



सत्यमेव जयते

जवाहरलाल खातकोतर आयुर्विज्ञान शिक्षा एवं अनुसंधान संस्थान
JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION & RESEARCH

(स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का संस्थान)

भारत सरकार / GOVERNMENT OF INDIA

(An institution of National Importance under Ministry of Health & Family Welfare)

धनवंतरी नगर, पुडुचेरी / Dhanvantari Nagar, Puducherry – 605006

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No: JIP/Dean(Res)/LRA/Cir-2/2020

CIRCULAR

Date:

- 9 OCT 2020

Sub: Grant of Learning Resource Allowance to the Faculty Members of JIPMER, Puducherry for the year 2020-2021 – Reg.

It is hereby informed that a sum of **Rs. 1,50,000/-** (Rupees One lakh fifty thousand only) is eligible to be reimbursed to all the Faculty Members of this Institute for the financial year 2020-2021 under Learning Resource Allowance.

In view of the above, the faculties of JIPMER are requested to submit their bills either maximum amount i.e. Rs. 1,50,000/- or any partial amount for the **Third Quarter (01 October to 31 December 2020)**.

The faculty who claim the maximum amount of LRA (Rs. 1,50,000/-) before the end of fourth Quarter/end of this financial year and then **Resign./Superannuate, go for Foreign Assignment/ Long-term courses within India/abroad or EOL** will have to repay the difference amount of claim to JIPMER in favour of Accounts Officer, JIPMER by Demand Draft for issue of **No Due Certificate from Academic Section**.

The last date for submitting the claims will be **31-12-2020**. Further Extension will not be entertained.

Reimbursement is permissible for the items under the following categories:

Clinical Materials:

HD Digital Cameras and their accessories such as Lenses, Stand, Data Card, Digital Scanners, Video Cameras and Accessories, Electronic Stethoscope, Ophthalmoscope, Otoscope, Hand-Held Spirometer, Pulse Oximeter, Pocket Doppler for Peripheral Vascular use, Video-Laryngoscope, Ambulatory BP Apparatus, Electronic BP Apparatus, Indirect Ophthalmoscope, Retinoscope, Blood Glucose Monitors, Fetal Doppler Ultrasound Stethoscope, Ultrasonic Nebulizers, Full Human Skeleton, Heart Rate Variability Software.

Research Materials:

Subscription of Scientific Journals, Purchase of reprints or expenses related to publication of papers in indexed journals, Equipments used for Research purposes such as Desk Tops, Lap Tops, I-Pads, Tablets, PDAs, Notebook PCs, Mac Books, Additional portable hard disks, Pen drives, CD's Multifunctional devices I-Phone/Smart Phone, Hardware and software relating to simulators and trainers to learn Clinical / Laboratory Skills, /IQ testing materials simple type, Statistical Packages for Research.

Academic Materials:

Airway Management Devices, Anatomical Models, LCD Projector and accessories, All in one Printers (Multi functional Printers), Cam Corder, Book Reader, Membership fee of the Professional Societies, Training fees for Short-Term Courses, Purchase of books and Journals including e-books and e-journals, Transparencies, Slides and similar resource materials required to enhance the learning, Computer software including Antivirus Package, Repair / Replacement expenses including Printer, Cartridges, Modems, Data card for internet connection.

The delegation fees of such online courses and **CME/Workshop/ Conferences/ Fellowship Courses** are allowed to claim under LRA with the following conditions.

- (i) The Delegation Fees only will be allowed to claim on account of submit the receipt of the payment.
- (ii) Spot Registration and Package amount will not be permitted to claim under LRA.
- (iii) The proper approval has to be obtained from the competent authority to attend such conferences wherever is applicable.
- (iv) TA/DA will not be allowed to claim under LRA.

The items should be purchased in the name of Faculty only. The requisite bills with a certificate that all these are exclusively used by the faculty member as a resource material for learning. **The claims should be produced in the attached format only. The claims submitted in the different format will not be accepted strictly.**

This is issued with the approval of the Director.



DEAN (Research)

संकायाध्यक्ष (अनुसंधान) / DEAN (RESEARCH)

Distribution:

1. PAll Departments – for circulation amongst their faculty members, Puducherry / JIPMER, PUDUCHERRY.
2. P.S. to Director / Med. Supdt. / Dean (Research), JIPMER.
3. Deputy Director (Admn.), JIPMER.
4. Faculty (Finance).
5. Senior Accounts Officer, JIPMER.
6. Accounts Officer, JIPMER / Accounts Section.

IMPORTANT NOTE

- Details of purchase may be submitted only in the prescribed format attached with this circular and also available in JIPMER website.
- Purchases/subscription made in Foreign currency should submit proper invoice and relevant conversion to INR on the date of purchase.
- Tax paid Invoice to be submitted for the purchases/subscription made online
- All the bills should have TIN No. / CST No./GST No. & Invoice Number.
- Revenue stamp to be affixed and crossed on bills having purchase value of Rs. 5000/- and above.
- The bills should be certified as follows on the reverse side and submitted in duplicate to the academic section.

CERTIFICATE

Certified that the items exclusively purchased and used by me as a resource material for learning.

Signature

