) Scheduled Caste Order, 1978. • The Constitution (Sikkim) Scheduled Tribes Order, 1978.

% 2. Applicable in the case of Scheduled Caste/Schedule Tribe persons who have migrated from one State/Union Territory Administration:

This certificate is issued on the basis of the Scheduled Caste/Scheduled Tribe* certificate issued

to Shri/ Smt.* _____ father/mother of
 Shri/Smt./Kum* _____ of village/town
 _____ in
 _____ District/Division*
 _____ of
 the State/Union Territory* _____ who belongs to
 the _____ caste/tribe which is recognized as a Scheduled
 Caste/Scheduled Tribe* in the State/Union Territory*
 _____ issued by the
 _____ (name of prescribed authority) vide their
 No _____ date _____.

% 3. Shri*/Smt.*/Kum* _____ and/or his/her* family ordinary
 reside
 (s) in village/town* _____ of the State/ Union Territory of _____

Signature

Designation_

Date: _____ (With seal of
 Office) Place: _____ State/Union
 Territory

** *Please delete the words which are not applicable.

- Please quote specific Presidential Order.
- % Delete the paragraph which is not applicable.

**Should be signed by the Authorities empowered to issue Scheduled Caste/
 Scheduled Tribe certificates as specified above

Annexure-C

PROFORMA FOR OTHER BACKWARD CLASS (OBC-NCL) CERTIFICATE

(CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIs), UNDER THE GOVERNMENT OF INDIA)

This is to certify that Shri/ Smt./ Km./ _____ Son/ Daughter of Shri/Smt./ _____ of Village/ Town _____ District/ Division _____ in the _____ State belongs to _____ Community which is recognized as a Backward class under:

- (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary part I Section I No. 186 dated 13/09/93.
- (ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary part I Section I No. 163 dated 20/10/94.
- (iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary part I Section I No. 88 dated 25/05/95.
- (iv) Resolution No. 12011/96/94-BCC dated 09/03/96.
- (v) Resolution No. 12011/44/96-BCC dated 06/12/96 published in the Gazette of India Extraordinary part I Section I No. 210 dated 11/12/96.
- (vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
- (vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
- (viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
- (ix) Resolution No. 12011/88/98-BCC dated 06/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
- (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2004.
- (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
- (xii) Resolution No. 12015/09/2000-BCC dated 06/09/2001.
- (xiii) Resolution No. 12011/01/2001-BCC dated 19/06/2003.
- (xiv) Resolution No. 12011/04/2002-BCC dated 13/01/2004.

Resolution No. 12011/09/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

Shri/ Smt./ Kum. _____ and/or his/ her family ordinarily reside(s) in the _____ District/ Division of _____ State.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Scheduled to the Government of India. Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt. (Res.) dated 09/03/2004 or the latest notification of the Government of India.

Dated:

District Magistrate/Competent Authority Seal

NOTE:

- (a) The Term ordinarily used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- (b) The authorities competent to issue Caste Certificates are indicated below:
 - (i) District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
 - (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.
 - (iii) Revenue Officer not below the rank of Tehsildar.
 - (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.
- (c) The annual income/status of the parents of the applicant should be based on financial year ending March 31, 2024.

CERTIFICATE OF DISABILITY

(As per MCI Gazette Notification No. MCI-18(1)/2018-Med./187262 dated 5th Feb, 2019/ 14th May, 2019 for admission to Medical Courses in All India Quota)

Certificate No. _____ Dated _____

Name of the Designated Disability Centre (as per ANNEXURE):

This to certify that Dr. / Mr. / Ms. _____

Aged _____ Years Son/ Daughter of Mr. _____

R/o _____

Recent Passport
Size Photograph
of the candidate
duly attested by
the issuing
authority

DNB-PDCET Roll No. _____, Rank No. _____, has the following

Disability (Name of the Specified Disability) _____ (in percentage)

of _____ (in words) _____ (in Figures).

- Please tick on the "Specified Disability"

(Assessment may be done on the basis of Gazette of India, Extraordinary, Part-II, Section 3 Sub-section(ii), Ministry of Social Justice and Empowerment)

S/No.	Disability Type	Type of Disability	Specified Disability
1.	Physical Disability	A. Locomotor Disability* B. Visual Impairment* C. Hearing Impairment* D. Speech & Language Disability	a. Leprosy cured person, b. Cerebral Palsy, c. Dwarfism, d. Muscular Dystrophy, e. Acid attack Victims, f. others such as Amputation, Poliomyelitis a. Blindness b. Low Vision a. Deaf b. Hard of hearing a. Organic/ Neurological causes
2.	Intellectual Disability		a. Specific Learning Disabilities(Perceptual disabilities, Dyslexia, Dyscalculia, Dyspraxia & Developmental Aphasia b. Autism Spectrum Disorders
3.	Mental Behaviour		a. Mental illness
4.	Disability caused due to	a. Chronic Neurological Conditions b. Blood Disorders	i. Multiple Sclerosis ii. Parkinsonism i. Haemophilia, ii. Thalassemia, iii. Sickle Cell Disease
5.	Multiple Disabilities including Deaf Blindness		More than one of the above specified disabilities

- **Conclusion:** He/ She is **Eligible/ Not Eligible** for admission in Medical/ Dental courses as per the MCI Gazette Notification subject to his being otherwise medically fit.
- ❖ Functional competency with the aid of **Assistive devices** in case of **Locomotor*/ Visual*/ Hearing* Impairment**, if any _____

Sign & Name _____
(Concerned Specialist)

Sign & Name _____
(Concerned Specialist)

Sign & Name _____
(Concerned Specialist)

ANNEXURE-E

Government of

(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS CERTIFICATE

No.....

Date:

VALID FOR THE YEAR

This is to certify that Shri/ Smt./ Kumari son/ daughter/ wife of

permanent resident of, Village/Street, Post Office,

..... District..... in the State/Union Territory..... Pin Code

..... who se

photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year His/her family does not own

or possess any of the following assets***:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

Shri/Smt./Kumari belongs to the caste which is not recognized as a Scheduled Caste,

Scheduled Tribe and Other Backward Classes (Central List).

Recent passport
size attested
photograph
of the candidate

Signature with seal of Office

Name

Designation

***Note 1:** Income covered all sources i.e. salary, agriculture, business, profession, etc.

****Note 2:** The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

*****Note 3:** The property held by a **Family'** in different locations or different places/cities have been clubbed while applying the land or property holding test to determine

ANNEXURE-F

AUTHORITY LETTER

DNB (POST DIPLOMA) 2023 ADMISSION SESSION'S COUNSELING

Dated: dd / mm / yyyy

To,

Additional Director (Counseling & Registration)
National Board of Examinations in Medical Sciences,
Ansari Nagar, New Delhi

Sir,

I hereby authorized Shri/ Smt./ Kum _____ S/o W/o D/o _____
R/o _____ whose signature & photograph is attested below to
participate for certificate verification on my behalf. He/ She shall be carrying the following
Identification Document in support of his/her identity.

PAN Card/Driving License/Passport/Voter I Card bearing number _____.

Yours faithfully,

Recent passport
size attested
photograph

of the
Representative

Name and Signature of the candidate
Roll no.
Rank
Specialty

Signature and Authorized Representative
Attested - Signature of the candidate

ANNEXURE-G**AFFIDAVIT**

(To be executed on appropriate non-judicial stamp paper of minimum value and attested by Notary Public)

I _____ S/o /D/o _____ aged __ years and R/o _____ do hereby solemnly affirm and state as follows:

That I had appeared in (name of the examination) conducted by NBEMS on (date of examination) at (centre of examination) vide Roll Number _____ and have obtained merit position number _____ and allotted with _____ (specialty) at _____ (allotted hospital), I have to attend the Certificate Verification at _____ (centre) on _____ (date) for admission to DNB course.

I certify that due to _____ (mention reasons for non-reporting) I will not able to attend the original certificate verification. That I have authorized Mr./ Ms. _____ S/o / D/o _____ R/o _____ for original certificate verification to DNB Course on my behalf and I am aware that if I failed to get verified my identity in a later date, I will not be registered for DNB training.

I do hereby swear that my declarations are true and correct and that it conceals nothing and that no part of this is false. In case the contents of affidavit are found to be incorrect or false, I shall be liable for penal action by NBEMS

Deponent

Verified that the above declaration is true and nothing has been concealed thereof.

Deponent

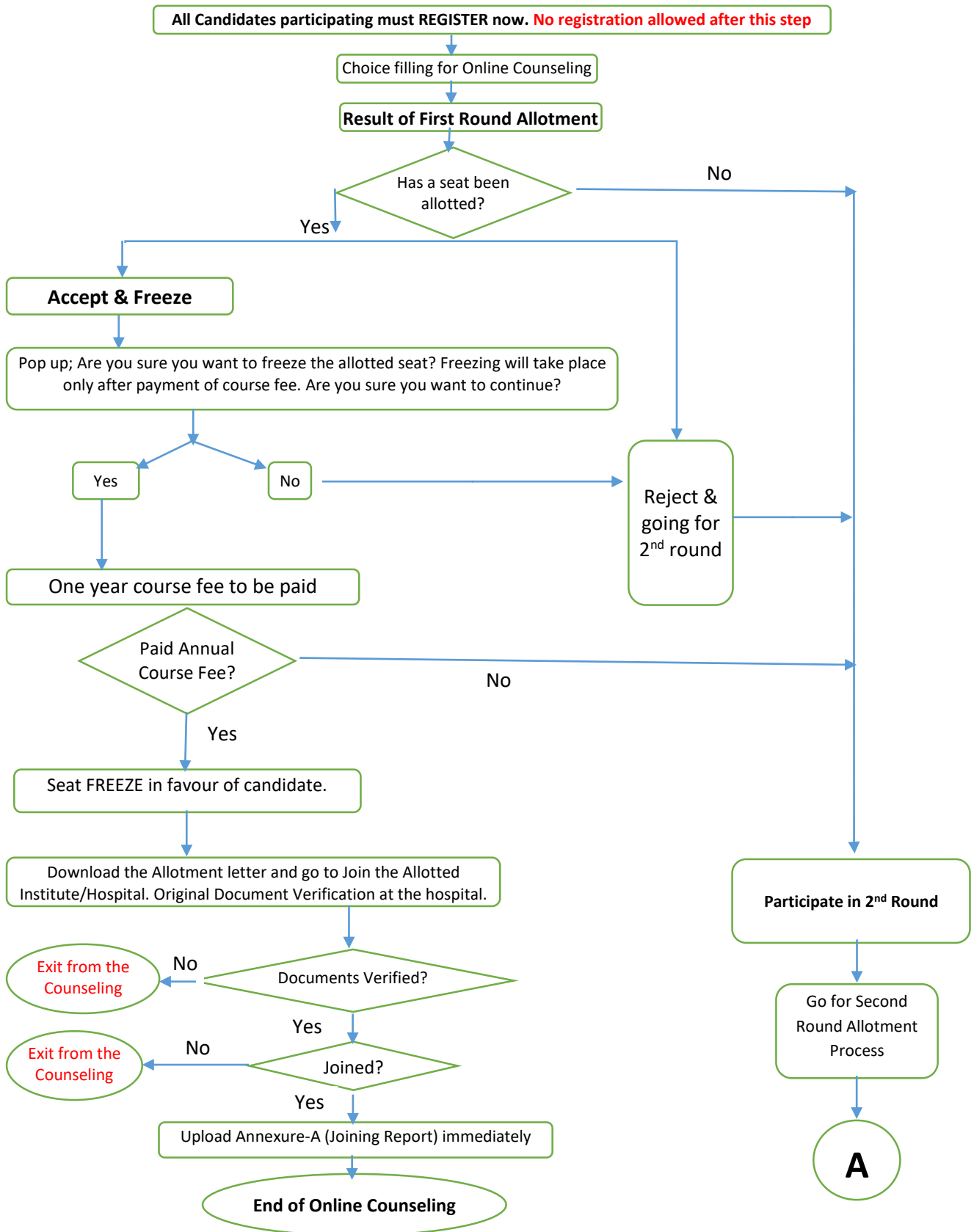
LIST OF DNB (POST DIPLOMA) COURSES

Sl. No.	Name of Post Diploma DNB Courses	Eligible Feeder Diploma Qualification
1.	Anaesthesiology	DA or DA (NBE)
2.	Dermatology, Venereology and Leprosy	DVD
3.	Family Medicine	D. Fam Med (NBE)
4.	Nuclear Medicine	DNM
5.	Obstetrics and Gynaecology	DGO or DGO (NBE)
6.	Ophthalmology	DOMS or DO (NBE)
7.	Orthopaedics	DORTHO
8.	Otorhinolaryngology (ENT)	DLO or DLO (NBE)
9.	Paediatrics	DCH or DCH (NBE)
10.	Pathology	DCP
11.	Physical Medicine and Rehabilitation	DPMR
12.	Psychiatry	DPM
13.	Radiation Oncology	DMRT
14.	Radio Diagnosis	DMRD or DMRD (NBE)
15.	Respiratory Medicine	DCTD or DTCD (NBE)

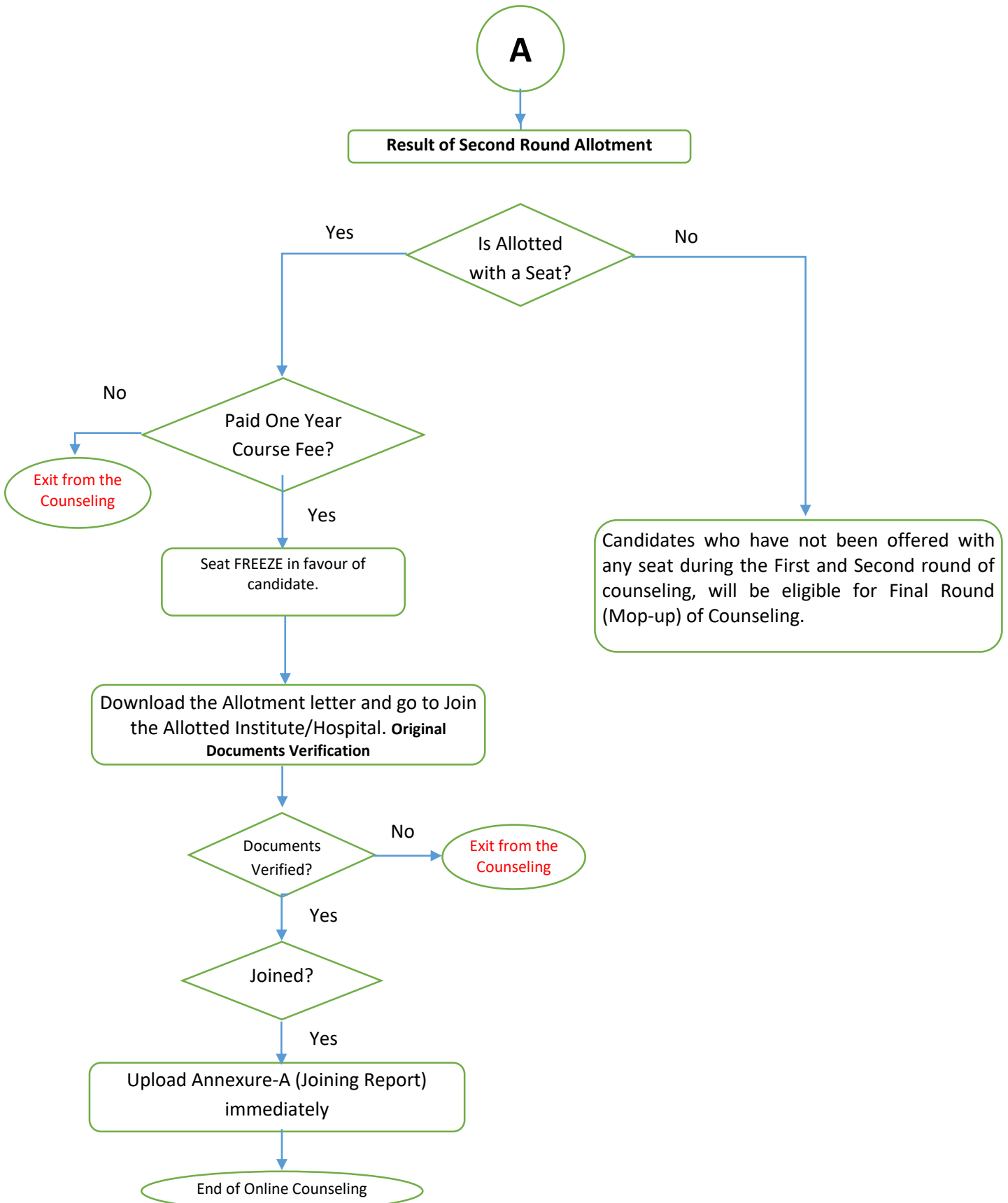
The above mentioned courses are recognized as per NMC Act, 2019.

Process of Online Counseling – 2024 Admission Session

Flow Chart



Flow Chart





NATIONAL BOARD OF EXAMINATIONS IN MEDICAL SCIENCES

Medical Enclave, Ansari Nagar, Mahatma Gandhi Marg (Ring Road)

New Delhi-110029, Candidate Helpline: 011- 45593000

(Monday to Friday: 09:30 Hrs. to 18:00 Hrs.)

Website: <https://natboard.edu.in>