



**GOVERNMENT OF KERALA**

**Prospectus for Admission to  
Post Graduate Diploma in Clinical Child  
Development (PGDCCD)**

**2022 – 2023**

**(Approved by GO (Rt) No. 1057/2023/H&FWD Dated 04.05.2023)**

**Office of the**  
Directorate of Medical Education, Thiruvananthapuram



# **Prospectus for Admission to Post Graduate Diploma in Clinical Child Development (PGDCCD), 2022-23**

## **1. INTRODUCTION**

- 1.1 Prospectus for admission to Post Graduate Diploma in Clinical Child Development (PGDCCD) 2022-23 has been approved by the Government of Kerala is published herewith. The prospectus issued in previous year is not valid for the year 2022.
- 1.2 As per the Government Order (MS)76/94/H& FWD Dated 30.03.1994, a new course named Diploma in Clinical Child Development (DCCD) under the Director of Medical Education was started at the Child Development Centre to create a cadre of community trainers in Clinical Child Development for Prevention of Childhood Disability. Later on, in 2001, this course was renamed as Post Graduate Diploma in Clinical Child Development (PGDCCD) course.

## **2. COURSES, INSTITUTIONS AND SEATS**

- 2.1 This is a course leading to Post Graduate Diploma in Clinical Child Development (PGDCCD). The course extends for a period of two years. Total number of seats is 12 (Twelve). The course of study shall be by regular attendance for the requisite number of lectures and practical training. The course of training will be conducted at Child Development Centre, Medical College Campus, Thiruvananthapuram. The course consists of 2 parts viz. Part- I and Part –II

### **Part I (First Year)**

- Paper I: Human Biology, Social & Behavioral Sciences, Community Health & Biostatistics.
- Paper II: Nutrition, Growth & Development of children and adolescent, Women and child development.

### **Part II (Second Year)**

- Paper I: Maternal Health, Normal & At risk new born, Neonatal follow- up programs.
- Paper II: Early childcare & education, Physical therapy, Montessori preschool for children needing special care.

Part I examination will be conducted after one year of the course (theory only) and part II examination will be conducted on completion of two years of the course with written, practical and project viva. A minimum 50% mark separately for theory (Paper I and II together) and practical including project viva is required for a pass in the examination. Those who do not pass Part I are not eligible to appear for Part II examination.

## **3. RESERVATION OF SEATS**

### **3.1 Reservation for Persons with disability:**

Five percentage of seats available for allotment from the rank lists are reserved for candidates with disability (refer clause 4.2.1).

- 3.2 **Mandatory Reservation:** Leaving the seats set apart for persons with disability the remaining seats for the course will be distributed as per the mandatory reservation principle as follows:

- |   |              |
|---|--------------|
| (i) State Merit (SM)                      | 50%          |
| (ii) Scheduled Caste and Scheduled Tribes | 10% (1 Seat) |

*(This year the seat is reserved for SC candidate. In the absence of SC candidate the seat will be allotted for ST candidate. In the absence of SC/ST candidate the seat will be allotted to OEC candidate and in the absence of OEC candidates, the seat will be allotted to General Merit.)*

(iii) Socially and Educationally Backward Classes 30%

(IV) Economically weaker session 10%

#### 4. CLAIMS FOR RESERVATION AND CERTIFICATES TO BE PRODUCED

**Note:** (i) Claims for Mandatory as well as Special Reservations must be made by a candidate at the time of submission of online application, and upload supporting documents as required and as specified. Candidates should also mention the item of reservation claimed in the **relevant columns** in the personal and academic data sheet and should satisfy the eligibility conditions as per Clause 5 of the Prospectus

(ii) Candidates should attach along with their application form, attested copies of the relevant Certificates as mentioned for each item below, in support of the claim. Claims made after the final confirmation of online application will not be entertained even if supporting evidences are produced. The Claims for mandatory/special reservation once made in the Application form cannot be altered by the candidate under any circumstances after final confirmation of application.

(iii) Only candidates belonging to "Keralite" category, (as defined in Clause 5.1.1) are eligible for claiming seats under Mandatory and Special reservation quota.

##### 4.1. Claims for Mandatory Reservation

4.1.1 **State Merit:** The seats under the State Merit (**SM**) will be filled purely on merit basis irrespective of the Category/Community to which the candidates belong.

4.1.2 **Claim for Communal reservation under 'Socially and Educationally Backward Classes' (SEBC):**

Note 1: Reservation to the Socially and Educationally Backward Classes will be in accordance with the provisions contained in G.O.(P)208/66/Edn.dated 2.5.1966, G.O(MS) No.95/08/SCSTDD dated 06.10.2008 G.O.(MS)No.10/2014/BCDD dated 23/05/2014, G.O.(P) No.1/2015/BCDD dated 01/01/2015 and as amended from time to time and will be in accordance with the Orders of the Hon'ble Supreme Court of India/ Hon'ble High Court of Kerala or Orders of the Government of Kerala/ Government of India.

- (a) Candidates belonging to Socially and Educationally Backward Classes as per G.O(P)208/66/Edn. Dated 02/05/1966, G.O(MS) No.10/2014/BCDD dated 23/5/2014, G.O.(P) No.1/2015/BCDD dated 01/01/2015, should produce a certificate to the extent that the candidate belongs to the community which is designated as a socially and educationally backward classes and does not belongs to the category of creamy layer, in the proforma given as Annexure II of the G.O(P)No.1/2015/BCDD dated 01/01/2015. The names of the castes and communities under SEBC are given in Annexure I(a). Only the claim of the candidates of those communities that are included in the list as incorporated in the respective annexure of the prospectus 2018 will be considered. Claims by the candidate belonging to other communities, which are not included in the Annexure I(a), will be rejected even if certificates from the concerned revenue officers have been obtained and it should be uploaded at the time of On-line submission of application.
- (b) Candidates belonging to Ezhava, Muslim, Other Backward Hindus, Latin Catholic & Anglo Indians, Other Backward Christians and Kudumbi communities, claiming reservation under SEBC Quota should invariably upload the Non-Creamy Layer Certificate for **State Education Purpose** obtained from the Village Officer authority concerned. The above certificate should be obtained in the prescribed format and it should be uploaded at the time of On-line submission of application.
- (c) The reservation under SEBC for children of inter-caste married couple: Children of inter-caste married couple with either the father or mother belonging to a community included in the SEBC list, or with father and mother belonging to different communities, both of which are included in

the SEBC list, are eligible for reservation under SEBC. Such candidates should upload a Non Creamy Layer Certificate specifying the community of the candidate from the Village Officer in the Prescribed Proforma available in the prospectus. The claim made in the Application will be final and cannot be changed subsequently.

- (d) The candidates who are children of inter-caste married couple of whom one is SC/ST, will be eligible for educational and monetary benefits admissible to SC/ST as per para 2(ii) of G.O. (MS)No.25/2005/SCSTDD dated 20/6/2005, if eligible for reservation under SEBC, will be granted the same, based on the Non Creamy Layer Certificate and inter-caste marriage certificate issued by Revenue Officials and it should be uploaded at the time of On-line submission of application.

#### **4.1.3 Claim for Reservation under Scheduled Castes/Scheduled Tribes Quota :**

Candidates claiming reservation under Scheduled Castes/Scheduled Tribes quota should obtain the caste/community Certificate from the Tahsildar concerned, in the proforma given in the application specifically meant for them. SC/ST caste status of children whose parents contracted Inter-Caste marriage will be subject to the orders/clarification issued in GO (MS) No.25/2005/SCSTDD dated 20.06.2005, the judgment dated 10.08.2005 of the Full Bench of the Hon'ble High Court of Kerala in WP(C) 2483/2005 and connected cases & G.O (MS) No.109/2008/SCSTDD dated 20.11.2008.

As per G.O (MS) No.109/2008/SCSTDD dated 20.11.2008, the children born of inter-caste married couple of which one of the parents is SC/ST can claim the status of SC/ST on proof of the conditions of acceptance, customary traits and tenets under which such children are brought up.

The competent authority issuing SC/ST community Certificate to the children born of inter-caste married couple of which one of the parents is SC/ST, should ensure that the claimant is subjected to the same social disabilities and also following the same customs and traditions and the community has accepted that person to its fold as such. The authority to issue caste Certificate should ensure that:

- (i) Each case shall be examined individually in the light of the existing facts and circumstances.
- (ii) The claimant has suffered disabilities – socially, economically and educationally.
- (iii) The society has accepted the claimant to their original fold as one among them and is living in the same social tenant.

Christian converts who have subsequently embraced Hinduism should produce caste/community Certificate in the prescribed proforma. The following Certificate should also be got recorded by the Revenue Official, below the Certificate "The Certificate is issued after observing the guidelines issued in the Government Circular No. 18421/E2/87/SCSTDD dated 15.12.1987.

The names of castes and communities concerned are given in Annexure I(b) – SC & Annexure I(c) – ST. Community Certificate from the Tahsildar is to be obtained in the prescribed proforma.

- (b) The applications for the reserved seats of Scheduled Castes/Scheduled Tribes candidates which do not contain SC/ST Certificate (Community Certificate) from the Tahsildar in the prescribed format will not be considered on any account for claiming community reservation against the seat reserved for SC/ST candidates [vide G.O. (MS) 31/90/SCSTDD dated 25.05.1990]. The community Certificate should clearly specify that the candidate himself/herself (not the father or mother) belongs to the Scheduled Castes/Scheduled Tribes. The Community Certificates obtained as per G O. (MS) No.136/07/RD, dated: 27.04.2007 will be accepted. The candidates who are reconverted to Hinduism from Christianity of Scheduled caste origin should produce community Certificate from the Tahsildar concerned along with a copy of Gazette Notification regarding re-conversion.
- (c) The SC/ST claims in respect of those who have migrated from one state to another will be subject to the provisions of G.O. (MS) No. 10/86/SCSTDD, dated 12.02.1986. Only the children of those who had

migrated to this state before the promulgation of the Constitution (Scheduled Castes) Order 1950 and the Constitution (Scheduled Tribes) Order 1950, and who ordinarily reside in this State can claim SC/ST benefits from the State of Kerala. They must be able to prove this, if required.

- (d) **WARNING:** Those who produce false SC/ST Certificate for claiming reservation under SC/ST quota shall be liable for the penalties stipulated in Section 15 of the Act referred to in Clause(d) above. Candidates and their parents who make such applications are warned that in addition to prosecution they will have to suffer the following consequences, in case the SC/ST Certificate produced is found to be false and the candidate does not belong to any SC/ST communities, under section 16 of the Act, benefits secured on the basis of false community Certificates will be withdrawn.
- (i) Whoever not being a person belonging to any of the Scheduled Castes or Scheduled Tribes secures admission in any educational institution against a seat reserved for such castes or tribes or secures any appointment in the Government, Government Undertakings, Local Authority or in any other Company or Corporation owned or Controlled by the Government or in any aided institution against a post reserved for such castes or tribes or enjoys any other benefits intended exclusively for such castes or tribes by producing a false community Certificate shall, on cancellation of the false community Certificate, be removed by cancelling the irregular admission in the concerned educational institution, or as the case may be removed from the said service forthwith and any benefit enjoyed by him/her as aforesaid shall be withdrawn forthwith.
- (ii) Any amount paid to such person by the Government or any other agency by way of scholarship, grant, allowance, stipend or any other financial benefit shall be recovered as if it is arrears of public revenue due on land.
- (iii) Any Degree, Diploma or any other educational qualifications acquired by such person after securing admission in any educational institution on the basis of a false community Certificate shall also stand cancelled on cancellation of the community Certificate obtained by him/her.
- (iv) **Claim of OEC candidates against the unavailed seats of SC/ST candidates:** Other Eligible Community (OEC) candidates are eligible for the unavailed seats, if any, under SC/ST quota, as per G.O.(P) No.135/87/H.Edn. dated 06.05.1987. They should specify their community status in the application. Such candidates should furnish "Non Creamy Layer" for **State Education Purpose Certificate** obtained from Village Officer concerned in the Proforma available in the prospectus itself as per G.O.(P) 1/2015/BCDD dated 01.01.2015. Relaxation in marks in qualifying examination as in the case of SEBC will be applicable to OEC Candidates (as per G.O.(P) No.53/2000/SCSTDD dated 03.07.2000). The list of other eligible community is given in Annexure I(d) of the prospectus.

**4.1.4 Claim for reservation of candidates belonging to general category candidates, who are classified as members of EWS (Economically Weaker Section):**

To avail reservation for Economically Weaker Sections in general category (EWS) whose annual family income is upto 4 lakhs, the candidates should **upload** necessary certificates from concerned Village officer (Annexure XI/Annexure XII) to be considered under this category.

**4.2 Claim for fee concession :**

- (a) **Claim for fee concession to OEC Candidates :** Candidates belonging to Other Eligible Communities are exempted from payment of fee at the time of admission under Government /Community Quota as per G.O.(MS) No.36/07/SCSTDD dated 03.07.2007. Those OEC Candidates who have submitted the Non Creamy Layer Certificate for availing the applicable reservation will be granted the fee concession based on the Non Creamy Layer Certificate. But those OEC candidates who do not come under Non Creamy Layer Category should submit community Certificate obtained from the Village Officer in the format for availing the fee concession available

in the prospectus. However as token of acceptance of seat allotment, they have to remit an amount of Rs.100 as Caution Deposit as per clause 9.

- (b) **Fee Concession and other Scholarships:** Candidates desirous of being considered for any fee concession/scholarship/any other benefits, based on annual family income should upload Income Certificate from Village Officer concerned, at the time of On-line submission of application.
- (c) **Claim for fee concession to the Children of Fishermen:** Candidates who are children of Registered Fishermen allotted against Merit seats or against the seats reserved for them are exempted from payment of fees to Professional Degree Courses as per GO(Ms) No. 47/14/FPD dated: 09.06.2014, if they produce a Certificate from concerned Fisheries Officer of Kerala Fishermen Welfare Fund Board and it should be uploaded at the time of On-line submission of application.
- (d) **Claim for fee concession to candidates belonging to Communities listed in Annexure I(e)** – List of communities eligible for educational concessions as is given to OEC: Candidates belonging to Communities listed in Annexure I (e), whose annual family income is up to Rs.6 lakh are exempted from payment of fee at the allotment to the Professional Degree Courses under Government/Community quota as per G.O(MS)No.10/2014/BCDD dated 23.05.2014. They should upload community and income certificate obtained from the Village Officer in the prescribed format.

#### 4.3. Claim for Special reservation

##### 4.3.1. Persons with disability

- (a) Five percentage of the seats available to the state for allotment from the state rank lists are reserved for candidates with disabilities for the course in Government/Government Controlled Self Financing Colleges as stipulated in Section 39, Chapter VI of the Persons with Disabilities Act 1995. As per Clause 2 (t), Chapter I of the Act, 'Person with Disability' means a person suffering from not less than 40% of any disability as certified by a medical authority'. Generally, candidates who have a minimum of 40% disability alone will be eligible to apply for this quota. Candidates seeking admission, will have to satisfy the eligibility criteria prescribed by the concerned regulatory bodies for '**Persons with Disabilities**' (Annexure X).
- (ii) Candidates under this category desirous of being considered for the course will have to upload the Certificate of disability from the District Medical Board certifying the degree of percentage of disability issued not earlier than 12 months prior to the last date of submission of application at the time of On-line submission of application.

No document/Certificate other than those mentioned above will be considered for determining disability. Based on the Certificate uploaded at the time of On-line submission of application, candidates will be provisionally included under the 'Persons with Disability' category.
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- (iii) The Director, LBS Centre for Science and Technology, Thiruvananthapuram will publish the category list of such candidates. However, the inclusion in this list is strictly provisional.
- (iv) A State Level Committee constituted vide G.O.(Rt) No.2804/2010/H&FWD dated 21.07.2010 will examine and assess the disability of the candidates who are provisionally included under this Category. The committee will have powers to review the certificates issued by the District Medical Boards.

- (i) Only those candidates who are having a minimum 40% of any disability and are found to be physically suitable for the course by the Committee will be chosen, as only the physically fit can undergo the rigors of a professional course. The recommendations of this State Level Committee will be binding on the candidates. The selection of candidates under this category will be based on the merit and physical suitability, and not on the basis of the degree of disability.

**Note:** (i) Candidates should mention the item of reservation claimed in the relevant column in the online application and should satisfy the eligibility conditions as per **Clause 5**.

## **5. CRITERIA OF ELIGIBILITY FOR ADMISSION**

**5.1 Nativity:** Only Indian citizens are eligible for admission unless otherwise notified.

Candidates seeking admission to the course will be categorised as Keralite and Non-Keralite.

- (I) **Keralite:** A candidate of Kerala origin will be categorized as a 'Keralite'.  
(II) **Non-Keralite:** A candidate who is not of 'Kerala origin' but fulfils anyone of the following conditions will be categorised as 'Non- Keralite Category'.  
(a) A candidate who is not of Kerala Origin but has been a resident of Kerala State for a period of 5(five) years within the period of 12 (twelve) years of her study.  
(b) A candidate who is not of Kerala origin but who has undergone her school & college studies in Kerala.

Non-Keralite candidates will be considered against 'State Merit' seats only and will not be eligible for Communal/Persons with Disabilities reservation.

### **5.1.1 Certificate to be produced to prove nativity**

**Keralite:** In order to prove that a candidate is an Indian Citizen of Kerala origin for the limited purpose of eligibility for admission, he/she has to produce one of the following Certificates:

- (i) The true copy of relevant page of Secondary School Leaving Certificate showing the place of birth in Kerala of the candidate.  
OR  
(ii) The true copy of the relevant page of the Secondary School Leaving Certificate showing place of birth in Kerala of either of the parents of the candidate with corroborative Certificate to establish the relationship between the parent and the candidate.  
OR  
(iii) The true copy of the relevant page of the Passport of the candidate, issued by the Government of India, showing place of birth in Kerala or of either of the parents of the candidate showing place of birth in Kerala with corroborative Certificate to establish the relationship between the parent and the candidate.  
OR  
(iv) A Certificate of birth from the authority competent to register birth (Panchayat/Municipality /Corporation) showing the candidate's or either of the parents (in which case corroborative Certificate to establish the relationship between the parent and the candidate is necessary) place of birth in Kerala., to be issued by a competent officer of the registering authority.  
OR  
(v) A Certificate from the Village Officer/Tahsildar to show that the candidate or his/her father/mother was born in Kerala.

**Non-Keralite:** Certificate showing School studies in Kerala for Standards XI & XII' is to be obtained from the Head of institution and a certificate from the Head of the Institution where the candidate

underwent his/her qualifying course in Kerala to satisfy the nativity condition under the sub-Clause 5.1(ii).

**5.2 Academic Eligibility:**

5.2.1 Female Candidates who have passed B.Sc. degree in any Science Subject or B.Sc./BA Psychology or BSc. Home Science of the universities in Kerala or equivalent Degree from other Universities, recognized by the Universities of Kerala are eligible for admission, provided that they have secured an aggregate of not less than 50% marks.

5.2.2 Candidates belonging into socially and educationally backward classes (SEBC) (as per G.O.(P) No.208/66/Edn. Dated 2.5.1966, G.O.(MS) No.95/08/SCSTDD dated 6.10.2008 and amendments thereof), and vide G.O.(P) No.1/2015/BCCD., Dtd. 01/01/2015 SEBC having relaxation of 5% of marks in the qualifying examination. SC/ST candidates need only a pass in the qualifying examination.

5.2.3 The relaxation of marks in the qualifying examination extended to SEBC candidates only will be applicable to OEC candidates even if they are allotted against the unavailed seats of SC/ST quota.

5.2.4 No rounding off the percentage of marks to the nearest whole number is permitted

5.3. **Age:** The lower age limit will be 19 years and upper age limit will be 28 years as on 31.12.2022. The upper age limit is relaxed by six years in the case of Scheduled Caste/Scheduled Tribe candidates. No relaxation of the minimum age limit shall be made in any account.

**6 HOW TO APPLY**

Application can be submitted only on-line through the website at [www.lbscentre.kerala.gov.in](http://www.lbscentre.kerala.gov.in) Prospectus can be downloaded from the websites. Application forms and Prospectus will not be available by post or from the Office of the Director of Medical Education or from any other office.

6.1 **Application Fee:** The application fee will be **Rs.800/-** for General candidates and **Rs.400/-** for SC/ST candidates. Application fee can be remitted at any one of the notified branches of a Scheduled Bank in Kerala, either by on-line payment facility or using the challan generated on-line during the process of submission of on-line application form as described in clause 64

**Candidates referred to in Clause 4.1.3 (b), who are children of Inter Caste married couple of which one is SC/ST who will be eligible for educational and monetary benefits admissible to SC/ST as per Clause 2 (ii) of GO (MS) No.25/2005/SCSTDD dated 20.6.2005, should remit the fee meant for SC/ST and should attach an Inter Caste Marriage Certificate from the Revenue officials with the print out of the on line application form.**

6.2 **Prospectus:** Prospectus can be downloaded from the web site [www.lbscentre.kerala.gov.in](http://www.lbscentre.kerala.gov.in).

6.3 **Application Forms:** Application form can be registered only online. The provision for applying online is available at the website [www.lbscentre.kerala.gov.in](http://www.lbscentre.kerala.gov.in). Submission of more than one application by a candidate will lead to rejection of the candidature.

**6.4 Remittance of Application Fee And Submission of Application Form**

Candidate has to visit the website [www.lbscentre.kerala.gov.in](http://www.lbscentre.kerala.gov.in) and click the link 'VARIOUS ALLOTMENTS' and then click "Admission to PGDCCD Course 2022"

**Step 1: Registration**

Candidate should click the button "NEW CANDIDATE". The personal details of the candidates have to be filled in the page thus obtained. All the basic information, required in the application are to be filled in at this step. Before filling the details, read the prospectus

carefully. The data provided here will be used for processing the application. Any mistake in filling this sheet or providing false/ incomplete/ wrong information will affect the candidate's eligibility for admission or claim for reservation under any category. It is obligatory that the candidate should fill all the items in the registration stage. If the data is filled completely, after confirming that all the information given are correct and true, click the Save and Continue button to complete the registration process.

## **Step 2: Fee payment**

In this step, the candidate has to make the payment of application fee by way of Online Payment or by way of challan.

### **Select the Mode of Payment**

#### **A. Online Payment**

The fee may be paid by credit card/ debit card/ Internet Banking. On Successful payment of fee, a Payment Confirmation page will appear displaying the message 'Transaction Successful'. This page will display the Application number, Transaction Id, Challan number, Date and Amount. Candidate should note this application number and Challan number which will be required for future LOGIN OF FEE REMITTED CANDIDATES. If the payment is unsuccessful, the message 'Transaction Unsuccessful' will be displayed. Due to communication failure, if the outcome of the payment attempt is not displayed the bank may be contacted to ensure whether the attempt was successful or not. If the transaction was unsuccessful then payment needs to be made again and ensure that it is successful. If the amount was debited from the account of the candidate for an unsuccessful transaction, the debited amount will be reverted to that account within 5-7 working days. After successful payment candidate can resume filling of application.

#### **B. Challan Payment**

When mode of payment by challan is selected, a three part challan form (Candidate copy, office copy and Bank Copy) will appear on the screen. Candidate has to take a print out of the challan, produce the same in the bank and remit the requisite application fee at any branch of the designated bank (which will be notified later). The challan will contain the system generated application number which the candidate should note for future login purpose.

After the remittance of fee in the bank, he /she will get back the candidate copy of the challan from the bank. The candidate copy of the challan is to be retained by the candidate.

A candidate who remitted the fee by way of challan, can continue with step 3 on the next day or within the prescribed time limit for the completion of the online application submission process, The candidate has to click the button LOGIN (FEE REMITTED CANDIDATE). In the page thus obtained he/she has to enter the Application Number, Date of remittance, Branch and Challan number regarding the remittance if logging in for the first time. Now facility will be provided for creating password. Also a Registration ID will be provided to the candidate.

**Candidate should note this Registration ID & password which is required for future login. Candidate should keep it confidential.**

## **Step 3 : Application Entry**

A registration ID will be provided to the candidate. Candidate should note this registration ID and password which are required for future login. Candidate should keep them

confidential. The candidate should fill all the remaining items in the application entry stage including academic data.

#### **Step 4 : Upload Images & Certificates**

A recent passport size photograph of the candidate and Signature of the candidate, all in jpeg format of given specifications are to be uploaded (Refer Annexure for guidelines). In addition all the certificates and documents in support of the various claims made in the application should be uploaded. Nativity proof as stipulated in clause 5.1.1 , proof for date of birth and marklists of qualifying examination are mandatory.

#### **Step 5 : Final Confirmation and Print Application**

The candidate can preview the application before confirmation and submission. After preview the candidate has to accept the declaration and make final submission. The facility to accept the declaration (Tick box) will be enabled only if all the mandatory fields are filled and uploading of supporting documents and images are completed. Candidate should then take a printout of the Application Form page from the online application for future references.

Applications should be complete in all respects. A candidate will be considered eligible for positioning in the Rank list, only if he/she has uploaded the relevant certificates prescribed in the Prospectus, in proof of eligibility, or in support of any claim for reservation, under any category. Candidates are directed to keep a copy of the printout of Application Form page of the online application for future reference. Do not send the printout of the page and supporting documents to the Office of Director, LBS Centre by post/e-mail/in person. Candidates are liable to produce all the original documents at the time of admission at the concerned allotted institution.

After the candidate has made final confirmation, an Acknowledgement slip will be generated and displayed, which may be printed. This will contain the Acknowledgement Reference Number and Date. The Candidate must note down the Acknowledgement Reference Number and Date for future queries. If the final confirmation is not done, the application will be deemed to be incomplete and thus will not be considered.

**Candidates are requested to keep the Password and Registration ID strictly confidential to protect their interest.** Do not send the printout of the page and supporting documents to the Office of Director, LBS Centre by post/e-mail/in person.

**6.5 Validity of Certificates:** The validity of various certificates will be as given in the following table:

<b>Sl.No</b>	<b>Certificate</b>	<b>Validity (as on Closing Date of Application)</b>
1	Non Creamy Layer Certificate	One year
2	Community Certificate	Three years
3	Income Certificate	One year

***Certificates issued after the closing date of application will not be considered***

No claims whatsoever regarding reservations or fee concessions will be considered after the closing date of application.

E-District certificate issued by the concerned revenue official can also be uploaded.

## 6.6 Publishing of accepted data after Initial Screening

The personal and academic details and reservation claims, accepted after scrutiny, and the index marks of the candidates will be published in website [www.lbscentre.kerala.gov.in](http://www.lbscentre.kerala.gov.in) for verification. Candidates must verify these details. In case of any complaint, the candidate portal will be opened for a specified period for rectification of defects and for uploading of valid documents where necessary. Candidates alone will be responsible for consequences of non verification of their accepted data/details and rejection of application for want of valid documents. **No chance will be given to the candidates after the stipulated time. Complaints will not be accepted under any circumstances, after a stipulated time.**

## 7. PREPARATION OF RANK LIST:

The rank list will be prepared on the basis of the Part III of the qualifying examination computed out of 1000.

- 7.1 **Resolving tie:** In case of tie in the index mark computed for ranking, the candidate who secures more marks in Part 1/Part II English will be placed higher in ranking. If tie still persist age of the candidate will be taken into account, the older being placed higher in ranking. If the tie still persists again the name of the candidate will be taken into account. (Eg. 'A' has a higher priority than 'B' so on)
- 7.2 **Validity of Rank List:** The rank list published by LBS Centre for Science and Technology, Thiruvananthapuram will be valid for 3 months from the date of publication of rank list. Seats if any remaining vacant after this date will be considered as lapsed.
- 7.3 **Publication of category list:** Separate category wise list will be published for SEBC/SC/ST/PD reservation. Candidates are advised to verify the category list published by LBS Centre for Science and Technology, Thiruvananthapuram and satisfy themselves regarding their position in the list. If candidates have any complaint in this regard he/she may approach the Office of the LBS Centre for Science and Technology, Thiruvananthapuram within three days after publication of the category list, for necessary action. Complaint received thereafter will not be entertained.

## 8 CENTRALISED ALLOTMENT PROCESS

- 8.1 Allotments will be made based on the rank list prepared by LBS Centre for Science and Technology, Thiruvananthapuram, eligible reservations of the candidate subject to availability of seats.
- 8.2 The actual date, time and the venue of the allotment will be notified and also made to available at the website. No individual intimation will be sent to the candidates in this regard. Candidates or an authorised representative of the candidate along with the authorisation letter in the prescribed format (Annexure VI) of the prospectus should report at the allotment venue as per schedule announced.
- 8.3 In case, candidates are directed to appear for a personal counseling at any stage of allotment process and a candidate is not able to attend the allotment process on genuine grounds, the parent/guardian or any authorized person can act as a proxy at the risk of the candidate, on production of authorization letter in the form given in Annexure VI. Authorization letter once received will be considered valid for the entire allotment process, unless the candidate revokes it in writing.
- 8.4 More rounds of allotments will be held if founds necessary. The details of such allotments will be notified through media and also through the website. **Candidates are advised to visit the website [www.lbscentre.kerala.gov.in](http://www.lbscentre.kerala.gov.in) and keep a constant watch on the leading print and electronic media, pertaining to notifications/instructions regarding allotment.**

## 9 REMITTANCE OF FEE

The course fee for Post Graduate Diploma in Clinical Child Development (PGDCCD) will be as follows

Tuition fee	: Rs.7,000/-
Miscellaneous fee	: Rs. 500/-

Stationary fee	: Rs. 500/-
Laboratory fee	: Rs. 750/-
Caution deposit	: Rs. 750/-
-----	
<b>Total</b>	<b>: Rs.9,500/-</b>
-----	

Course fee to be remitted in the second year is Rs.8750/-. The students have to pay the second year fee on the first working day of the second year course of study.

## 10 **POST ALLOTMENT ACTIVITIES**

- 10.1 Reporting at the College:** The selected candidates should report before the Director, Child Development Centre (CDC), Medical College Campus, Thiruvananthapuram – 695 011 on the date and time as directed by the Director of Medical Education. No extension of time for joining the course will be granted under any circumstances. The attendance will be calculated from the date of commencement of the course and not from the date of joining of the candidates. He/she should report with the originals of the following documents:
- i. Allotment Memo
  - ii. Receipt of the course fee remitted.
  - iii. Certificate to prove date of birth.
  - iv. Transfer Certificate (TC) and conduct certificate from the Institution last attended.
  - v. Mark lists of all parts of qualifying examination
  - vi. Copy of Degree/Provisional Certificate
  - vii. Migration Certificate, if applicable.
- 10.2 Verification of Documents:** The Principal/Head of the College or Institution shall be personally responsible for verification of original documents and satisfaction of the correctness of the records produced by the candidate at the time of seeking admission in the college/institution.
- 10.3 Failure to report for Admission:** Candidates who do not take admission on the prescribed date will lose their admission. Those candidates, who fail to take admission, resulting in the non filling of such seats, will be proceeded against by the Government as per rules.
- 10.4 Medical Checkup:** Candidates provisionally selected for admission to the course shall have been produce a medical certificate from a medical practitioner in Government service not below the rank of Assistant Surgeon regarding his/her fitness to undergo the course. The decision of the Director of Medical Education in the matter of disqualification of candidates on medical grounds shall be final.
- 10.5 Discipline:** Before admission, the selected candidates shall submit the declaration in the form duly signed by him / her and attested by his/her parent/guardian as the case may be. Admission shall be refused if this declaration is not produced.
- 10.6 Boarding and Lodging:** Selected candidates shall have to find their own Boarding and Lodging facilities.
- 10.7 Execution of Bond:** The applicants selected to the course shall have to execute a bond in Rs.100/- Kerala stamp paper at the time of admission to the effect that he /she shall pay to the Government, in the event of his/ her interrupting or discontinuing the course at any time after one month from the date of admission to the course a sum of Rs. 20,000/- (Rupees Twenty Thousand only) towards liquidated damages.

## 11 **LIQUIDATED DAMAGES**

If any candidate admitted discontinues the studies in the first year, after the cutoff date for closing of admissions fixed by the Govt., to join other courses/colleges or for other purposes, he/she is liable to pay a liquidated damage as per the submitted bond. Candidates belonging to SC/ST/OEC are exempted from this rule. Candidates whose annual family income is below Rs. 75,000/- and who have submitted Income Certificate along with the application for admission to PGDCCD 2022 will also be exempted from payment of Liquidated Damages.

## 12 **REFUND OF COURSE FEE**

- 12.1 No refund of fee will be made to candidates who apply for Transfer Certificate/Cancellation of admission under any circumstances, after the last date for taking admission by candidate consequent to the last allotment including spot allotment if conducted. They will have to pay Liquidated damages as stipulated in Clause 11.
- 12.2 A candidate who has remitted fee but does not take admission in the college will not be eligible for refund of fee.

## 13 **GENERAL CONDITIONS REGARDING EXAMINATION**

- a. There will be two examinations in a year, normally in April/May and September /October.
- b. The application for registration to the examination with requisite fee should be submitted to the Principal, Medical College, through Director, Child Development Centre Society.
- c. Fee once remitted will not be refunded under any circumstances.
- d. A minimum of 80% attendance is necessary for appearing for the examinations.
- e. A pass in Part I /Primary is necessary for appearing for Part II/Final wherever it is applicable.
- f. Those who are found eligible will be allowed to write the examination.
- g. A Minimum 50% marks separately for theory (Paper I and II together) and practical including project viva is required for a pass in the examination and 70% marks separately for theory (Paper I & II together) and Practical including project viva is required for a pass in the examination in first class and 80% marks separately for theory (Paper I & II together) and practical including project viva is required for a pass in examination in first class with distinction.
- h. Mark lists and pass certificate will be issued within one month after publishing the result.
- i. In the case of additional students their pass certificate will be issued only after necessary verification.
- j. The chairman, Board of Examiners and the board have power to change the criteria regarding the examination as and when found necessary.

## 14 **DISPUTES**

All disputes pertaining to the allotment for admission shall fall within the jurisdiction of the Hon'ble High Court of Kerala.

## 15 **PREVENTIVE MEASURES AGAINST RAGGING:**

According to the Kerala Prohibition of Ragging Act, 1998, 'ragging' means doing of any act by disorderly conduct to a student of an educational institution, which causes or is likely to cause physical or psychological harm or raising apprehension or shame or embarrassment to that student and includes teasing or abusing or playing practical jokes or causing hurt to such students or asking a student to do any act or to perform something which such student will not in the ordinary course be willing to do. All institutions will have to abide by the directives of the Honorable Supreme Court of India, Dated May 16, 2007 in SLP No. (S) 24295 of 2006 University of Kerala Vs Council, Principal's, Colleges, Kerala and Ors [with SLP (c) No.24296-99/2004 and W.P (Cr) No. 173/2006 and SLP (c) No.14356/2005] and the recommendations approved by the Honorable Supreme Court of India on effective prevention of ragging in educational institutions. In case, the applicant for admission is found to have indulged in ragging in the past or if it is noticed later that he/she has indulged in ragging, admission may be refused or he/she shall be expelled from the educational institution. It shall be the

collective responsibility of the authority of the institution to see to it that effective steps for preventing ragging are taken. Anti-ragging committees and anti-ragging squads will have to be formed to take effective measures against ragging and they should adhere to the stipulations and effectively monitor and comply with the directives. Each of the student of the institution and his/her parents, or guardian are required to submit a combined undertaking at the time of registration/admission in prescribed format available in Annexure VII which is mandatory for registration/admission.

#### **16 POWERS TO MAKE ADDITIONS/MODIFICATIONS**

This prospectus is subject to further modification/addition as may be considered necessary by the Government and shall be issued as executive orders, not notification. Notwithstanding anything contained in this prospectus, Government may at any time on their own or otherwise, after calling for the records of the case, amend or revise any order passed by a subordinate authority.

**Thiruvananthapuram**

**Director of Medical Education**

## ANNEXURE -I (a)

### LIST OF SOCIALLY AND EDUCATIONALLY BACKWARD CLASSES (SEBC)

[Vide G.O. (P) 208/66/Edn. dated 02.05.1966, G.O. (Ms) No. 95/08/SCSTDD dated 06.10.2008 & G.O. (Ms) No. 58/2012/SCSTDD dated 16.04.2012, G.O.(Ms) No. 10/2014/BCDD dated: 23.05.2014, Lr No. 1538/A2/2014/BCDD dated 02.07.2014]

- |   |   |
|---|---|
| <p><b>I. Ezhavas</b> including Ezhavas, Thiyyas, Ishuvan, Izhuvan, Illuvan and Billava</p> <p><b>II. Muslims</b> (all sections following Islam)</p> <p><b>III. Latin Catholics and Anglo Indians</b></p> <p><b>IV. Dheevara</b> including Dheevaran, Araya, Arayas, Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valinjar, Paniakkal, Paniakel, Mukaya, Bovis-Mukayar, Mukaveeran, Mogaveera, Mogavirar, Mogayan</p> <p><b>V. Viswakarmas</b> including Viswakarma, Asari, Chaptogra, Kallassari, Kalthachan, Kammala, Kamsala, Kannan, Karuvan, Kitaran, Kollan, Malayala Kammala, Moosari, Pandikammala, Pandithattan, Perumkollan, Thachan, Thattan, Vilkurup, Villasan, Viswabrahmanan or Viswabrahmanar, Viswakarmala and Palisa Perumkollan</p> <p><b>VI. Kusavan</b> including Kulalan, Kulala Nair, Kumbaran, Velaan, Velaans, Velaar, Odan, Kulala, Andhra Nair, Anthuru Nair</p> <p><b>VII. Other Backward Christians</b></p> <p>(a) SIUC</p> <p>(b) Converts from Scheduled Castes to Christianity</p> <p><b>VIII. Kudumbi</b></p> <p><b>IX. Other Backward Hindus, i.e.</b></p> <p>1. Agasa</p> <p>2. Kharvi</p> <p>3. Aremahrati</p> <p>4. Arya, Atagara, Devanga, Kaikolan, (Sengunthar) Pattarya, Pattariyas, Saliyas (Padmasali, Pattusali, Thogatta, Karanibhakatula, Senapathula, Sali, Sale, Karikalabhakulu, Chaliya, Chaliyan) Sourashtra, Khatri, Patnukaran, Illathu Pillai, Illa Vellalar, Illathar</p> <p>5. Bestha</p> <p>6. Bhandari or Bhondari</p> <p>7. Boya</p> <p>8. Boyan</p> <p>9. Chavalakkaran</p> <p>10. Chakkala (Chakkala Nair)</p> <p>11. Devadiga</p> | <p>12. Ezhavathi (Vathi)</p> <p>13. Ezhuthachan, Kadupattan</p> <p>14. Gudigara</p> <p>15. Galada Konkani</p> <p>16. Ganjam Reddies</p> <p>17. Gatti</p> <p>18. Gowda</p> <p>19. Ganika including Nagavamsom</p> <p>20. Hegde</p> <p>21. Hindu Nadar</p> <p>22. Idiga including Settibalija</p> <p>23. Jangam</p> <p>24. Jogi</p> <p>25. Jhetty</p> <p>26. Kanisu or Kaniyar-Panicker, Kaniyan, Kanisan or Kamnan, Kannian or Kani, Ganaka</p> <p>27. xxx</p> <p>28. Kalarikurup or Kalari Panicker</p> <p>29. Kerala Muthali, Kerala Mudalis</p> <p>30. Oudan (Donga) Odda (Vodde or Vadde or Veddai)</p> <p>31. Kalavanthula</p> <p>32. Kallan including Isanattu Kallar</p> <p>33. Kabera</p> <p>34. Korachas</p> <p>35. x x x</p> <p>36. Kannadiyans</p> <p>37. Kavuthiyan, Kavuthiya</p> <p>38. Kavudiyaru</p> <p>39. Kelasi or Kalasi Panicker</p> <p>40. Koppala Velamas</p> <p>41. Krishnanvaka</p> <p>42. Kuruba</p> <p>43. Kurumba</p> <p>44. Maravan (Maravar)</p> <p>45. Madivala</p> <p>46. Maruthuvar</p> <p>47. Mahratta (Non-Brahman)</p> |
|---|---|

48. Melakudi (Kudiyar)
49. x x x
50. Moili
51. Mukhari
52. Modibanda
53. Moovari
54. Moniagar
55. Naicken including Tholuva Naicker and Vettillakkara Naicker, Naikkans
56. Padyachi (Villayankuppam)
57. Palli
58. Panniyar or Pannayar
59. Parkavakulam (Surihimam, Malayaman, Nathaman, Moopar and Nainar)
60. Rajapuri
61. Sakravar (Kavathi)
62. Senaithalaivar, Elavania, Senaikudayam
63. Chetty/Chetties including Kottar Chetties, Parakka Chetties, Elur Chetties, Attingal Chetties, Pudukkada Chetties, Iraniel Chetties, Sri Pandara Chetties, Telugu Chetties, Udiyankulangara Chetties, Peroorkada Chetties, Sadhu Chetties, 24 Mana Chetties, Wayanadan Chetties, Kalavara Chetties and 24 Mana Telugu Chetties
64. Tholkolan
65. Thottiyar, Thottian
66. Uppara (Sagara)
67. Ural Goundan
68. Valaiyan
69. Vada Balija
70. Vakkaliga
71. Vaduvan(Vadugan), Vaduka, Vadukan, Vadugar
72. Veera Saivas (Pandaram, Vairavi, Vairagi, Yogeaswar, Yogeaswara, Poopandaram, Malapandaram, Pandaran, Matapathi and Yogi)
73. Veluthedathu Nair including Vannathan, Veluthedan and Rajaka
74. Vilakkithala Nair including Vilakkathalavan, Ambattan Pranopakari, Pandithar and Nusuvan
75. Vaniya including Vanika, Vanika Vaisya, Vaisya Chetty, Vanibha Chetty, Ayiravar Nagarathar, Vaniyan, Vaniya Chetty, Vaniar
76. Yadava including Kolaya, Ayar, Mayar, Maniyani, Eruman, Iruman, Erumakkar, Golla and Kolaries
77. Chakkamar
78. Mogers of Kasaragod Taluk
79. x x x
80. x x x
81. x x x
82. Reddiars (throughout the State except in Malabar area)
83. Moopar or Kallan Moopar or Kallan Moopar

## ANNEXURE - I (b)

### LIST OF SCHEDULED CASTES (SC)

[As Amended by The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002 (Act 61 of 2002) Vide Part VIII - Kerala - Schedule 1 Notified in the Gazette of India dated 18.12.2002, The Constitution (Scheduled Castes) Order (Amendment) Act 2007, The Constitution (Scheduled Castes) Order (Amendment) Act 2016, No. 24 of 2016]

1	Adi Andhra	37	Mannan (എമ്മൻ), Pathiyan, Perumannan, Peruvannan, Vannan, Velan
2	Adi Dravida		
3	Adi Karnataka	38	xxx
4	Ajila	39	Moger (other than Mogeyar)
5	Arunthathiyar	40	Mundala
6	Ayyanavar	41	Nalakeyava
7	Baira	42	Nalkadaya
8	Bakuda	43	Nayadi
9	xxx	44	xxx
10	Bathada	45	Pallan
11	xxx	46	Palluvan, Pulluvan
12	Bharathar (Other than Parathar), Paravan	47	Pambada
13	xxx	48	Panan
14	Chakkiliyan	49	xxx
15	Chamar, Muchi	50	Paraiyan, Parayan, Sambavar, Sambavan, Sambava, Paraya, Paraiya, Parayar
16	Chandala		
17	Cheruman	51	xxx
18	Domban	52	xxx
19	xxx	53	xxx
20	xxx	54	Pulayan, Cheramar, Pulaya, Pulayar, Cherama, Cheraman, Wayanad Pulayan, Wayanadan Pulayan, Matha, Matha Pulayan
21	xxx		
22	Gosangi	55	xxx
23	Hasla	56	Puthirai Vannan
24	Holeya	57	Raneyar
25	Kadaiyan	58	Samagara
26	Kakkalan, Kakkan	59	Samban
27	Kalladi	60	Semman, Chemman, Chemmar
28	Kanakkan, Padanna, Padannan	61	Thandan (excluding Ezhuvas and Thiyyas who are known as Thandan, in the erstwhile Cochin and Malabar areas) and (Carpenters who are known as Thachan, in the erstwhile Cochin and Travancore State) Thachar (Other than carpenters)
29	xxx	62	Thoti
30	Kavara (other than Telugu speaking or Tamil speaking Baliya Kavarai, Gavara, Gavarai, Gavarai Naidu, Baliya Naidu, Gajalu Baliya or Valai Chetty)	63	Vallon
31	Koosa	64	Valluvan
32	Kootan, Koodan	65	xxx
33	Kudumban	66	xxx
34	Kuravan, Sidhanar, Kuravar, Kurava, Sidhana	67	Vetan
35	Maila	68	Vettuvan, Pulaya Vettuvan (in the areas of erstwhile Cochin State only).
36	Malayan [In the areas comprising the Kannur, Kasaragode, Kozhikode and Wayanad Districts].	69	Nerian

## ANNEXURE – I (c)

### LIST OF SCHEDULED TRIBES (ST)

[As Amended by The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002 (Act 10 of 2003) Vide Part - VII - Kerala - Second Schedule Notified in the Gazette of India dated 8.1.2003, G.O. (Ms) No. 06/2014/SCSTDD dated 29.01.2014]

1	Adiyan	24	Malasar
2	Arandan [Arandan]	25	[Malayan, Nattu Malayan, Konga Malayan (excluding the areas comprising the Kasaragod, Kannur, Wayanad and Kozhikode Districts)]
3	Eravallan	26	Malayarayar
4	Hill Pulaya, Mala Pulayan, Kurumba Pulayan, Kuravazhi Pulayan, Pamba Pulayan	27	Mannan (എറണാകുളം)
5	Irular, Irulan	28	xxx
6	Kadar [Wayanad Kadar]	29	Muthuvan, Mudugar, Muduvan
7	xxx	30	Palleyan, Palliyan, Palliyar, Paliyan
8	Kanikkaran, Kanikkar	31	xxx
9	Kattunayakan	32	xxx
10	[Kochuvelan]	33	Paniyan
11	xxx	34	Ulladan, [Ullatan]
12	xxx	35	Uraly
13	Koraga	36	Mala Vettuvan (in Kasaragod & Kannur districts)
14	xxx	37	Ten Kurumban, Jenu Kurumban
15	Kudiya, Melakudi	38	Thachanadan, Thachanadan Moopan
16	Kurichchan [Kurichiyar]	39	Cholanaickan
17	Kurumans, Mullu Kuruman, Mulla Kuruman, Mala Kuruman	40	Mavilan
18	Kurumbas, [Kurumbar, Kurumban]	41	Karimpalan
19	Maha Malasar	42	Vetta Kuruman
20	Malai Arayan [Mala Arayan]	43	Mala Panikkar
21	Malai Pandaram	44	Maratis of Kasargod and Hosdurg Taluk
22	Malai Vedan [Malavedan]		
23	Malakkuravan		

## ANNEXURE – I(d)

### LIST OF OTHER ELIGIBLE COMMUNITIES (OEC)

[GO (Ms) No.14/2017/BCDD dated: 02.08.2017]

#### OEC (ST)

1	Allar (Alan)
2	Chingathan
3	Irivavan
4	Kalanadi
5	Malayan, Konga-Malayan (Kasaragod, Kannur, Wayanad and Kozhikode Districts)
6	Kundu-Vadiyan
7	Kunnuvarmannadi
8	Malamuthan
9	Malavettuvar (Except Kasargod and Kannur Districts)
10	Malayalar
11	Panimalayan
12	Pathiyan (other than Dhobies)

#### OEC (SC)

1	Chakkamar
2	Madiga
3	Chemman/Chemmar
4	Kudumbi
5	Dheevara/Dheevaran (Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valanchiyar, Paniyakal, Mokaya, Bovi, Mogayar, Mogaveerar)
6	Scheduled Caste converted to Christianity
7	Kusavan, Kulalan, Kumbharan, Velaan, Velaar, Odan, Andhra Nair, Andhuru Nair,
8	Pulaya Vettuvan (Except Kochi State)

**ANNEXURE – I(e)**

**LIST OF COMMUNITIES ELIGIBLE FOR EDUCATIONAL CONCESSIONS AS IS GIVEN TO OEC**

[G.O.(Ms) No. 10/2014/BCDD dated: 23.05.2014]

- |    |  |    |  |
|----|--|----|--|
| 1  | Vaniya (Vanika, Vanika Vaisya, Vanibha Chetty, Vaniya Chetty, Ayiravar, Nagarathar and Vaniyan   | 14 | Ezhuthachan  |
| 2  | Veluthedathu Nair (Veluthedan and Vannathan)   | 15 | Chakkala/Chakkala Nair   |
| 3  | Chetty/Chetties (Kottar Chetties, Parakka Chetties, Elur Chetties, Attingal Chetties, Pudukkada Chetties, Irael Chetties, Sri Pandara Cetties, Telugu Chetties, Udiyankulangara Chetties, Peroorkada Chetties, Sadhu Chetties, 24 Mana Chetties, Wayanadan Chetties, Kalavara Chetties and 24 Mana Telugu Chetties | 16 | Reddiars (throughout the State except in Malabar Area)   |
| 4  | Ezhavathi (Vathy)  | 17 | Kavuthiya  |
| 5  | Ganika   | 18 | Veerasaiva (Yogi, Yogeeswara, Poopandram, Malapandaram, Jangam, Matapathi, Pandaram, Pandaran, Vairavi, Vairagi) |
| 6  | Kanisu or Kaniyar Panicker, Kani or Kaniyan (Ganaka) or Kanisan or Kamnan, Kalari Kurup/Kalari Panicker  | 19 | Vilakkithala Nair – Vilakkithalavan  |
| 7  | Vilkurup, Perumkollan  | 20 | Vaduka – Vadukan, Vadugar, Vaduka, Vaduvan   |
| 8  | Yadavas (Kolaya, Ayar, Mayar, Maniyani and Iruman), Erumakkar  | 21 | Chavalakkaran  |
| 9  | Devanga  | 22 | Agasa  |
| 10 | Pattariyas   | 23 | Kaikolan   |
| 11 | Saliyas (Chaliya, Chaliyan)  | 24 | Kannadiyans  |
| 12 | Pandithar  | 25 | Kerala Mudalis   |
| 13 | Vaniar   | 26 | Madivala   |
|    |  | 27 | Naikkans   |
|    |  | 28 | Tholkolans   |
|    |  | 29 | Thottian   |
|    |  | 30 | Mooppar or Kallan Moopan or Kallan Moopar  |

**ANNEXURE - II**

**NON CREAMY LAYER CERTIFICATE**

[Certificate to be produced by Socially and Educationally Backward Classes (SEBC) /Other Eligible Communities (OEC)

for admission to Post Graduate Diploma in Clinical Child Development course 2018, under the Government of Kerala under Article 30 (1)]

This is to certify that Smt. .... daughter of  
.....residing at.....  
.....Village.....Dist  
rict/Division in the State of Kerala belongs to  
.....  
Community which is designated as a Socially and Educationally Backward Class (SEBC) /  
Other Eligible Communities (OEC).

This is also to certify that the above Smt. ....  
..... does not belong to the category of "**Creamy Layer**" in the  
light of the guidelines dated ..... and the  
schedule prescribed there under to exclude the 'Creamy Layer" among the designated  
"**Socially and Educationally Backward Classes (SEBCs)/Other Eligible Communities  
(OEC)**" in the State of Kerala.

Place:

Signature of Revenue Officer

Date:

**(Not below the Rank of Village Officer/Competent Authority)**

Name:

Designation:

(Office Seal)

**Annexure II(a)**

**COMMUNITY CERTIFICATE SEBC & O.E.C. Candidates**

(These Certificates are required only if the candidate claims reservation under the Socially and Educationally Backward Classes/Other Eligible Communities/Anglo Indian.)

CERTIFIED that Shri/Smt./Kum. .... son/daughter of  
Shri/Smt..... House .....Village  
..... Taluk .....District  
..... of Kerala State, belongs to .....  
caste..... religion, which is included as O.E.C. / Socially and  
Educationally Backward Class as per G.O(P) 208/66 dated 02-05-1966, G.O(MS) No.95/08/SCSTDD dated 06-  
10-2008 and subsequent amendments, thereof.

Place :  
Date

Signature of the Village Officer :  
Name:  
(Office Seal) Designation & Address :

**Annexure II (b)**

**ANNUAL FAMILY INCOME: Income certificate is to be produced by : (i) Candidates who claim communal reservation under SEBC/OEC category (except children of inter-caste married couples)  
(ii) All 'Keralite' candidates  
വരുമാന സർട്ടിഫിക്കറ്റ് \***

നമ്പർ: ..... വില്ലേജ് ഓഫീസ്: .....

..... ജില്ലയിൽ ..... താലൂക്കിൽ ..... വില്ലേജിൽ ..... വിട്ടിൽ ശ്രീ / ശ്രീമതി ..... തീയതി: .....

..... തീയതി സമർപ്പിച്ച അപേക്ഷയിൽ \*\* ..... ന് വേണ്ടി ഒരു വരുമാന സർട്ടിഫിക്കറ്റ് ആവശ്യപ്പെട്ടിരുന്നു. ടിയാന്റെ വാർഷിക കുടുംബ വരുമാനം ..... രൂപയാണെന്ന് പ്രസ്താവിച്ചിട്ടുണ്ട്. എന്റെ അന്വേഷണത്തിൽ ബോധ്യപ്പെട്ടതനുസരിച്ച് ടിയാന്റെ വാർഷിക കുടുംബ വരുമാനം താഴെ കാണിച്ചിരിക്കുന്ന പ്രകാരമാണെന്ന് ഞാൻ ഇതിനാൽ സാക്ഷ്യപ്പെടുത്തുന്നു. കുടുംബത്തിലെ അംഗസംഖ്യ ..... ആണ്. അതിൽ ജോലിയുള്ളവർ ..... ഉം പഠിക്കുന്നവർ ..... ഉം ജോലി ഇല്ലാത്തവർ ..... ഉം ആണ്.

ആദായ മാർഗ്ഗങ്ങൾ	ഭൂമിയിൽ നിന്നുള്ള ആദായം	ശമ്പളം/പെൻഷൻ (കുടുംബ പെൻഷൻ ഒഴികെ) ***	കച്ചവടം	കുലിമേഖല	വിദേശത്ത് ജോലിയുള്ളവരുടെ വരുമാനം	വാടക	മറ്റനം	ആകെ
അംഗങ്ങൾ അച്ഛൻ അമ്മ മക്കൾ								

മൊത്തത്തിലുള്ള തുക അക്കത്തിൽ : .....

അക്ഷരത്തിൽ : .....

മൂന്നു കുട്ടികളിൽ കൂടുതലുള്ളവരുടെ കാര്യത്തിൽ കൂടുതലുള്ള കുട്ടികൾക്ക് : .....

കുറവു ചെയ്യേണ്ട തുക : .....

ബാക്കി തുക അക്കത്തിൽ : .....

അക്ഷരത്തിൽ : .....

ഒപ്പ് :  
.....  
പേരും ഉദ്യോഗപ്പേരും : .....

ഓഫീസ് മുദ്ര

\* അപേക്ഷിക്കുന്ന തീയതിക്കു തൊട്ടുമുമ്പുള്ള സാമ്പത്തിക വർഷത്തെ വരുമാനമായിരിക്കണം കണക്കാക്കേണ്ടത്.  
\*\* ആരുടെ ആവശ്യത്തിനാണ് വ്യക്തമാക്കണം.  
\*\*\* സ്ഥിര ശമ്പളക്കാരായ ഉദ്യോഗസ്ഥരുടെ കാര്യത്തിൽ അടിസ്ഥാന ശമ്പളത്തോടൊപ്പം നിലവിലുള്ള ഡി.എ. കുടി കണക്കിലെടുത്താകണം വാർഷിക കുടുംബവരുമാനം കണക്കാക്കേണ്ടത്

**Annexure III**

**A. COMMUNITY CERTIFICATE  
(For Scheduled Caste & Scheduled Tribe Candidates)**

1. This is to certify that Smt./Kumari ....., daughter of  
..... of .....House  
..... Village/Town .....  
..... Taluk ..... District of Kerala State, an applicant for  
Admission to Post Graduate Diploma in Clinical Child Development course 2018, belongs to the  
..... Caste/\*Tribe which is recognized as a Scheduled Caste/Scheduled Tribe  
under:- The Constitution Ammendment (Scheduled Castes) Order, 1950; The Constitution Ammendment  
(Scheduled Tribes) Order, 1950 [As amended by The Scheduled Castes and Scheduled Tribes Orders  
(Amendment) Act, 2002 / The Constitution (Scheduled Castes) Orders (Second Ammendment) Act, 2002].  
Certified that Smt./Kumari ..... (name of person) daughter of  
..... of ..... House  
..... Village/Town ..... Taluk  
..... District is a member of Malai Araya Christian family converted to  
Christianity from Hindu Malai Arayan Community, which is included in the list of Scheduled Tribes.
2. Smt./Kumari ..... and her\* family ordinarily  
reside(s) in .....  
Village/Town of ..... District of Kerala State.

Signature of Tahsildar :

Place : ..... Name :

Date : ..... (Office Seal)

\* Please delete the words/clause which are not applicable.

Note:

- i. Candidate claiming reservation under SC/ST, should furnish the Community Certificate given below in support of the claim.
- ii. SC / ST Caste status of children of parents contracted inter caste marriage will be subject to the orders / clarifications issued in G.O. (M.S.) No.11 / 05 / SCSTDD Dated 22-03-2005, G.O. (MS.) No. 25 / 05 / SCSTDD Dated 20-06-2005, G.O. (MS.) No. 109 / 2008 / SCSTDD Dated 20-11-2008, and judgement dated 10-08-2005 of the full bench of the Hon'ble High Court of Kerala in WP 2483 / 2005 and connected cases.
- iii. As per prospectus clause 8.2.1(e) son/daughter of inter-caste married couple, claiming communal reservation under SEBC, should produce the 'Inter-caste Marriage Certificate' in the proforma given in Annexure V of the Prospectus.
- iv. The term ordinarily resides used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.
- v. In case of X'ian converts from SC who have subsequently embraced Hinduism should get the following certificate recorded by the 'Tahsildar' below the community Certificate. "The certificate is issued after observing the guidelines issued in Government Circular no. 18421/E2/SC/ST/DD. Dated 15-12-1987"
- vi. Issue of Community Certificate to Scheduled Caste / Scheduled Tribe will be regulated by Act II of the Kerala (Scheduled Caste & Scheduled Tribe) Regulation of Issue of Community Certificate Act 1996.
- vii. Certificate to persons belonging to Malai Arayan Community (ST) converted to Christianity should be in this form.

**Annexure IV**

**CERTIFICATE TO PROVE NATIVITY FOR KERALITES**

Keralite candidates should furnish any one of the Certificates given below to prove nativity as a Keralite.

**Certificate of Birth/Residence\***

(To be issued by the Village Officer / Tahsildar / any other authority in the local body competent to register birth in Kerala State)

CERTIFIED that Smt./Kum.....is an applicant for admission to Post Graduate Diploma in Clinical Child Development course 2018 and that she, her father/mother Shri/Smt..... residing at ..... Village.....District..... was born in Kerala.

Signature of the Village Officer/

Place : Tahsildar/Birth Registering Authority :  
Date : Taluk : Name and Designation:  
District :  
(Office Seal)

1. \* Strike out whichever is not applicable.

**ANNEXURE – V  
INTER-CASTE MARRIAGE CERTIFICATE  
FOR SON / DAUGHTER OF INTER-CASTE MARRIED COUPLES**

Certified that Kum ..... an applicant for admission to Post Graduate Diploma in Clinical Child Development course 2018, is the daughter of an Inter-caste married couple, and her father Shri ..... belongs to ..... Community and her mother Smt. .... belongs to ..... Community.

Place: Signature of Village Officer/Tahasildar :  
Date: Name of Village Officer :  
(Office Seal) Name of Village & District :

**ANNEXURE- VI**

**CENTRALIZED ALLOTMENT PROCESS – SPOT ALLOTMENT – 2018  
AUTHORISATION LETTER  
SUBMITTED BY AN AUTHORISED REPRESENTATIVE / PROXY OF CANDIDATE  
[See Clause 9.5]**

I, ..... (name of candidate) daughter of Smt.  
..... with application number ..... and Rank No. .... in.....Rank list(s) do hereby  
authorize Shri/Smt .....  
..... (name & address of the person being  
authorized) to represent me to report at the allotment venue for admission to Post Graduate Diploma in Clinical Child  
Development course 2018. The signature of the person authorized is attested below by a Gazetted Officer.

Photograph of  
candidate attested by  
a Gazetted Officer

Signature of Candidate: .....

*(Gazetted Officer to attest the Photograph)*

Name :

Designation :

(Office Seal

Name : .....

Address : .....

.....

Photograph of  
authorised  
representative  
attested by  
candidate

*(Candidate to sign over the  
Photograph)*

.....  
**(Signature of authorised representative)**

Signature of Candidate **(ATTESTED)**

**UNDERTAKING**

I, undertake that the decision taken if any, by my authorised representative at the allotment venue shall be binding on me  
and I shall not have any claim whatsoever, other than the decision taken by my authorised representative on my behalf.

Place :

**Date :**

**Signature of candidate**

**Note: An authorized representative attending Centralised Allotment Process must bring a photocopy also of the filled up form. The same will be returned to the representative with the seal of the DME's office. This copy of the filled up form having the seal of the DME's office can be used in lieu of authorisation letter during subsequent appearances.**

**ANNEXURE – VII**

**UNDERTAKING FROM THE STUDENTS AS PER THE PROVISIONS OF ANTI-RAGGING VERDICT BY THE HON'BLE SUPREME COURT OF INDIA**

I, Ms. ...., Application No.....Course:  
.....student of ..... do hereby undertake on this day  
..... Month ..... Year.....,the following with respect to above subject and Office  
Order No: .....

- 1) That I have read and understood the directives of the Hon'ble Supreme Court of India on anti-ragging and the measures proposed to be taken in the above references.
- 2) That I understand the meaning of Ragging and know that the ragging in any form is a punishable offence and the me is banned by the Court of Law.
- 3) That I have not been found or charged for my involvement in any kind of ragging in the past. However, I undertake to face disciplinary action/legal proceedings including expulsion from the Institute if the above statement is found to be untrue or the facts are concealed, at any stage in future.
- 4) That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Govt. of India and Institute authorities for the purpose from time to time.

.....  
Signature of Student

I hereby fully endorse the undertaking made by my child/ward.

.....  
Signature of Mother/Father and or Guardian

Witness : .....

**ANNEXURE -VIII**

**CERTIFICATE TO PROVE NATIVITY FOR KERALITES**

Keralite candidates should furnish any one of the Certificates given below to prove nativity as a Keralite.

**CERTIFICATE OF BIRTH/RESIDENCE\***

(To be issued by the Village Officer/Tahsildar/any other authority in the local body competent to register birth in Kerala State)

CERTIFIED that Smt./Kum..... is an applicant for admission to Post Graduate Diploma in Clinical Child Development course 2018 and that she | her father/mother Shri/Smt..... House ..... Village..... District ..... was born in Kerala.

**OR**

CERTIFIED that Shri/Smt./Kum..... an applicant for admission to Post Graduate Diploma in Clinical Child Development course 2018 has been a resident of the Kerala State for a period, not less than 5 years within a period of 12 years.

Signature of the Village Officer/

Tahsildar/Birth Registering Authority :

Place :

Name and Designation

Date :

Taluk :

District :

(Office Seal)

\* Strike out whichever is not applicable.

**OR**

**CERTIFICATE SHOWING SCHOOL STUDIES IN KERALA FROM STANDARDS VIII TO XII**

*(To be issued by the Head of school where the applicant has completed his/her studies in Standard XII in Kerala State.*

*If the candidate has studied in different schools, appropriate certificates to that effect may be produced before the*

*Head of the Institution where the candidate has studied in Class XII, who will issue this certificate.)*

CERTIFIED that Shri/Smt./Kum....., an applicant for admission to Post Graduate Diploma in Clinical Child Development course 2022, son/daughter of Shri./Smt. .... of ..... (address) has undergone his/her school studies in Standards VIII to XII in the educational institution(s) situated in Kerala State.

Signature of the Head of the School : .....

Name:

Designation:

Name of Institution:

District:

(Office Seal)

**GUIDELINES FOR THE ISSUE OF THE “CERTIFICATE SHOWING SCHOOL STUDIES IN KERALA FROM STDS. VIII TO XII” BY THE HEAD(S) OF THE EDUCATIONAL INSTITUTIONS**

A “Certificate showing School Studies in Kerala from Std VIII to XII” issued by the Head of educational institutions in Kerala is prescribed as one of the certificates to prove the eligibility regarding the nativity of candidates applying for Admission to Professional Degree Courses – 2018 in Kerala State.

The Certificate is to be issued by the heads of the institutions (schools) where the applicant has completed his/her studies in Standard XII.

The Head of the school (last attended by the candidate) may rely on the school records/certificates for this purpose making sure that the candidate has undergone his/her studies in Kerala itself in all the classes from Standards VIII to XII. In case of doubt, the Heads of the schools may direct the candidate to obtain necessary proof of the same from the schools attended formerly.

In any case the Heads of schools should make sure that the candidate has undergone his/her studies for 5 years in Standards VIII to XII in the schools in Kerala.

**Annexure IX**  
**LIST OF DISTRICT FACILITATION CENTRES FOR ADMISSION TO POST GRADUATE DIPLOMA IN CLINICAL CHILD DEVELOPMENT**

SI no	Place	Address	Phone Number
1	Thiruvananthapuram	LBS Centre Nandavanam, Palayam Thiruvananthapuram - 695 033	0471 - 2324396 0471 - 2560363,364
2	Kollam	LBS Regional Centre Pallimukku, Kollam.	0474 - 2970780
3	Adoor	LBS Sub Centre KRM Towers, East of Central Junction Adoor, Pathanamthitta	0473 - 4227538
4	Alappuzha	LBS Sub Centre Municipal Library Building Thattampally P.O, Alappuzha	0477 - 2254588
5	Pampady	LBS Sub Centre Kadavumbhagam Buildings Near Police Station, K.K.Road, Pampady, Kottayam.	0481 - 2505900
6	Thodupuzha.	LBS Local Centre GMDC, Neelima Complex Mangattukavala P O, Thodupuzha.	0486 - 2229442
7	Kalamassery	LBS Regional Unit HMT Junction, NAD Road Kalamassery - 683 104.	0484 - 2541520 0484 - 2551466
8	Thrissur	LBS Regional Unit Alumvettuvazhi Road Chiyaram, Thrissur - 680 026	0487 - 2250657 0487 - 2250751
9	Palakkad.	LBS Sub Centre II Floor, Charutha Chambers, Noorani Shomur Road, Palakkad	0491 - 2527425
10	Manjeri	LBS Sub Centre Indira Gandhi Bus Terminal, Kacherypady Manjeri, Malappuram.	0483 - 2764674
11	Kozhikode	LBS Regional Unit 17/420, Indira Gandhi Road Kozhikode - 673 004.	0495 - 2720250
12	Wayanad	LBS Local Centre Govt. High School Buildings Kariyampetta P.O, Wayanad - 673124	0493-6285939
13	Kannur	LBS Regional Unit Old Engg. College Campus Near S.N.Park, Kannur - 1.	0497-2702812
14	Kasaragod.	LBS Sub Centre Taluk Office Compound Kasaragod.	0499-4221011

## Annexure X

### Guidelines regarding admission of students with specified disabilities under the Rights of Person with Disabilities Act-2016 with respect to admission in Paramedical diploma courses

Sl. No.	Disability Type	Type of Disabilities	Specified Disability	Disability Range				
				Eligible for Medical Course, Not Eligible for PwD Quota	Eligible for Medical Course, Eligible for PwD Quota	Not Eligible for Medical Course		
1	Physical Disability	A. Locomotor Disability, including Specified Disabilities (a to f).	a. Leprosy cured person*	Less than 40% disability	40-80% disability	More than 80%		
			b. Cerebral Palsy**					
			c. Dwarfism					
			d. Muscular Dystrophy					
			e. Acid attack victims					
			f. Others*** such as Amputation, Poliomyelitis, etc.					
		* Attention should be paid to loss of sensations in fingers and hands, amputation, as well as involvement of eyes and corresponding recommendations be looked at. ** Attention should be paid to impairment of vision, hearing, cognitive function etc. and corresponding recommendations be looked at. *** Both hands intact, with intact sensations, sufficient strength and range of motion are essential to be considered eligible for medical course						
		B. Visual Impairment (*)	a. Blindness	Less than 40% disability (i.e. Category '0 (10%)', 'I (20%)' & 'II (30%)')	-	Equal to or More than 40% Disability (i.e. Category III and above)		
			b. Low vision					
		C. Hearing Impairment @	a. Deaf	Less than 40% Disability	-	Equal to or more than 40% disability		
b. Hard of hearing								
(*) Persons with Visual impairment / visual disability of more than 40% may be made eligible to pursue Graduate Medical Education and may be given reservation, subject to the condition that the visual disability is brought to a level of less than the benchmark of 40% with advanced low vision aids such as telescopes / magnifier etc. @ Persons with hearing disability of more than 40% may be made eligible to pursue Graduate Medical Education and may be given reservation, subject to the condition that the hearing disability is brought to a level of less than the benchmark of 40% with the aid of assistive devices. In addition to this, the individual should have a speech discrimination score of more than 60%.								
D. Speech & language disability\$	Organic/ neurological causes	Less than 40% Disability	-	Equal to or more than 40% Disability				
\$ It is proposed that for admission to MBBS course the Speech Intelligibility Affected (SIA) score shall not exceed 3 (Which will correspond to less than 40%) to be eligible to pursue the MBBS course. The individuals beyond this score will not be eligible for admission to the MBBS course. Persons with an Aphasia Quotient (AQ) upto 40% may be eligible to pursue MBBS course but beyond that they will neither be eligible to pursue the MBBS course nor will they have any reservation.								
2	Intellectu		a. Specific	# currently there is no Quantification scale available to assess the				

	al disability		learning disabilities (Perceptual disabilities, Dyslexia, Dyscalculia, Dyspraxia & Developmental aphasia)#	severity of SpLD, therefore the cut-off of 40% is arbitrary and more evidence is needed.		
				Less than 40% Disability	Equal to or more than 40% disability But selection will be based on the learning competency evaluated with the help of the remediation/assisted technology/aids/infrastructural changes by the Expert Panel	More than 80% or severe nature or significant cognitive/intellectual disability
			b. Autism spectrum disorders	Absence or Mild Disability, As per ger Syndrome (disability of 40-60% as per ISAA) where the individual is deemed fit for MBBS course by an expert panel	Currently not recommended due to lack of objective method to establish presence and extent of mental illness. However, the benefit of reservation/quota may be considered in future after developing better methods of disability assessment.	Equal to or more than 60% disability or presence of cognitive/intellectual disability and/or if the person is deemed unfit for pursuing MBBS course by an expert panel
3	Mental behaviour		Mental illness	Absence or Mild Disability: less than 40% (under IDEAS)	Currently not recommended due to lack of objective method to establish presence and extent of mental illness. However, the Benefit of reservation /quota may be considered in future after developing better methods of disability assessment.	Equal to or more than 40% disability or if the person is deemed unfit to perform his/her duties. Standards may be drafted for the definition of "fitness to practice medicine", as are used by several institutions of countries other than India.
4	Disability caused due to	a. Chronic Neurological Conditions	i. Multiple Sclerosis	Less than 40% Disability	40-80% disability	More than 80%
			ii. Parkinsonism			
		b. Blood Disorders	i. Haemophilia	Less than 40% Disability	40-80% disability	More than 80%
			ii. Thalassaemia			
			iii. Sickle cell disease			
5	Multiple disabilities including deaf blindness		More than one of the above specified disabilities	Must consider all above while deciding in individual cases recommendations with respect to presence any of the above, namely, Visual, Hearing, Speech & Language disability, Intellectual Disability, and Mental Illness as a component of Multiple Disability. Combining Formula as notified by the related Gazette Notification issued by the Govt. of India $a + b - (90 - a) \times b / 90$ (where a= higher value of disability % and b=lower value of disability % as calculated for different disabilities) is recommended for computing the disability arising when more than one disabling condition is present in a given individual. This formula may be used in cases with multiple disabilities, and recommendations regarding admission and/or reservation made as per the specific disabilities present in a given		

				individual
--	--	--	--	------------

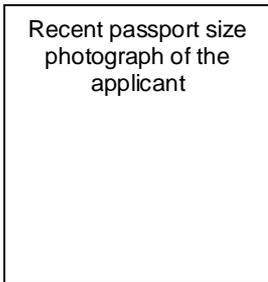
**ANNEXURE XI**

Office of the .....

Date: .....

**CERTIFICATE TO BE PRODUCED BY THE APPLICANTS BELONGING TO ANTHYODAYA ANNAYOJANA (AAY)  
AND PRIORITY HOUSE HOLD (PHH) CATEGORY**  
(Vide G.O.(Ms.)No.2/2020/P&ARD dated 12.02.2020)

This is to certify that Shri/Smt/Kumari ..... on/daughter/wife of is a permanent resident of  
.....(H.E.address) .....Village  
.....District, Kerala State, whose photograph is affixed below, is a member of Anthyodaya  
Annayojana (AAY)/Priority House Hold (PHH) and that his/her name is included in the Ration Card issued under this  
category and that he/she does not belong to a caste/class recognised as Scheduled Castes, Scheduled Tribes or Other  
Backward Classes in the State and therefore he/she belongs to Economically Weaker Sections in General Category.



Signature .....

Name.....

Designation .....

(Seal)

ANNEXURE XII

**INCOME AND ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS (EWS) IN GENERAL CATEGORY**

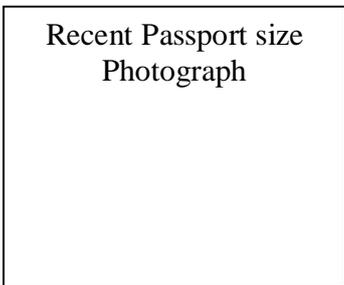
Certificate No.....  
.....

Date

This is to certify that Shri/Smt/Kumari ..... Son/daughter/wife of ..... is a permanent resident of.....(H.E.address) ..... village ..... Taluk .....

District in Kerala, Pin Code. , whose photograph is affixed below, belongs to Economically Weaker Sections in General Category (\*) and that his/her family income is at Rs. ....

.....(in words also) for the financial year ..... and that his/her family does not own or possess assets exceeding the limit specified in G.O.(Ms.)No.2/2020/P&ARD dated 12.02.2020 and that he/she belongs to.....caste/community/class which is not recognised as a Scheduled Caste, Scheduled Tribe or Other Backward Class as listed in List I, II and III in the Schedule to Rule 2 Part I, K.S & S.S.Rs, 1958.



Signature

Name

Designation

SEAL

(\* ) General Category means and includes all Castes, Communities and Classes of citizens other than Scheduled Castes, Scheduled Tribes and Other Backward Classes.