



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

Maharashtra University of Health Sciences, Nashik

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Registrar

O.NO. MUHS / IEH / 102 / 2022

IMPORTANT / TIME BOUND

Date: 08/04/2022

ADMISSION NOTIFICATION NO. 12 / 2022

To,

The Dean/Principal

All Under Graduate Health Sciences College(s)

Affiliated to MUHS, Nashik.

Sub : Inviting online applications for MUHS Summer Internship Program (SIP) – 2022 regarding...

Ref. : [University Notification No.10/2022](#)

“Rules for conduct and governing of Summer Internship Program”

Sir / Madam,

With reference to above cited subject & references, I am directed to inform you that, the Admission Notification for Online Admission Process of Summer Internship Program (SIP) during Summer Vacations of A. Y. - 22 to be conducted at various SIP Centers enrolled by MUHS is hereby notified for the sake of desirous Candidates up to 3rd year ongoing who are currently admitted in under graduate Health Science Curriculum in a college affiliated to MUHS, Nashik.

All the concerned should note the same and desirous candidate are here by advised that, before filling the online application from they should read guidelines/instructions and referred University Notification and then may proceed to apply online. The admission process application **Online form submission link** will be made available **from 08/04/2022 up to 19/04/2022 at 23:59 Hrs** (midnight) or the date prescribed or notified or updated by the University from time to time.

1. [Time Schedule and Guidelines / Instructions.](#)
2. [Provisional list of SIP Centre\(s\) with learning goal and intake capacity.](#)
3. [Brief Description of Learning Goal for each SIP](#)
4. [Click here to open the Online link to apply for MUHS SIP.](#)

It is pertinent to note that, the above said provisional list is provisional and temporary nature and is subject to change as per the position of proposal & information received from SIP Centre(s) from time to time. The University keeps right to update or amend the provisional list at any stage of admission process.

Further, it is made clear that, all the necessary communication shall be made online only; no any written communication will be made for any SIP Center or the desirous Candidate(s) / applicant(s) by the University. Hence, it is the duty of the candidate / concerned applicant and SIP Center or the to visit the University website regularly in order to get necessary updates.

Furthermore, the Dean / Principal are requested to bring this Notification to the notice of all desirous candidate(s) and shall give wide publicity to it by displaying the same at College / SIP Center Notice board.

Kindly note and do the needful.

Sd/-
Registrar

Encl.: as above

- Copy to :**
1. Hon'ble Vice-Chancellor Office, MUHS, Nashik.
 2. Hon'ble Pro Vice-Chancellor Office, MUHS, Nashik.
 3. Hon'ble Registrar Office, MUHS, Nashik .
 4. Controller of Examinations, MUHS, Nashik
 5. Finance & Accounts Officer, MUHS, Nashik
 6. Director, Planning Board, MUHS, Nashik
 7. All concerned HOD MUHS, Nashik.
 8. All the SIP Center(s) enrolled by MUHS.
 9. Computer Section, MUHS, Nashik

Time Schedule (Tentative) for Centralized Online Admission Process

<u>Sr. No.</u>	<u>Particular</u>	<u>Date</u>
01	University Admission Notification published on MUHS website	08/04/2022
02	Enrolled SIP Centers(s) to verify the Name, area of Learning goal and other details given. (If any correction, Kindly intimate to the University via email only on ieh@muhs.ac.in)	08/04/2022 Upto 12.00pm
03	Publication of List of enrolled SIP Centers(s) with learning goal, Intake Capacity for A.Y. 2021-22.	08/04/2022
04	Date of Availability of Online Application Forms Link on MUHS website. Online Application Form Fees Rs. 500/- (Non-Refundable)	08/04/2022
05	Last date of filling and submission of Online Application Form	19/04/2022 upto 23.59 Hrs.
06	Scrutiny of the Applications Form	Up to 05/05/2021
07	Publications of General List of candidates	06/05/2022
08	Date for submission of discrepancy, if any by email on ieh@muhs.ac.in .	08/05/2022
09	Publications of Temporary General Merit List	08/05/2022
10	To call for Objection/ Suggestion, If any;	09/05/2022 to 10/05/2022
11	Publications of General Merit List	11/05/2022
12	Admission 1st Round with allotment of SIP Centre to the selected candidate (Allotment Letter will be generated online and selected candidates shall login to their account with OTP on registered mobile number and shall take print out of allotment letter in case of allotment)	11/05/2022
13	Admission 2 nd Round and MOP UP round (If any)	Will be notify

University reserves the right to amend or prescribed or notified or updated the above time schedule.

Guidelines

- 1) University reserves right to amend the above Time Schedule.
- 2) While confirming the application for admission to Summer Internship Program (SIP) for the A.Y. 22 to be conducted at various SIP Centers enrolled by MUHS, all the concerned should note the provisions of University Notification No. 10/2022 and act accordingly.
- 3) If any seats remain vacant, it shall be filled as per the general merit list in second round, or subsequent rounds if any; Further, University may carry out the Spot Admission Round / MOP UP Round as per the policy decision of the University.
- 4) The desirous applicant / Candidate(s) shall have to apply online and need to pay the prescribed application form fees online **Rs.500/- (Non-refundable)** as decided by the University from time to time. Applicant who is financially incapable of paying processing fee or those who belongs to below poverty line (BPL) family, such Candidates shall have to submit the certificate in that respect and undertaking duly certified by concerned Dean / Principal to the University. The Vice-Chancellor shall have right to grant the processing fee waiver in such case of applicant.
- 5) It shall be mandatory for the Candidate to submit Statement of Purpose for any one of the leaning goal opted by the candidate, while submitting online application form. It will carry 03 Marks weightage. Which shall be evaluated by the University and candidate shall awarded a proportionate mark(s) (either :1 or 2 or 3) on the basis of statement of purpose submitted by candidate.
- 6) 12th /HSC Percentage OR Cumulative Grade Point Average (CGPA) (Candidate shall have to fill the prospective percentage after conversion equivalent percentage of marks as per concerned examination body guidelines (as applicable) will be converted in to 10 Marks.
- 7) The merit list shall be prepared on the basis of marks or score secured by the candidate as per above marking criteria of 13 Marks (Marks obtained out of 03 Marks Statement of purpose + Marks obtained out of 10 marks assigned to 12th / HSC percentage \leq 13 Marks). The seats will be allotted to Candidates as per Inter-Se-Merit.
- 8) Wherever, there is a tie in the Marks obtained by the applicant in above both cases, (the total marks obtained by the applicants in the 12th standard examination shall be considered and shall be given preference in the merit list. Further, if still the tie persists, then the Candidate(s) with higher age shall be given preference in the merit list.
- 9) Scrutiny of application(s) and evaluation of statement of purpose shall be carried out by MUHS.
- 10) Merit list will be published.
- 11) Letter of allotment will be made available online.
- 12) Candidate has to report at the concerned SIP center at their own cost and submit the joining letter through concerned Nodal Officer nominated by MUHS at respective SIP Center.
- 13) Accommodation and mess facilities will subject to availability and subject to payment of necessary charges at par with that paid by Candidates living in hostels.
- 14) All interns will be issued a temporary institute ID online by MUHS.
- 15) At the successful completion of the internship, online certificate will be awarded by MUHS (In the template as prescribed by the MUHS authorities)

Sr. No.	List of Documents to be uploaded / filled in while Submitting the Online application form
1.	<p>Mark list (s) of qualifying examination HSC 12th Standard is mandatory (reflecting percentage of marks obtained out of total marks calculation)</p> <p>12th /HSC Percentage OR Cumulative Grade Point Average (CGPA) (Candidate shall have to fill the prospective percentage after conversion equivalent percentage of marks as per concerned examination body guidelines (as applicable) will be converted in to 10 Marks.</p>
2.	<p>It shall be mandatory for the Candidate to submit Statement of Purpose for any one of the leaning goal opted by the candidate, while submitting online application form. It will carry 03 Marks weightage. Which shall be evaluated by the University and candidate shall awarded a proportionate mark(s) (either :1 or 2 or 3) on the basis of statement of purpose submitted by candidate.</p>
3.	<p>No Objection Certificate (NOC) from the college / institute, where the applicant candidate currently studying, in the format prescribed by the University as (ANNEXURE - A)</p>
4	<p>Need to print the copy of Undertaking in the format prescribed by the University (ANNEXURE - C) and fill the information and upload the same. _</p>
5	<p>Need to submit Certificate, if the candidate is from below poverty line (BPL) family, such Candidates willing to get exemptions of Rs. 500/- processing fees shall have to submit the certificate in that respect from the concerned authority.</p>

Instructions for filling Online Application Form

1. Applicants should have a valid Email Id and correct mobile and Aadhar number.
2. Before filling Online Application Form download Admission Notification and University Notification 10/ 2022 and read the same carefully.
3. Online Application Form must be filled in 05 steps (i.e. from Step 01, Step 02, Step 03, Step 04, and Step 05).
4. The Applicants must possess the required criteria and educational qualification and shall have to **upload the soft copies of Photo, SSC & HSC Marklists, NOC (Annexure - A) and Undertaking (Annexue – C)** in the format provided by the University as mentioned in the guidelines prescribed by University for online admission Process 22.
5. Fill the Online Application Form carefully. Candidate(s) has to choose concern SIP Center and Learning Goal(s) as per suitability of his / her qualification. Accordingly, he / she have to mention the corrected eligibility criteria and shall give the Online Preferences or need to fill the Choices of Summer Internship Programs (SIP) for the A.Y. 22 to be conducted at various SIP Centers enrolled by MUHS.
6. Applicant shall submit only one application form, in the event if applicant he / she submit more than one application then, the previous application will be rejected and latest application submitted by the Candidate(s) shall be treated as valid application.
7. Please note that, if you commit any mistake in filling the online Application Form, it cannot be corrected by this office. The Office will take no responsibility of any kind for such forms.
8. For any modification in the online application, applicants have to submit OTP password after entering mobile number. Applicant can modify his application before online submission,
9. Once the applicant has submitted his or her application form online by pressing **“SUBMIT”** button, then there will not be any scope to change the online data.
10. System will not print application form unless entering basic information, Educational Qualification, SIP Preferences and online application fee of Rs.500/-(non-refundable).
11. For any query related online submission / transaction you may contact to Computer Department on telephone no. **(0253) 2539180/181**.
12. For any other query related administrative work you may contact to SIP Cell, MUHS International Education Hub on telephone no. **(0253) 2539156**.