



# महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

दिंडोरी रोड, म्हस्रुळ, नाशिक-४२२००४ Dindori Road, Mhasrul, Nashik-422004

Tel: (0253) 2539228/230(UG), 2539232 (PG), Fax: (0253) 2539231/33

Website: www.muhs.ac.in, E-mail: eligibility@muhs.ac.in



**डॉ. राजेंद्र शिवाजी बंगाळ**

एम.बी.बी.एस, एम.डी. (न्यायवैद्यकशास्त्र), डी.एन.बी, एल.एल.बी.

**कुलसचिव**

**Dr. Rajendra Shivaji Bangal**

M.B.B.S, M.D.( Forensic Medicine), D.N.B, L.L.B.

**Registrar**

O.No. MUHS/C.6/(UG)/ 197 /2024

Date: 25 / 01 /2024

**Most Important**

**Two Year Diploma in Para Medical Courses Circular No. 04 /2024**

To,  
**The Principal,**  
School of Medical Assistants,  
INHS Asvini,  
**Colaba,**  
**Mumbai - 400 005.**

**Sub.:-** Circular regarding granting Registration & Eligibility to the students Admitted for Two Year Diploma in Para Medical Courses during Academic Year 2023-24.

**Ref.:** 01 University Ordinance No. 03/2010.  
02 Information Brochure-2023-2025  
03 University Notification No. 39/2022  
04 MUHS letter No. MUHS/E-1/UG/34/101109/3089/2023  
Dt. 08/11/2023.

Sir/Madam,

1. Your school has started admission process for the Academic Year 2023-24 for first year of Two Years Diploma in Para Medical Courses.
2. As per your Information Brochure-2023-2024 the admission process is to be Completed on or before **05 Feb 2024**. No admission is to be done after this cut-off date.
3. The process of Registration & Eligibility of the students admitted during academic year is to be completed within the schedule prescribed by the university.
4. The process of granting eligibility to the students will be carried out as per the rules & regulations and Ordinance 3/2010 of Maharashtra University of Health Sciences, Nashik.  
**As per Direction of this University, for admitting foreign students for Diploma in Paramedical Courses (DPM), the following documents shall be necessary at the time of admission.**

1. Permission from Govt. of India.
2. 12<sup>th</sup> std. Equivalency certificate from AIU.
3. Nationality Certificate and Migration Certificate for foreign-nationals

**5 Eligibility Criteria for granting Registration & Eligibility to the students, admitted to First Year of Two Year Diploma in Para Medical Courses is as under:**

- (a) The Army/Navy/Air Force Personnel should be national of the respective country.
- (b) The Army/Navy/Air Force Personnel should have passed his (10 + 2) examination of CBSE or equivalent board with Physics, Chemistry & Biology subjects with at least **50%** aggregate marks. However eligibility for courses governed by AERB are required to meet additional criteria laid down by AERB.
- (c) Have obtained **60%** marks in Medical Assistant-II 'Qualifying' Course. For Navy personnel and 50% marks in Nursing Assistants Class III for Army Personnel.
- (d) The Navy Personnel should have completed **three** years of physical service and Army/Air Force personnel should have completed two years of physical services
- (e) Should have qualified the **Common Entrance Test** (Leading Medical Assistant Qualifying Board) conducted by their respective Commands and any other criteria as decided by the Indian Army/Navy/Air Force.
- (f) Should have good service record.
- (g) The candidate must be Medically Fit.

6. The list of admitted students must be submitted to the University by e-mail on University's e-mail address **eligibilitydental@muhs.ac.in** or by college representative. The admitted students list must be submitted on or before **05 Feb 2024** by 12.00 hrs. The list will be treated as final and no change in the list will be allowed thereafter.

**7. Special Instructions:**

<b>1.</b>	All admissions in Academic Year 2023-24 should be registered online on or before <b>05 Feb 2024</b>
<b>2.</b>	Prior use of phase I Dean/Principal should be entered the information of admitted student on the basis of ID & Password issued by Academic Dept. of University. The portal is available on the university website <a href="http://www.muhs.ac.in">www.muhs.ac.in</a> information of the student is to be filled up accurately. <ul style="list-style-type: none"><li>(a) Name of Students</li><li>(b) Mobile</li><li>(c) Date of Admission</li><li>(d) Category of student</li><li>(e) Admitted under category</li></ul>
<b>3.</b>	Online link for Submission of data of admitted students will be closed at 11.59 pm on cut-off-date (i.e. <b>05 Feb 2024</b> )
<b>4.</b>	The Students who are registered on or before cut-off-date only these proposals should be acceptable.

	<p>In Phase-II, Student shall fill up the correct information for Registration &amp; Eligibility, then respective college should download the application, and submit the eligibility admission form along with following supporting documents duly attested to university as per schedule:-</p> <p>(a) Latest colour photographs (Size 3.5 cm x 4.5 cm) duly attested by Dean/Principal.</p> <p>(b) Students Eligibility admission form duly attested by Dean/Principal.</p> <p>(c) Copies of all required certificate duly attested.</p> <p>(d) The Link for Phase II will be closed on 21<sup>st</sup> day after cut-off-date at 11.59 pm</p>
	<p>In case of any problems raised during the registration of the students contact to the concern Head of Dept. as per mentioned below :-</p> <p>(a) Smt. Savita sangle - 0253-2539230</p> <p>(b) Shree. Sachin Dhende - 0253-2539311</p> <p>(c) Shree. Prvin Ghatekar - 0253-2539321</p> <p>(d) Mahendra N. Kothavade - 0253-2539233</p> <p>(e) E-mail Address:- <a href="mailto:eligibilitydental@muhs.ac.in">eligibilitydental@muhs.ac.in</a></p>

#### 8. Time Table for Submission of Proposals of Registration & Eligibility:-

It is mandatory that the admitted students must fulfil the eligibility Criteria for admission to the course. The Registration & Eligibility proposal of admitted students must be submitted as per schedule given below:

Sr. No.	Process of Admission and Proposals submission	Last Date
01	On Line Cut-off date for admissions	05 Feb 2024
02	Submission of List of admitted students by e-mail or by college representative	06 Feb 2024 by 12.00 hrs.
03	Submission of Proposals of Registration & Eligibility of admitted students.	22/02/2024
04	Submission of Proposals of Registration & Eligibility of admitted students (With late fee Rs.250/- Per day)	15/03/2024
06	Proposals of Registration & Eligibility of admitted students will not be accepted after 16/03/2024	

#### 9. Submission of Proposals:

- (a) At the time of submission of proposals for Registration & Eligibility of admitted students, the original copy of the e-mail list of admitted students duly signed by the Dean/Principal of the College must be submitted to the University.
- (b) It is responsibility of your school to verify eligibility status of the students as per prescribed norms and thereafter their proposals of Registration & Eligibility along with the original documents and attested copies must be submitted to the University within the stipulated period for grant of eligibility.

#### 10. Documents required to be submitted by the school along with the Registration & Eligibility proposals of the students.

The following original documents & one set of attested photocopies are to be submitted as per following order:-

• **The Original documents from Sr. No. I to VII are to be Submitted separately.**

- (I) **Nationality Certificate:** Nationality Certificate issued by the District Magistrate/ Additional District Magistrate **OR** Metropolitan Magistrate **OR** the Transfer Certificate of 12<sup>th</sup> Std. mentioning the nationality of the student **OR** the Birth Certificate mentioning the name & nationality of the student **OR** photo copy of Valid Passport duly attested by the Commanding Officer of the school will be considered as Proof of Nationality.
- (II) The Army /Navy /Air force personnel should have passed his 10+2 examination of CBSE or equivalent board with Physics, Chemistry and Biology subjects with at least 50% aggregate marks. However, eligibility for courses governed by AERB are required to meet laid down AERB criteria in addition.
- (III) Have obtained 60% marks in Medical Assistant-II 'Qualifying' course for Navy Personnel and 50% marks in Nursing Assistants Class III for Army Personnel
- (IV) The Navy personnel should have completed three years of physical service and Army/Air Force personnel should have completed two years of physical service
- (V) Copy of Service Record attested by the Commanding Officer of the school.
- (VI) Should have qualified the Common Entrance Test (leading Medical Assistant qualifying board) conducted by their respective Commands and any other criteria as decided by the Indian Army/Navy/Air Force.
- (VII) School or college Leaving/Transference Certificate (L.C./T.C.)

• **The following original documents from Sr. No. VIII to X are to be attached with the proposal of the student.**

- (VIII) **Medical fitness certificate:** Signed by the Medical Officer.
- (IX) **Migration Certificate:** if Applicable.

**Educational Gap:** All the admitted students are required to submit the Self Educational Gap affidavit duly signed by the Executive Magistrate / Notary.

**Special Instructions:**

- The discrepancies of the documents must be submitted within one month from the cut-off date failing which the late fees @ Rs.50/- per student per week will be charged the candidate.
- Registration & Eligibility fee of admitted students should be submitted as per the University Notification No.39/2022 Dt: 20/09/2022.

	Quota of admission	Registration & Eligibility Fees		
		Registration Fee Rs.	Eligibility Fee Rs.	Total Rs.
1	OPEN Category	1450/-	1450/-	2900/-
2	Reserve Category	1450/-	1450/-	2900/-

**12. Submission of Registration & Eligibility fee :-**

Registration & Eligibility fees of the admitted students must be paid by **RTGS** & submit the receipt to the University along with Eligibility & Registration Proposals.

As per section 03 of University Ordinance No. 03/2010 Registration & Eligibility fee once submitted by college to the University is non-refundable & non-transferable.

*10m  
25-1-24*

**( Dr. Rajendra Shivaji Bangal )  
Registrar**