

**F.No. U-14021/01/2024-UGMEB (Comp. No. 8264469)**  
**National Medical Commission**  
**Under Graduate Medical Education Board (UGMEB)**  
**(O/o Secretary)**

Sector-8, Dwarka  
New Delhi-110075  
Dated : 25-04-2025

**To**  
**Directors/ Principals/ Deans,**  
**All Medical Colleges/ Institutions under NMC**

**Subject: Submission of Additional Information in Annual Declaration Form for Annual Renewal for the AY 2025-26 on the NMC Portal - reg.**

Madam/ Sir,

Kind reference is invited to the Under Graduate Medical Education Board's (UGMEB) Public Notice of even number dated 24-04-2025 (copy enclosed) on the subject mentioned above w.r.t. submission of Additional Information by 28.04.2025, regarding cadavers/ major & minor OT's, in the Annual Declaration Form for Annual Renewal for the AY 2025-26. All the concerned Institutions are requested to take necessary action and adhere to the timelines.

Encl.: As above

Digitally signed by  
Dr.Raghav Langer  
Date: 25-04-2025  
07:20:37

(Dr. Raghav Langer)  
Secretary

Copy to:

- i. ACS/ Pr.Sec./ Secretaries/ Department/s of Medical Education in all States/Union Territories
- ii. PPS to Chairman, NMC
- iii. PPS to President (UGMEB), NMC
- iv. Director, UGMEB, NMC.
- v. DMMP-I System Integrator- for uploading to NMC Website
- vi. Guard File



**No. U-14021/01/2024-UGMEB**  
**Government of India**  
**National Medical Commission**  
**(Under Graduate Medical Education Board)**

**Date: 24th April, 2025**

**PUBLIC NOTICE**

**Subject: Submission of Additional Information in Annual Declaration Form for Annual Renewal for the AY 2025-25 on the NMC Portal-reg.**

Reference is invited to the Public Notice of even number dated **01.11.2024** and subsequent communications regarding uploading of Annual Declaration details/data by respective medical colleges/institutions on the **NMC Portal**, as mandated under the **NMC Act, 2019** and relevant regulations issued by the Commission from time to time.

2. The process of assessment for annual renewal of all medical colleges recognized by NMC is currently underway. However, it has been **observed that certain colleges have not filled in the required details related to cadavers** under the heading '**Clinical Load – Anatomy Department**'. Kindly note that the information related to **number of cadavers handled** by each medical college is **mandatory information**.

3. Additionally, **all medical colleges/institutes** are required to provide the following details in the **Annual Declaration Form**:

- a. Number of **Major Operation Theatres (OTs)**
- b. Number of **Minor Operation Theatres (OTs)**

The relevant fields to submit this information have been created under the heading '**Hospital Details**' in the Annual Declaration Form.

4. To facilitate submission of the above details, the **NMC Portal will remain open from 25.04.2025 to 28.04.2025**. The concerned medical colleges/institutes are hereby informed to furnish all the above information within the stipulated time.

5. For technical assistance or queries, please contact: **[websupport@nmc.org.in](mailto:websupport@nmc.org.in)**

6. This notice is issued with the approval of the Competent Authority.

**(Sukh Lal Meena)**

Digitally signed by  
Sukh Lal Meena  
Date: 24-04-2025  
21:36:47

**Director, UGMEB**