2025-26



GOVERNMENT OF TAMIL NADU

PROSPECTUS FOR ADMISSION TO POST GRADUATE DEGREE/DIPLOMA COURSES IN MANAGEMENT QUOTA INCLUDING NRI OF SELF- FINANCING MEDICAL COLLEGES IN TAMIL NADU 2025-2026 SESSION

As per G.O.(D) No. 1007, Health and Family Welfare (MCA1) Department, Dated 08.09.2025 and as amended from time to time.



SELECTION COMMITTEE

DIRECTORATE OF MEDICAL EDUCATION AND RESEARCH 162, PERIYAR E.V.R HIGH ROAD, KILPAUK, CHENNAI – 600 010.

Phone No:044-28364884

Website:

www.tnmedicalselection.net

Fees for online application ₹ 5,000/-

IMPORTANT DATES

1	Date of Notification	09.09.2025
2	Date of Commencement of online	09.09.2025
	application	12:00 Noon.
3	Last date for online submission of application	16.09.2025 upto 05:00 P.M.
4	Expected date of declaration of rank	Will be notified later
5	Tentative Dates for counselling	Will be notified later
6	Commencement of courses	Will be notified later
7	Closure of admission	Will be notified later

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1.IMPORTANT INFORMATION

➤ The online prospectus for admission to Post Graduate Degree / Diploma Courses for the academic year 2025-2026 for Management Quota including NRI quota seats of Self Financing Medical Colleges affiliated to The Tamil Nadu Dr.M.G.R Medical University in Tamil Nadu can be accessed from the following official website:

www.tnmedicalselection.net

- ➤ Any change or modification and relevant information pertaining to this admission process will be made available on the website mentioned above.
- ➤ Candidates are instructed to check the website frequently for updates during online admission process. The Selection Committee will not be responsible for the consequences resulting due to non-diligent follow-up of notices, notification and publications appearing on the official websites regarding admissions.
- ➤ No Offline admissions and no offline resignations are permissible: All admissions and resignation will be made through online mode only. Any admission or resignation taken in offline mode will not be accepted. Colleges taking offline admission or resignation may face legal consequences at their own risk and are advised against such practices. (candidates kindly note that resignation applies to allotted candidates of Round 1 and Round 2) subject to changes as per the guidelines of DGHS / MCC norms & Court orders.
- ➤ Candidates are advised to be in touch with the official website for Schedule / latest updates / Results / Notices / News & Events pertaining to counselling as Selection Committee will not be individually contacting the candidates for the same.
- ➤ With reference to W.P. No. 27151 of 2022 and W.P. Nos.26366, 26368 and 26370 of 2022 High court of Madras "That along with the submission of online application, the candidates shall upload necessary documents given in the annexure" IT IS MANDATORY THAT ALL RELEVANT DOCUMENTS BE SUBMITTED ONLINE WITH THE APPLICATION.
- ➤ Candidates are advised to read the prospectus carefully before filling the online application and ensure that no mandatory column is left blank. In the event of rejection of the application, no correspondence / request for re-consideration will be entertained.
- Candidates are advised to read the Information Bulletin for NEET PG 2025 issued by the National Board of Examination (NBE) and carefully go through the instructions regarding NEET- PG 2025 and visit the website www.nbe.edu.in regarding detailed qualifying criteria.

- ➤ Candidates are deemed to have read, agreed and accepted the scheme of counselling and the terms and condition of the counselling scheme for NEET-PG 2025 counselling on completing the online submission of application / registration form.
- ➤ Candidates are further advised to fill the application form on their own in the TN Medical Selection Committee website and not through any agent or third party or consultancy and the candidates will be solely responsible for the contents of the filled in application and attachments.

2.APPLICATION FEE

- a) At the time of Application, all candidates must pay the application fee of Rs.5,000/-
 - > Application fee is non-refundable (Prospectus is available online free of cost).

Registration Fee

b) At the time of registration for counselling, all candidates must pay the non-Refundable registration fee of Rs.1000/- (Rupees: One Thousand only) for counselling.

3. Security Deposit

- ➤ For Management Quota in Self-Financing Medical Colleges Rs.2,00,000/-
- Security Deposit will be refunded to the candidates, who could not get any seat in any phase of counselling within three months after the end of entire counselling process. No interest amount for security deposit will be paid to the candidates.
- > Security Deposit will not be refunded to the candidates, as specified in the clause 28 (b) (ii).
- ➤ The Government reserves its right to amend the prospectus and make any modification in this prospectus during any phase of counselling process and to implement / adhere to any modification instructed by Honourable Court orders and DGHS / MCC from time to time.
- Legal issues if any shall be under the Jurisdiction of the Hon'ble High Court of Madras.

GENERAL INSTRUCTIONS

4. (a) (i) Candidates seeking admission to Post Graduate Degree / Diploma Courses for the academic year 2025 – 2026 under Management Quota including NRI of Self Financing Medical Colleges affiliated to The Tamil Nadu Dr.M.G.R Medical University can access the application form from the following official website:

www.tnmedicalselection.net

(ii) <u>METHOD OF FEE PAYMENT</u>:

Non refundable application cum processing fee Rs.5,000/-. Method of payment through online payment portal only.

- Necessary facilities have been provided for making online payment through online payment portal.
- Candidates have to pay application fee through online via Debit Card / Credit Card / Net Banking or RTGS/UPI.
- Candidates must note that mere deduction of fee from the Bank account is not a proof of fee payment.
- All candidates should make sure to apply on time and avoid last minute rush.
- All candidates should make sure, sufficient transaction limit is available for their fee payment before remitting their payment.
- No extention of time for applying online will be entertained.
- Check the validity and transaction limit of your Debit Card / Credit Card / Net Banking / UPI and keep everything ready with you while logging on to the website for online payment transaction. Candidate should enter the information asked for and make payment through Debit Card / Credit card / Net Banking / UPI as may be.
 - (iii) The last date for submission of online application form will be upto on 16.09.2025, thereafter there is no provision for the candidates to submit their online application form.

5.ELIGIBILITY CRITERIA:

- (i) Candidates should be a Citizen of India.
- (ii) Eligibility of Overseas Citizen of India (OCI) card holders for NEET (PG) 2025
 - (a) Indian Nationals, Overseas Citizen of India (OCI), Persons with Indian Origin and Foreign Nationals are eligible for admission in Medical / Dental / Ayurveda / Siddha / Unani / Homoeopathy Colleges subject to the rules and regulations framed by respective State Governments, Institutions and the Government of India, as the case may be.
 - (b) In compliance with the Hon'ble Supreme Court Order dated 03.02.2023 in WP No. 891 of 2021, Overseas Citizen of India (OCI) will be entitled to the rights and privileges which had been conferred on them earlier to the notification dated 04.03.2021.

- **6.** The following guidelines shall be followed regarding admission to Post Graduate Degree / Diploma Courses under NRI quota seats in Self Financing Medical Colleges 2025-2026 session.
 - a) Candidates should be of Indian Origin settled in foreign countries.

OR

Candidates who were born in foreign countries and whose parents are of Indian Origin.

 OR

Children of Indian citizen staying abroad for employment, business

OR

Children of Indian citizens deputed abroad by Public Sector Undertaking

OR

Children of the Official of the Central/State Government on deputation abroad

- b) The candidates seeking admission to NRI Quota should have valid Indian passport / OCI Card.
- c) Admission under Non-Resident Indian scheme may be made on the basis of the marks obtained in the Qualifying Examination as prescribed.
- d) The seats under NRI quota should be utilized by the bonafide NRIs only and for their children or wards. Therefore, the NRI financially supporting the candidate should either be the parent (Father or Mother) of the candidate or the spouse or the blood relative of the candidate or legally declared as guardian of the candidate by the Court as per provisions in "The Guardians and Wards Act 1890".
- e) Candidates admitted under "NRI" quota should submit the following documents:-
- i. NRI status of the financial supporter issued by the Indian Embassy of the respective country with their seal.
- ii. Certificate of Relationship between the NRI financial supporter and the candidate, issued by the competent authority from Revenue Department and valid Indian Passport / OCI Card of the NRI financial supporter.
 - iii. NRE (Non-Resident External) Bank Account Pass Book of the financial supporter.
- f) For the purpose of the above clause the term blood relative is defined as follows:
 - i) Real brother and sister of father i.e real uncle and real aunt.
 - ii) Real brother and sister of mother i.e. real maternal uncle and maternal aunt.
 - iii) Father and mother of father i.e. grandfather and grandmother.
 - iv) Father and mother of mother i.e. maternal grandfather and maternal grand mother
 - v) First degree-paternal and maternal cousins
 - vi) Such person should be NRI.
- g) If the documents produced by NRI candidates are found to be false criminal action will be initiated irrespective of whether they have been allotted the seat or not. With respect to candidates who have obtained seat based on the false documents the seat will be cancelled besides criminal action.

The above candidates will not be allotted under any category. They will be debarred for Three Years and No Refund of fees (Security deposit & tuition fee if paid) will be made.

7. Candidates seeking admission have to qualify for the National Eligibility-cum-Entrance Test-NEET-PG 2025 conducted by the National Board of Examination. The eligibility criteria prescribed by Director General of Health Service, New Delhi, in accordance with Post Graduate Medical Education Regulations (as per the latest amendment) notified by Board of Governors, in supersession of the Medical Council of India with prior approval of Ministry of Health and Family Welfare, New Delhi, Government of India, shall be taken into account for admission to Post Graduate Degree/ Diploma courses for the academic year 2025-2026.

Eligibility Criteria for admission to Post Graduate Course 2025			
Category	Minimum Eligibility Criteria	Cut-off score (out of 800)	
General	50 th Percentile	276	
SC / ST / OBC (including persons with disability)	40 th Percentile	235	
General-Persons with Disabilities	45 th Percentile	255	

In Tamil Nadu, the candidates should obtain minimum of marks at 50th percentile for the General Category in NEET PG 2025.

However, for the candidates who are natives of Tamil Nadu belonging to Scheduled Castes, Scheduled Castes (Arunthathiyar), Scheduled Tribes, Backward Classes, Backward Classes (Muslim), Most Backward Classes and De notified Communities, the minimum marks shall be at 40th percentile in NEET PG 2025.

In respect of general category candidates for Persons with Disabilities the minimum marks shall be at 45th Percentile in NEET PG 2025.

8. Candidates who have cleared their MBBS Examination and completed / completing the CRMI period on or before 31.07.2025 are only eligible to apply. However the candidates should possess the Permanent Medical Council Registration Certificate of the States or of India or the provisional Registration Certificate of the Medical Council at the time of Counselling / admission.

- **9.** (a) (i) Candidates should possess M.B.B.S. Degree awarded by The Tamil Nadu Dr.M.G.R Medical University or any other Universities recognized by the Medical Council of India and the candidates who have qualified from other Universities, should produce **ELIGIBILITY CERTIFICATE** from The Tamil Nadu Dr.M.G.R. Medical University, Guindy, Chennai-600032 at the time of admission.
- (ii) Eligibility certificate is mandatory, hence should be submitted along with application, if from other University
- b) Candidates who are pursuing their Diploma courses (including All India Quota) are eligible to apply for Post Graduate Degree Courses in the same academic year 2025-2026, if they complete the course before commencement of counselling process (date of notification of online application)
- **10.** a) The duration of Post Graduate Degree Courses is **three years** whereas the duration of Post Graduate Degree Courses for the Diploma Candidates who have undergone two year courses shall be **Two years** in the same Specialty and **three years** in other Specialties.

The above concession is not applicable for those who have undergone one year Diploma course either in same or other specialties.

For candidates who have undergone Diploma in Clinical Pathology and Diploma in Diabetology, the duration of Post Graduate Degree Course is **Three years.**

(b) The duration of all Diploma Courses is **Two years**.

11. NON-ELIGIBILITY:

- (a) Candidates who have joined a Post Graduate Degree / Diploma course in any Branch and who have discontinued the course on any ground **on or after specified date mentioned by Selection Committee** as per the guidelines of National Medical Commission / MCC the candidates shall be considered as discontinued and should pay the Discontinuation fee as per clause 25 (b) of this prospectus.
- (b) The candidates who have downloaded the allotment order for PG Degree / Diploma courses in any branch in the Round 3 of counselling must join the courses. If not, he/she shall be considered as discontinued and should pay the discontinuation fee as per clause 25(b) of this prospectus.

Admitted candidates should note that if they discontinued the course after the stipulated date, at end of second round of counselling, they will forfeit processing fee, Security Deposit, Tuition fee and pay discontinuation fee.

12. Candidates who are currently undergoing a Postgraduate Degree / DNB / Equivalent / Diploma courses are not eligible to apply for any Post Graduate Degree / Diploma Courses.

- **13.** (a) Candidates who have already completed a Post Graduate Degree / DNB / Equivalent Courses **are not eligible** to apply for admission to any other Post Graduate Degree / Diploma Courses.
 - (b) A candidate who is already a Diploma holder is not eligible to apply for another Diploma course, but can apply for any Post Graduate Degree Course.
- **14.** If any of eligibility criteria and non-eligibility criteria mentioned in this prospectus is suppressed / hidden by the candidate, it will result in cancellation of the allotment order and appropriate legal / disciplinary action will be taken against them.
- > Legal issues if any shall be under the jurisdiction of Hon'ble High Court of Madras.

15. PROCEDURE FOR FILLING & SUBMISSION OF APPLICATION

 The candidate should log on to the following website <u>www.tnmedicalselection.net</u>

Online portal for applying for admission to PG courses will be available between 09.09.2025 and upto 16.09.2025 as per server time.

- ii. Change of particulars in the online Application shall not be entertained under any circumstances after submission.
- iii. Incomplete online applications will NOT be accepted.
- iv. Candidates are advised to submit only one online Application
- v. Candidates should ensure that all information entered in the online application are true and correct.

The Government reserves its right to amend the prospectus and make any modification in this prospectus during any phase of counselling process and to implement / adhere to any modification instructed by Honourable Court orders and DGHS / MCC from time to time.

- **16.** a) Candidates must upload only visibly clear **Self attested Photocopies** of certificates / documents enlisted below:
 - i. NEET PG 2025-Score Card
 - ii.NEET PG 2025-Admit Card.
- b) Degree Certificate and Diploma Certificate or Provisional Pass Certificate.
- c) CRMI Completion Certificate.
- d) Permanent or provisional Medical Registration Certificate issued by the Medical Council of India / State Medical Council.

- e) Community Certificate issued by the Competent authority indicating the Community status of candidates belonging to Backward Community / Backward Community (Muslim) / Most Backward Community / Denotified Communities / Schedule Caste / Schedule Caste (Arunthathiyar). Scheduled Tribe candidates should produce community certificates issued by a Revenue Divisional Officer of the competent jurisdiction.
- f) To upload eligibility certificate obtained from The Tamil Nadu Dr.MGR Medical University, Guindy, Chennai-32. (Only for the candidates who have qualified from other Universities).
- g) Clearly visible copy of Aadhaar Card to be uploaded; copy of Passport or Voter's ID or Driving license to be uploaded, as supportive document.

h) For NRI Candidates

With reference to W.P. No. **27151** of 2022 and W.P. Nos.26366, 26368 and 26370 of 2022 High Court of Madras, the relevant documents should be verified by the Indian Embassy concerned, as to confirm genuinity of those certificates and after getting the communication from the Embassy concerned, if any in-genuine certificates are found, the candidature of those applicants who filed the in-genuine NRI certificates will **NOT** be accepted and such candidates will not be allotted seats under any category and if found at any time that seat allotted will be cancelled and criminal proceeding will be initiated, they will be debarred for 3 years. Tuition fee and security deposit will not be refunded for the above candidates. The following Documents required to be submitted along with the application form.

- i. NRI status of the financial supporter issued by the Indian Embassy of the respective country.
- ii. Certificate of Relationship between the NRI financial supporter and the candidate issued by the competent authority with valid Indian Passport of the NRI financial supporter.
- iii. NRE (Non Resident External) Bank Account Pass Book of the financial supporter.
- iv. Declaration (Annexure III)
- v. A copy of Court Order legally declared as guardian of the candidate as per provisions in "Guardians and Wards Act 1890", if applicable.
- i) Candidates are instructed to produce the above mentioned original Certificates / Documents to the Head of the institution, at the time of admission for certificate verification.
- j) Same photo of that uploaded in NEET PG 2024 must be uploaded in filled-in online application.
- k) Post Card size color photograph (4"x6") (size: 50 kb to 300 kb) to be uploaded.

- I) Minority certificate (if Applicable) to be submitted with Nativity certificate
- **m)** To be obtained from competent Revenue Authority (Format Annexure)
- n) OCI card of the sponsor / candidate
- **17.** Incomplete filled-in online application, without clearly visible documents will not be accepted.

18. RANK LIST

- (a) The State Rank list will be drawn based on marks obtained in NEET PG 2025.
- (b) The Selection Committee will publish the Provisional Rank Lists on the following official website after completion of scrutiny of all applications received for this academic year 2025-2026:-

www.tnmedicalselection.net

19. The Government reserves its right to amend the prospectus and make any modification in the prospectus during any phase of counselling process and to implement / adhere to any modification by DGHS / MCC and Honourable Court of Law.

20.COUNSELLING PROCEDURE

➤ There will be four Rounds of counselling i.e., Round-1, Round-2, Round 3 (Mop up) and Stray Round.

(SUBJECT TO CHANGE AS PER THE GUIDELINES OF DGHS / MCC NORMS & COURT ORDERS)

- Mutual transfer / Individual request for transfer of college will not be permitted under any circumstances.
- (a) (i) Admission to PG Degree / Diploma courses, shall be made through ONLINE COUNSELLING on the basis of rank by applying the rule of reservation.
- (ii) A candidate who has not registered and not choice locked in the Round 1 of ONLINE COUNSELLING will be permitted to attend the subsequent Rounds of ONLINE COUNSELLING.
- (iii) A candidate who has taken a seat / not joined / resigned the course within the stipulated time in the Round 1 of online counselling, he/she is eligible to attend the Round 2 of ONLINE COUNSELLING
- (b) Re-allotment is permitted during the Round 2 of counselling only based on rank and rule of reservation.

- **21.** Candidates selected for admission should give a self-declaration form at the time of the reporting to the concerned Medical College that he / she is liable for forfeiture of selection / admission if suppression of facts or mis-interpretation is found at any time during or after the admission to the course.
- **22.** If any suppression of facts is found later, the selection / admission will be liable for cancellation during or after the admission to the course based on the declaration.
- **23.** The candidates should produce the following original certificates at the time of joining in their allotted Institutions along with the scanned copy of original certificates.
 - a) i. NEET PG 2025 Admit Card
 - ii. NEET PG 2025 Score Card.
 - b) Aadhaar card and passport or Voter's ID or Driving license.
 - c) MBBS Degree Certificate and Diploma Certificate (if applicable) or Provisional Pass Certificate.
 - d) CRMI Completion Certificate.
 - e) Permanent or Provisional Medical Registration Certificate issued by the Medical Council of India / State Medical Council.
 - f) Eligibility Certificate: To be obtained from The Tamil Nadu Dr. MGR Medical University, Guindy, Chennai-32. (Only for the candidates who have qualified from other Universities)
 - g) Same Photo that has been uploaded in NEET-PG-2025 must be uploaded in filled in application.
 - h) Minority Certificate (if applicable)
- **24.** Unauthorized absence of candidates for fifteen days or more, after joining the course will be treated as 'discontinued' and that vacancy will be filled up by the Selection Committee depending on the availability of time as per National Medical Commission guidelines. If the period of absence is beyond the stipulated date as specified by Selection Committee, the candidate must pay the discontinuation fee as per clause 25 (b) of this prospectus.
- **25.** (a) The Tuition Fee paid at the time of downloading provisional allotment order is not-refundable, if the candidate discontinues the course beyond resignation period as stipulated by state Selection Committee. The candidate has to pay the discontinuation fees.
- (b) Candidates who have joined and discontinued the course after the resignation period as stipulated by Selection Committee should pay the Discontinuation Fees besides foregoing

tuition fees already paid by them as specified below to the Deans of the respective Colleges, the sum as specified below in total by means of a Demand Draft drawn in favour of "The Secretary, Selection Committee, Kilpauk, Chennai–10", payable at Chennai.

Discontinuation fees for

P.G. Diploma Course- Rs.10 lakhs

P.G. Degree Course - Rs.15 lakhs

Unless the aforesaid discontinuation fee as penalty amount is paid in total, the candidates will not be relieved and original certificates produced by the candidates at the time of admission will be retained by the concerned institutions.

26. ROUND 1 OF COUNSELLING:

- i. All eligible candidates participating in ONLINE COUNSELLING for PG Degree / Diploma Courses will have to remit a non-refundable amount of ₹ 1000/- through online as registration fee and the fee should be remitted online by logging on to the web portal of our official website.
- ii. The candidates allotted during Round 1 of the online counselling should download their provisional allotment order and join the course in the concerned Medical College on or before the date and time stipulated.

27. ROUND 2 OF COUNSELLING:

- (i) Round 2 of online counselling will be conducted for the vacancies arising due to not joined / not allotted / resigned seats and / or newly sanctioned seats arising after the Round 1 counselling. The vacancies will be filled as per rank.
- (ii) A Candidate who has not registered and not choice locked in the Round 1 of ONLINE COUNSELLING will be permitted to attend Round 2 of ONLINE COUNSELLING.
- (iii) A candidate who has taken a seat / not joined / resigned the course within the stipulated time in the Round 1 of online counselling, is eligible to attend Round 2 of ONLINE COUNSELLING.
- (iv) Candidates who have retained their seat allotted during Round 1 beyond stipulated date, or who have taken re-allotment seat during Round 2 or candidates who got newly allotted during Round 2 will be permitted to vacate the seat within the stipulated date given by Selection Committee.

(SUBJECT TO CHANGE AS PER THE GUIDELINES OF DGHS / MCC NORMS & COURT ORDERS)

v) Candidates who have joined the allotted seat in Round 2 will be allowed to resign within the stipulated date given by Selection Committee.

(SUBJECT TO CHANGE AS PER THE GUIDELINES OF DGHS / MCC NORMS & COURT ORDERS)

vi) The State Quota candidates who have joined and discontinued the course after the date as stipulated by Selection Committee (After Round 2) should pay the Discontinuation Fees besides foregoing tuition fees already paid by them as specified in clause 25 (b) to the Deans of the respective Colleges, the sum as specified below in total by means of a Demand Draft drawn in favour of "The Secretary, Selection Committee, Kilpauk, Chennai–10", payable at Chennai.

Discontinuation fees for P.G. Diploma Course Rs.10 Lakhs P.G. Degree Course Rs.15 Lakhs

vii) If the candidate is allotted and has not downloaded the allotment order and has **Not joined** the course after completion of Round 2 of ONLINE CONSELLING, then he/she will have to forfeit the registration fee.

<u>viii) Virtual Vacancies</u>- Any Candidate who has been allotted a seat in Round 1 and has opted for Re-allotment in Round 2, that allotted seat of Round 1 will be shown as virtual vacancy in Round 2, any Candidate can choice lock for the said seat (virtual seat) during the choice filling in Round 2. However, such seat will be allotted in Round 2 only, if the allotted candidate of Round 1 vacates that seat. Thus, that virtual vacancy becomes real vacancy, it is open to all in the order of merit.

(SUBJECT TO CHANGE AS PER THE GUIDELINES OF DGHS / MCC NORMS & COURT ORDERS)

Round	Free exit	Resignation	Exit with forfeiture of fees	Ineligible for further counselling	Discontinuation fees after joining
Round 1	Allowed	Allowed within the stipulated time	Allowed to exit within stipulated time without forfeiture	Eligible for further Rounds counselling	
Round 2	Allowed	Allowed within stipulated time with forfeiture of Registration fee	If not joined with Forfeiture of Registration fee,	If resigned after the Round 2, beyond the stipulated date becomes Ineligible for further Rounds of counselling	After joining the allotted seat in Round 2 and opting for upgradation and who wants to discontinue, need to pay discontinuation fee of Rs.10 lakhs for diploma and Rs. 15 lakhs for PG Degree after stipulated time and also forfeit Registration fee, Security Deposit and tuition fee.
Round 3 (Mop up)	Not allowed	Not allowed	If not joined, forfeit Registration fee, Security Deposit and tuition fees	If allotted not allowed to participate in further Rounds.	After joining the allotted seat of Round 3 (Mop up), discontinuation fees will be Rs.10 lakhs for diploma and Rs.15 lakhs for PG degree and forfeit Registration fee, Security Deposit and tuition fees.
Stray Round	Not allowed	Not allowed	If not joined forfeit Registration fee, Security Deposit and tuition fees		After joining, discontinuation fee applies and forfeit Registration fee, Security Deposit and tuition fees

Further details are as under:

(SUBJECT TO CHANGE AS PER THE GUIDELINES OF DGHS / MCC NORMS & COURT ORDERS)

Round	Candidate	Forfeiture of fees	Eligibility
7100110	If allotted and joined	No forfeiture of fees	Can participate in Round 2 for re- allotment
Round 1	If allotted and not Joined / Resigned	No forfeiture of fees	Can participate in subsequent Rounds of counselling
	If not allotted		Can participate in subsequent Rounds of counselling
	Not registered		Can participate in subsequent Rounds of counselling
	If allotted and joined	No forfeiture of fee	Allowed for further Rounds of counselling.
	If allotted / Re-allotted/ Resigned and not joined	Forfeit registration fee	Eligible for Round 3 (Mop up)
Round 2	If not allotted		Eligible for Round 3 (Mop up)
	Not registered		Eligible for Round 3 (Mop up)
	If Resigned after the stipulated date and time	Should pay the discontinuation fee of Rs.10 Lakhs for Diploma and Rs.15 Lakhs for PG Degree after the stipulated time and forfeiture of Registration fee, Security Deposit and Tuition fee	Not Eligible for Round 3 (Mop up)
Round 3 (MOPUP)	If allotted/ re- allotted and joined	Not allowed to vacate the seat if Joined / Upgraded . If want to discontinue the course then forfeiture of registration fee, Security Deposit and Tuition fee and pay Discontinuation fee.	Not allowed for Stray Round
	If allotted and not joined	Forfeit registration fee, Security Deposit and tuition fee (if paid for downloading allotment order)	Not Eligible for Stray Round
	If not allotted		Eligible for Stray Round
	Not Registered		Eligible for Stray Round
	If Re-allotted and not joined	Cannot vacate the seat should pay Discontinuation fee and Tuition fee& Security Deposit forfeiture	Not eligible for further rounds
Stray vacancy Round	If allotted and joined	Not allowed to vacate seat. If wants to discontinue, then forfeit Registration fee, Security Deposit and Tuition fees and pay	

	discontinuation fee	
If allotted and not joined	Forfeit Registration fee, Security Deposit and Tuition fees	

^{*}This table is depicted for understanding purpose only. For detailed description please read the prospectus.

28. ROUND 3 (Mop Up):

(a) After completion of Round 2 of ONLINE COUNSELLING, the remaining vacancies will be filled up with the candidate from the Rank list by online Round 3 (Mop Up) counselling.

(SUBJECT TO CHANGE AS PER THE GUIDELINES OF DGHS / MCC NORMS & COURT ORDERS)

(b) (i) If the candidate is allotted any seat from his / her locked choices in Rounds 1 and 2 and has joined, then the candidate is eligible for the Round 3 (Mop-up) counselling.

(SUBJECT TO CHANGE AS PER THE GUIDELINES OF DGHS / MCC NORMS & COURT ORDERS)

- (ii) If the candidate is allotted but has not joined the course after downloading the allotment order in the Round 3 (Mop up) of online counselling, then they will have to forfeit the Registration fee, Security Deposit and Tuition fee paid by them.
- (iii) A candidate is allotted a seat but not joined the course and not downloaded the allotment order in the Round 3 (Mop up) of online counselling, then they will have to forfeit the Registration fee, Security Deposit and Tuition fee paid by them.

A candidate allotted a seat in Round 3 (Mop up) in State counselling shall be ineligible to participate in any further Rounds of counselling. Hence the candidates are advised to exercise due diligence in their options and do not fill unwanted options of seats in which they do not wish to pursue studies

(SUBJECT TO CHANGE AS PER THE GUIDELINES OF DGHS / MCC NORMS & COURT ORDERS)

Registration fee for Round 3 (Mop up): Rs.1000/-

- i. Candidates who have been allotted and not joined or resigned have to pay registration fee to participate in Round 3 (Mop up).
 - (SUBJECT TO CHANGE AS PER THE GUIDELINES OF DGHS / MCC NORMS & COURT ORDERS)
- ii. Candidates who freshly register for Round 3 (Mop up) also need to pay registration fee.
 - (SUBJECT TO CHANGE AS PER THE GUIDELINES OF DGHS / MCC NORMS & COURT ORDERS)
- iii. Only candidates who have not been allotted in Round 1 and 2, need not pay registration fees.

ELIGIBILITY CRITERIA FOR ROUND 3 (MOP UP)

- i. The candidates who have not been allotted in Round 1 and Round 2 counselling.
- ii. The candidates who have been allotted, Joined / not joined in Round 1 & Round 2 of State Quota and All India Quota are eligible to participate in this counselling.
- iii. A Candidate who has not registered and not choice locked in the Round 1 or Round 2 ONLINE COUNSELLING will be permitted to attend mop up Rounds of ONLINE COUNSELLING.
- iv. The candidates who have joined PG course in Round 1 / Round 2 of state counselling but resigned within the stipulated time in Round 2 are eligible to participate in Round 3 (Mop Up) Counselling.
- v. The candidates if allotted in 3rd Round of All India counselling and if MCC shares the Joined list to the state the Joined list of candidates will be blocked and then the State Round 3 results will be displayed.

(SUBJECT TO CHANGE AS PER THE GUIDELINES OF DGHS / MCC NORMS & COURT ORDERS)

Non- Eligibility Criteria for ROUND 3 (Mop up)

i). The candidates who resign after the stipulated date and time after Round 2 are not eligible for Round 3 (Mop up).

29. Stray Round conducted by Selection Committee

Registration fee for Stray Vacancy Round: Rs.1000/-

- i. Candidates who have been allotted and not joined / resigned within the stipulated date and time (Round 1 and Round 2) have to pay registration fee to participate in Stray Round.
- ii. Candidates who freshly register for Stray Round also need to pay registration fee.
- iii. Only Candidates who have not been allotted in Rounds 1, 2 and Round 3 (Mop up Round), need not pay registration fees.
- iv. Candidate who discontinued with penalty after the stipulated time cannot participate in further Rounds of counselling.

(SUBJECT TO CHANGE AS PER THE GUIDELINES OF DGHS / MCC NORMS & COURT ORDERS)

Eligible candidates:

i. The candidates who have not been allotted in Round 1, Round 2, Round 3 of counselling.

(SUBJECT TO CHANGE AS PER THE GUIDELINES OF DGHS / MCC NORMS & COURT ORDERS)

- ii. The candidates who have been allotted, but not joined in Round 1, Round 2 of State Quota and All India Quota are eligible to participate in this counselling.
- iii. A Candidate who has not registered and not choice locked in the Round 1 or Round 2 or Round 3 (Mop up) of ONLINE COUNSELLING will be permitted to attend Stray Round of ONLINE COUNSELLING.

Not Eligible Candidates:

 The candidates who are holding a PG seat in Round 1, Round 2 and Round 3 (Mop up) of State Counselling are not eligible to participate in Stray Round of counselling.

(SUBJECT TO CHANGE AS PER THE GUIDELINES OF DGHS / MCC NORMS & COURT ORDERS)

ii. The candidate who is holding a seat allotted in Round 1 & Round 2 and Round 3 (Mop up) in All India Quota / Deemed University / DNB (conducted by NBE is not eligible to participate in Stray Round of counselling.

(SUBJECT TO CHANGE AS PER THE GUIDELINES OF DGHS / MCC NORMS & COURT ORDERS)

- iii. The candidates who have been allotted in Stray Round of All India Quota / Deemed University/ DNB (conducted by NBE) are not eligible to participate in State Stray Round of counselling.
- iv. A candidate allotted a seat in Round 3 (Mop up) of State counselling and not joined the seat cannot participate in further Round of counselling.

(SUBJECT TO CHANGE AS PER THE GUIDELINES OF DGHS / MCC NORMS & COURT ORDERS)

Since this is a Stray Vacancy Round, if any PG seat is allotted to the candidate according to their choice filling, they should join without fail.

Any further Rounds of counselling if directed by the DGHS may be conducted.

30. OTHER INSTRUCTIONS:

The candidate discontinues the course after the stipulated date notified by Selection Committee, he/she will have to forfeit the tuition fee, Security Deposit & Registration fee paid by them. Also the candidates who have discontinued their course on or after Round 2 (after the stipulated date by the Selection Committee) ONLINE COUNSELLING should pay the penalty as mentioned in Clause 25(b) of this Prospectus.

(SUBJECT TO CHANGE AS PER THE GUIDELINES OF DGHS / MCC NORMS & COURT ORDERS)

31. The admissions will be closed as per the guidelines issued by the Board of Governors, in supersession of the National Medical Commission, Director General of Health Service and the Tamil Nadu Dr.M.G.R. Medical University, Guindy, Chennai–600 032.

32. METHOD OF SELECTION AND ADMISSION:

- (a) Management Quota Seats in Self-Financing Medical Colleges: Seat sharing with Self-Financing Minority and Non-Minority Colleges will be as per State Policy and MCI Post Graduate Medical Education Regulations and applicable Court Orders.
- (b) Among seats under Management Quota upto 15% of total sanctioned seat will be allotted for NRI Quota vide Supreme Court of India civil appeal No.3345/2020 with 3346-3348/2020, 3349/2020, 3350/2020, 3351-3352/2020 order dated 9.1.2020 Nilay Gupta Vs. Chairman NEET PG Medical and Dental admission / counselling Board 2020 and Principal Government Dental College & Ors.
- (c) Unfilled seats of NRI Quota will be reverted to Management Quota.
- (d) Candidates are advised to go through the respective college website and satisfy themselves regarding National Medical Commission approvals, infrastructure and the rules and regulations.
- (e) Candidates who have selected the seat in any Round of counselling should download the provisional allotment order. Candidates should join the course on or before the date mentioned in the allotment order.
- **33.** (a) Allotment will be made only for the seats affiliated to The Tamil Nadu Dr.M.G.R Medical University / State Private University for the Academic Year 2025-2026 session. Seats approved by the respective University for P.G. Degree / Diploma courses for 2025-2026 session will be displayed before the counselling.
 - (b) Some seats for which Medical Council of India has issued letter of permission (LOP), may not be recognized by Medical Council of India for the current academic year. Hence, the candidate should well examine these points and refer MCI before opting for a seat.

34. The Selection Committee will not be responsible for approval of Medical Council of India, infrastructure and the rules and regulations of the Medical Colleges concerned. Hence, candidates are advised to go through the respective college websites and satisfy themselves before giving their option for selection of seats by the candidate during counselling. The Selection Committee shall neither be responsible nor shall entertain any case on the above grounds.

35. TUITION FEE

- (a) (i) Tuition fees for Management Quota including NRI in Self Financing Institutions will be as prescribed by "COMMITTEE ON FIXATION OF FEES IN RESPECT OF SELF-FINANCING PROFESSIONAL COLLEGES" for the year 2025- 2026.
- (ii) The selected candidates have to pay entire Tuition fee, Special fee etc. at time of downloading the allotment order through online as prescribed by the "COMMITTEE ON FIXATION OF FEES INRESPECT OF SELF-FINANCING PROFESSIONAL COLLEGES" for the year 2025-2026.
 - The candidates will be guided by notification as well during online fee payment.
 - ➤ The selected candidate has to pay non-refundable amount of Tuition Fee for downloading the allotment order through online via Net Banking / RTGS / Debit Card / Credit Card / UPI.
 - All candidates should make sure, sufficient transaction limit is available for their fee payment before remitting their payment.
 - Selection Committee is not responsible for transaction failure due to technical reasons in banking system and insufficient funds while making transaction. Candidates are instructed to be vigilant and avoid last minute rush by completing payment much earlier than the closing time.
 - Selection Committee will forward receipt of complaints / grievances regarding collection of fees to the fee fixation committee and higher officials with details for further course of actions.
 - (b) Any grievances regarding collection of excess fees by the Self Financing Institutions have to be represented only to the "COMMITTEE ON FIXATION OF FEES in respect of Self Financing Professional Colleges".

36. COMMUNICATION

All notices, notification and publications regarding admission to Post Graduate Degree / Diploma Courses 2025-2026 session will be published in the official website:-

www.tnmedicalselection.net

Selection Committee will not be responsible for consequences resulting due to nondiligent follow-up of information published on the website.

- **37.** (a) The candidates who join Post Graduate Degree / Diploma Courses should not indulge in any kind of agitation, strike or ragging activity inside and outside the college campus during the course of the study. Candidates found to take part in any such activities mentioned above will be expelled from the course/college, at any point during the course of study and criminal action will be taken against them.
- (b) The extract of letter / direction from MCI as per Letter No.MCI-34(1)/2014-Med (Regg.)/ 130894, dated 11.09.2014 is given in Annexure IV for information of candidates.
- **38.** Any candidate applying for admission to Post Graduate Degree / Diploma Courses 2025-2026 session is deemed to have read the contents in this Prospectus and agrees with all the conditions and clauses and will not have the right to challenge any of the clauses of this Prospectus.

DIRECTOR OF MEDICAL EDUCATION & RESEARCH

ANNEXURE - I

- a) NEET PG 2025-Score Card and NEET PG 2025 Admit Card.
- b) Clearly visible copy of Aadhaar Card has to be uploaded. Copy of Passport or voter's ID or driving license to be uploaded, as supportive documents.
- c) MBBS Degree Certificate and Diploma Certificate or Provisional Pass Certificate.
- d) CRRI Completion Certificate.
 - (If candidate does not possess such certificate and has completed CRRI/ is going to complete CRRI on or before 31-07-2025, they need to submit Self Declaration Form stating the same.)
- e) Permanent or provisional Dental Registration Certificate issued by the Medical Council of India /State Medical Council.
- f) For NRI Candidates:
 - With reference to W.P. No. 27151 of 2022 and W.P. Nos.26366, 26368 and 26370 of 2022 High Court of Madras, the relevant documents should be verified by the Indian Embassy concerned, as to the genuinity of those certificates and after getting the communication from the Embassy concerned, if any ingenuine certificates are found, the candidature of those applicants who filed the ingenuine NRI certificates will NOT be accepted and such candidates will not be allotted seats under any category and if found at any time that seat allotted will be cancelled and criminal procedure will be initiated they will be debarred for 3 years .Tuition fee and security deposit will not be refunded.
 - i NRI status of the financial supporter issued by the Indian Embassy of the respective country.
 - ii Certificate of Relationship between the NRI financial supporter and the candidate issued by the competent authority with valid Indian Passport /OCI card of the NRI financial supporter.
 - iii NRE (Non Resident External) Bank Account Pass Book of the financial supporter.
 - iv Declaration (Annexure III (a))
 - v A copy of Court Order legally declared as guardian of the candidate as per provisions in "Guardians and Wards Act 1890", if applicable.
- g) To upload eligibility certificate obtained from the Tamil Nadu Dr. MGR Medical University, Guindy, Chennai 32. (Only for the candidates who have qualified from other

Universities).

- h) Community Certificate from the Competent authority indicating the Community status of candidates belonging to Backward Community /Backward Community (Muslim)/ Most Backward Community / Denotified Communities/ Schedule Caste/ Schedule Caste (Arunthathiyar).
 - Scheduled Tribe candidates should produce community certificates issued by a Revenue Divisional Office of the competent jurisdiction. (Applicable to native of Tamil Nadu only)
- i) Same photo of that uploaded in NEET PG 2025 must be uploaded in filled-in online application.
- j) Post Card size colour photograph (4"x 6") (size: 50kb to 300kb) to be uploaded.

 Candidates are instructed to produce the above mentioned original Certificates / Documents to the Head of the institution, at the time of admission for certificate verification.
- k) Minority certificate (if Applicable)
 To be obtained from competent revenue authority / Head of the institution last studied (School / College) (Format Annexure)
- I) OCI card of the sponsor/candidate.

Annexure II

Proforma for Religious & Linguistic Minority certificate

(To be issued by the competent Revenue authority of the candidate's native jurisdiction)

(This certificate is used for the purpose of seeking admission to PG Degree/Diploma courses for the academic year 2025-2026 under minority category)

This is to certify that Dr.
S/o. D/o. of Thiru belongs
to religion and mother tongue is
Signature:
Name and Designation :
(with office seal)
PlaceTaluk
DateDistrict
(This certificate should be obtained from the rank of Tahsildar) Enclosure

2) Community certificate of the parent (Not applicable for forward community)

1) Nativity certificate of the candidate

3) Study certificate of the parent

ANNEXURE III

Ward Certificate (Children of Non-resident Indian or their

wards) (for admission under NRI Quota seats)

ISon of Thiru/Tmt
(name of Guardian)
Agedpassport
(Date of Birth)
And residing at
Mobile NoMobile No
e-mail ID
do hereby solemnly affirm and state that, Thiru/Tmt
S/o. D/o of
Who is seeking admission to Post Graduate Medical courses through Tamil Nadu for the year 2025-2026 Is my "ward".
I would wish to state that I am the guardian of the said candidate for the entire course of study and will be legally responsible for his/her Post Graduate Study.
Passport Details:
Passport No Place of issue
Date of Issue Date of Validity of Passport
Bank Account Details:
Nature of Account
Name of the Bank and Address
Relationship with the student
(Signature of the Guardian)
Date:
Place.

ANNEXURE IV

MEDICAL COUNCIL OF INDIA NOTIFICATION

New Delhi, the 3rd August, 2009 No. MCI-34(1)/2009-Med./25453

Implementation of the Regulations framed by the Medical Council of India to curb the menace of ragging in medical colleges.

The operative part of the regulation is reproduced as under with regard to curb the menace of ragging in medical colleges:-

"5. Measures for prohibition of ragging:-

5.1 The Medical College/Institution / University shall strictly observe the provisions of the Act of the Central Government and the State Governments, if any, or if enacted and / or for the time being in force, considering ragging as a cognizable offence under the law at par with rape and other atrocities against women and ill-treatment of persons belonging to the SC/ST and prohibiting ragging in all its forms in all institutions.

Ragging in all its forms shall be totally banned in the entire Medical College/Institution / University including its departments, constituent units, all its premises (academic, residential, sports, canteen, etc) whether located within the campus or outside and in all means of transportation of students whether public or private.

The Medical College/Institution / University shall take strict action against those found guilty of ragging and/or of abetting ragging.

6. Measures for prevention of ragging at the institution

level:-6.1 Before admissions:-

The advertisement for admissions shall clearly mention that ragging is totally banned / prohibited in the Medical College/Institution and anyone found guilty of ragging and/or abetting ragging is liable to be punished appropriately.

The brochure of admission/instruction booklet for candidates shall print in block letters these Regulations in full (including Annexures).

The "Prospectus" and other admission related documents shall incorporate all directions of the Hon"ble Supreme Court and /or the Central or State Governments as applicable, so that the candidates and their parents/ guardians are sensitized in respect of the prohibition and consequences of ragging.

A Brochure or booklet/leaflet shall be distributed to each student at the beginning of each academic session for obtaining undertaking not to indulge or abet ragging and shall contain the blueprint of prevention and methods of redress.

The application form for admission/ enrolment shall have a printed undertaking, preferably both in English/Hindi and in one of the regional languages known to the institution and the applicant (English version given in Annexure I, Part I), to be filled up and signed by the candidate to the effect that he/she is aware of the law regarding prohibition of ragging as well as the punishments, and to the effect that he/she has not been expelled and/or debarred from admission by any institution and that he/she, if found guilty of the offence of ragging and/or abetting ragging, is liable to be punished appropriately.

The application form shall also contain a printed undertaking, preferably both in English/Hindi and in one of the regional languages known to the institution and the parent/ guardian (English version given in Annexure I, Part II), to be signed by the parent/ guardian of the applicant to the effect that he/ she is also aware of the law in this regard and agrees to abide by the punishment meted out to his/ her ward in case the latter is found guilty of ragging and/or abetting ragging.

A database shall be created out of affidavits affirmed by each student and his/her parents/guardians stored electronically, and shall contain the details of each student. The database shall also function as a record of ragging complaints received.

The application for admission shall be accompanied by a document in the form of the School Leaving Certificate/transfer certificate/migration certificate/ Character Certificate which shall include a report on the behavioral pattern of the applicant, so that the institution can thereafter keep intense watch upon a student who has a negative entry in this regard.

A student seeking admission to the hostel shall have to submit additional undertaking in the form of Annexure I (both Parts) along with his/ her application for hostel accommodation.

At the commencement of the academic session the Head of the Institution shall convene and address a meeting of various functionaries/agencies, like Wardens, representatives of students, parents/ guardians, faculty, district administration including police, to discuss the measures to be taken to prevent ragging in the Institution and steps to be taken to identify the offenders and punish them suitably.

To make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, big posters (preferably multicoloured with different colours for the provisions of law, punishments, etc.) shall be prominently displayed on all Notice Boards of all departments, hostels 4 and other buildings as well as at vulnerable places. Some of such posters shall be of permanent nature in certain vulnerable places.

Apart from placing posters mentioned in sub-clause 6.1.9 above at strategic places, the Medical College/Institution shall undertake measures for extensive publicity against ragging by means of audiovisual aids, by holding counseling sessions, workshops, painting and design competitions among students and other methods as it deems fit.

The Medical College/Institution/University shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favour.

The Medical College/Institution/University shall identify, properly illuminate and man all vulnerable locations.

The Medical College/Institution/University shall tighten security in its premises, especially at the vulnerable places. If necessary, intense policing shall be resorted to at such points at odd hours during the early months of the academic session.

The Medical College/Institution/University shall utilize the vacation period before the start of the new academic year to launch wide publicity campaign against ragging through posters, leaflets. seminars, street plays, etc.

The faculties/ departments/ units of the Medical College/Institution /University shall have induction arrangements (including those which anticipate, identify and plan to meet any special needs of any specific section of students) in place well in advance of the beginning of the academic year with a clear sense of the main aims and objectives of the induction process.

The Principal or Head of the Institution/Department shall obtain an undertaking from every employee of the institution including teaching and non-teaching members of staff, contract labour employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings/lawns etc. that he/she would report promptly any case of ragging which comes to his/her notice. A provision shall be made in the service rules for issuing certificates of appreciation to such members of the staff who report ragging which will form port of their service record.

On admission:-

Every fresher admitted to the Medical College/Institution/University shall be given a printed leaflet detailing when and to whom he/she has to turn to for help and guidance for various purposes (including Wardens, Head of the institution, members of the anti-ragging committees, relevant

district and police authorities), addresses and telephone numbers of such persons/authorities, etc., so that the fresher need not look up to the seniors for help in such matters and get indebted to them and start doing things, right or wrong, at their behest. Such a step will reduce the freshers" dependence on their seniors.

Every institution should engage or seek the assistance of professional counselors at the time of admissions to counsel `freshers' in order to prepare them for the life ahead, particularly for adjusting to the life in hostels.

The Medical College/Institution/University through the leaflet mentioned above shall explain to the new entrants the arrangements for their induction and orientation which promote efficient and effective means of integrating them fully as students.

The leaflet mentioned above shall also inform the freshers about their rights as bonafide students of the institution and clearly instructing them that they should desist from doing anything against their will even if ordered by theseniors, and that they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.

The leaflet mentioned above shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of freshers with the academic environment of the institution.

The Medical College/Institution/University shall also organize joint sensitization programmes of "freshers" and seniors.

On the arrival of senior students after the first week or after the second week as the case may be, further orientation programmes must be scheduled as follows (i) joint sensitization programme and counseling of both 'freshers' and senior by a Professional counselor; (ii) joint orientation programme of 'freshers' and seniors to be addressed by the principal/Head of the institution, and the anti -ragging committee; (iii) organization on a large scale of cultural, sports and other activities to provide a platform for the 'freshers' and seniors to interact in the presence of faculty members; (iv) in the hostel, the warden should address all students; may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration.

Freshers shall be encouraged to report incidents of ragging, either as victims, or even as witnesses.

At the end of the academic year:-

At the end of every academic year the Dean/Principal/Director shall send a letter to the parents/guardians of the students who are completing the first year informing them about the law regarding ragging and the punishments, and appealing to them to impress upon their wards to desist from indulging in ragging when they come back at the beginning of the next academic session.

At the end of every academic year the Medical College/Institution /University shall form a "Mentoring Cell" consisting of Mentors for the succeeding academic year. There shall be as many levels or tiers of Mentors as

the number of batches in the institution, at the rate of 1 Mentor for 6 freshers and 1 Mentor of a higher level for 6 Mentors of the lower level.

Each batch of freshers should be divided into small groups and each such groupshall be assigned to a member of the staff. Such staff member should interact individually with, each member of the group on a daily 6 basis for ascertaining the problems/difficulties if any faced by the fresher in the institution and extending necessary help.

In the case of freshers admitted to a hostel it shall be the responsibility of the teacher in charge of the group to coordinate with the warden of the hostel and to make surprise visits to the rooms in the hostel where the members of the group are lodged.